CLOVER PARK TECHNICAL COLLEGE
POLICY
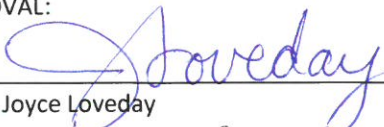
CHAPTER	SECTION	TITLE	HISTORY		
3	9	INFORMATION AND COMMUNICATION RESOURCES ACCEPTABLE USE	Adopted 2006	Campus Forum 2020	Reviewed 2020
			Revised 2017		Next review 2023

The College owns all Clover Park Technical College computing systems and applications. This policy is intended to provide users with guidelines for responsible and appropriate utilization of these campus computing and technology resources. This policy supplements Use of State Resources WAC 292-110-010, Student Conduct Code WAC 495C-121, CPTC policy Ethical Conduct, and Ethics in Public Service RCW 42.52. CPTC reserves the right to determine, at any time, what constitutes appropriate use of technology resources, network resources, access and/or services provided by CPTC.

This policy applies to all CPTC employees, students and/or non-employees who may be authorized to use technology resources. They shall be notified in writing of these policies before being granted permission to access these resources.

Use of CPTC resources shall be for the purpose of facilitating the exchange of information and furtherance of the College mission.

This policy is adopted in order to help assure the integrity and reliability of network systems, ensure the security and privacy of network systems, and ensure the protection and retention of sensitive data. Information and communication resources are those computers, computer software, networks (including access to external networks such as the Internet and the Cloud), and electronic messaging systems (email, telephone, telephone voice mail, facsimile, chat systems, instant messaging systems and imaging systems) operated by and for the benefit of students, faculty and staff of the college.

APPROVAL:

By: _Loveday_ Date: 9-15-20
   Dr. Joyce Loveday

Board Chair Review: _____ Date: 8/20/2020