

Diversity Committee Minutes
March 21, 2013 2:30-4:00PM
Building 19, Room 107

Sheli Sledge, Chair	<input checked="" type="checkbox"/>	Stephen Rousseau	<input checked="" type="checkbox"/>	Lee Ann Walker	<input type="checkbox"/>
Yuko Chartraw	<input checked="" type="checkbox"/>	John Ruiz	<input type="checkbox"/>	Ron Wright	<input type="checkbox"/>
Deb Collins	<input checked="" type="checkbox"/>	Cherie Steele	<input type="checkbox"/>	Patrick Yelladay	<input type="checkbox"/>
Michele Jones	<input checked="" type="checkbox"/>	Valerie Sundby-Thorp	<input type="checkbox"/>	ASG: Emily Lanon	<input type="checkbox"/>
Debbie Ranniger	<input checked="" type="checkbox"/>	Jim Tuttle	<input type="checkbox"/>	ASG: Jonathan Wagner	<input checked="" type="checkbox"/>

Call to Order: Sheli S. called the meeting to order at 2:35PM.

I. Safety Reminders:

Stephen R. gave safety reminders for building 19.

II. Minutes

- February 21, 2013: Debbie R. moved; Stephen R. second. Passed.

III. Introductions to New Members, Guests & Resignations

- Guests – Kelly M., Michael M. (ASG), and Nate O. (ASG).

IV. Continuing Business

- Stereotype 101 Marketing Plans Update:* Per Val S., Karith Foster, presenter, sent budget and the information was forwarded to Jonathan W. The presentation will be at lunch time 12-1:30PM with a Q&A section being the last 30 minutes. DC will handle contracts; Google calendar and banner on website meanwhile assist with marketing. DC discussed the key to success will be advertising early. The marketing should be to faculty, staff and students. Big push of advertising should be at the beginning of April. Requested that flyers and/or posters have blurb about ASG and DC event, suggested using some photos that presenter sent, add bar codes, web address and/or link to YouTube videos. The presentation will need at least two wireless microphones. Conference center has been reserved. Sheli S., will send a “Save the Date” email today or tomorrow. Val S. will send a “Save the Date” email around April 2nd. Would like the coordination of emails to be as similar as possible. Jonathan W. will reach out to TCC and UWT. Michael M. will distribute drafts to Sheli S. and come back to the April 18th meeting for/with more information.
- Diversity Plan 2013-2015 Rough Draft Update:* Postponed till March 28th 2:30-4PM special meeting.

V. New Business:

- Review from Dr. Walstrum & Cabinet on Diversity Binder & Plans:* Sheli S. summarized the information from Dr. Walstrum: Doing great job. Curious to see how DC is going to move forward. Wants ATD & Strategic Planning to be parallel with DC plan. Stephen R., Debbie R., and Jonathan W. are all members that can give guidelines to DC.
- Preview the Stereotypes & Bias Online Training Module-Kelly Meeusen:* The online module was loaded onto the shared drive for all members to have access to it. There are two versions: Hiring Committee and General. Kelly M. led a discussion of the components of the online training module welcoming feedback both at the meeting and after members have had an opportunity to go through the module (s). Immediate feedback surrounded the use of Wikipedia as a credible citation for the information and the color contrast of areas of module. Sheli S. encouraged the DC to do this training activity (focusing on the Hiring Committee option) before the March meeting and bring feedback to the meeting.

- *Website Updates and Library Inventory – Stephen R.:* Per Stephen R., with now having the web address (www.cptc.edu/diversity) will inquire how to make appropriate changes, possibly revamp and get it up to speed. Library: There is a list but needs to be updated, books/materials picked up and labeled and delivered to the library.
- *Diversity Projects from Cabinet – Jim Tuttle:* Sheli S. read document from Jim T. with some input from Debbie R., who was also at the cabinet meeting. Broad base discussion of college memberships to organizations we are not utilizing or some organizations that we should be a part of but aren't. Not individual people but the college. Also, to find out from people at other colleges what they are doing in relation to equity and diversity. DC questioned if Jim T., would be the point of contact so we can be part of the consortium due to him (his job title) being a member that will not be rotated off the DC.

VI. Announcements: Buttons came in from Cultural Connections. Sheli S. shared the buttons with the DC and briefly discussed the activity. Would like to add to the agenda for the March meeting.

VII. Meeting Adjournment/Next Meeting: Meeting adjourned at 3:54PM. Special DC Plan meeting March 28, 2013 2:30-4PM. The next meeting will be the standing meeting, April 18, 2013 from 2:30-4:00PM.

DATE	LOCATION	TO DISCUSS
April 18, 2013 2:30-4:00	Building 19, Room 107	<ul style="list-style-type: none"> • Diversity Plan 2013-2015 Update • Stereotype 101 Marketing plans Update • Update on DC Library Project – Labeling & Inventory • Website Updates and Library Inventory • Cultural Connections activity