



Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/83543974093>

Wednesday, January 10, 2023

Study Session: Cancelled

Regular Meeting: 4:00-6:00 p.m.

Regular Meeting Agenda

4:00 Call to Order, Flag Salute, Land and Labor Acknowledgement, Introductions
.....Tong Zhu

Adoption of AgendaTong Zhu
Action

Approval of the Meeting Minutes of December 13, 2023Tong Zhu **Tab 1**
Action

4:05 Public CommentsTong Zhu

4:15 President’s Report Joyce Loveday

- College Updates
- Miscellaneous

4:30 College Reports or Highlights

ASG Report.....Student Government Representative **Tab 2**

Airplane Purchase.....Dr. Thomas Broxson **Tab 3**

LPN to RN Program Update.....Tiffany Smith-Fromm

5:10 Chair’s Report.....Tong Zhu

5:15 Board Reports and/or Remarks All

5:25 New BusinessTong Zhu

New Tenure Track Faculty Introductions.....Dr. Thomas Broxson

Tarlochan Mann Operations Management BAS 3rd Quarter

Mike Mavor Mechatronics 3rd Quarter

5:40 Executive SessionTong Zhu

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

5:45 AdjournmentTong Zhu



**Board of Trustees Meeting
Building 3, Rotunda and via Zoom**

Wednesday, December 13, 2023

Study Session Cancelled
Regular Meeting: 4:00-6:00 p.m.

Regular Meeting Minutes

Call to Order: Chair Zhu called the Board of Trustees Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on December 13, 2023, at 4:04 p.m., followed by the flag salute, land acknowledgement, and labor acknowledgement

Board of Trustees Present:

Tong Zhu, Chair
Jesus Villegas Rivera, Vice Chair
Eli Taylor
Carol Mitchell -- remote
Alice Phillips

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth -- remote

Excused Absences:

None

Executive Team:

Dean Kelly, VP for Student Success
Samantha Dana, Associate VP for Institutional Effectiveness
Dr. Tom Broxson, VP for Instruction
Amelia Grayson, VP for Finance and Administration
Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Phillips and seconded by Trustee Taylor. The motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting held on November 8, 2023, as presented was made by Trustee Phillips and seconded by Trustee Taylor. The motion was approved unanimously.

Public Comments

Clancy Moody (student) came to complain that he has not received proper treatment and ask what options he now has to follow. He believes he was misled regarding the credentialing of our mechatronics program.

Trustee Zhu thanked Mr. Moody for his comments and stated that Dr. Loveday and her team would follow up.

President's Report

Student Success – McKenzie Murphy

Dr. Loveday introduced McKenzie Murphy, an alumni of CPTC, who is currently employed at CPTC as the Assistant Director of Enrollment Services. Ms. Murphy said that she is a CPTC Accounting Services program graduate. She started at Pacific Lutheran University, but found that it was not a good fit for her, and had a similar experience at Pierce College. Through Washington State Department of Social and Health Services and Workforce Development, she got into the accounting program at CPTC. Here she appreciated that relationships felt like they were more than transactional. She managed to take no loans through her program here. She has earned a bachelor's degree and a master's degree from Western Governors University while working at CPTC. She has now been here 10 years and plans to continue as it feels like home.

Trustees congratulated her on her hard work and success.

College Updates

Dr. Loveday congratulated Claire Korschinowski on her appointment to the National Coalition of Advanced Technology Centers (NCATC) Board of Directors. NCATC is an affiliate of the American Association of Community Colleges focusing on the advancement of workforce and economic development in the area of new and emerging technologies. We are thrilled to have Ms. Korschinowski recognized at national level, showing the quality of her work.

Dr. Loveday noted that yesterday was the last day of the fall quarter, and faculty are completing their grading today.

She also noted that the college is closed to public for the four days between Christmas and New Year (December 26 through 29).

Recruitment for the Associate Vice President of Human Resources and Culture has been progressing well. Four finalists came to have campus-wide interviews last week. This week we are gathering input from college community members and checking references. We hope to have someone in place by February 1.

The College's Racial Equity Change Effort (RECE) coaches came for a visit on Thursday. They meet with groups across the college, provided feedback, and asked insightful questions to help us grow and improve.

Continuing a tradition of 30 plus years CPTC conducted Holiday House activities to support student families struggling to make ends meet. CPTC staff and faculty and outside community members sponsored 39 families with 79 children to receive gifts. Dr. Loveday offered special thanks to Sheli Sledge who chaired the activities, and the many volunteers to assisted.

Trustees requested copies of the CPTC press release for Ms. Korschinowski's appointment to the NCATC Board of Directors.

College Reports or Highlights

ASG Report (Tab 2)

Riley Maker presented the ASG Report. He described the following ASG sponsored events:

- 1) Highlights – ASG provided annual holiday meal baskets to 50 students
- 2) Partnerships – offered de-stress week at the end of the quarter including guided meditations, puzzles, a gratitude jar, and breathing technique workshops
- 3) Student advocacy – The ASG engaged in planning activities for collaboration and partnerships in Winter quarter, and completed ASG hiring of student employees.

Union Updates

Diane Follett, faculty union president, reported on union negotiations. We have completed renegotiated high demand funding for nursing, as well as prof-tech high demand funding. Although the standing contract does not end until June, it was felt that it was important to get an early start to ensure completion before that date. Negotiations have been non-contentious this time. Both parties agreed that it is not necessary to overhaul the entire contract, but only address specific issues. The three remaining areas of negotiation include:

- Equal work days for all faculty members as the college is committed to equitable working conditions.
- Better per credit pay rates for adjuncts as this is becoming a recruitment problem.
- And more equitable pay for adjuncts.

Relations with Human Resources have improved although there are some tensions still (e.g., retirement issues). Trust is rebuilding. Dr. Loveday's Human Resource action plan was greatly appreciated and the faculty union is looking forward to further mediation with Human Resources.

Lisa Fortson, AFT professional staff representative reported that their contract negotiations will be starting soon, and she is hoping to have similar non-contentious negotiations. She appreciates the relationship that is redeveloping with Human Resources and the college administration generally. She emphasized that communication is the most important part of acknowledging and addressing issues that still need to be worked out. She thanked Samantha Dana, Alix Nunke, and Dr. Loveday for their commitment and participation.

Susan Hoppe, classified staff representative, introduced Kimberly Bills who will be involved in union negotiations for their contract. Ms. Hoppe agreed with Ms. Fortson and Ms. Follett regarding improved relations with Human Resources. She believes that part of the continuing issues stem from ctcLink. There are still on-going retirement benefit issues to be resolved.

Trustee Mitchell requested that employees closest to retirement are prioritized as we work to resolve retirement issues.

Trustee Taylor asked if Brian Lee's departure will affect resolution of ctcLink issues and was informed that it probably would not.

Replacing our Vintage Aircraft (Tab 3)

Dr. Broxson lead a presentation including Claire Korschinowski, Dean; Shannon Feist Chief Pilot; and Rene Cabral, student, providing further information and clarification about the program and it's impacts as well as a path forward to fund replacement.

Most of the college's current aircraft are from 1978-79. We are unable to use them full time due to maintenance issues, which impedes student progress. There can be multiple collateral impacts of a single flight cancellation. Getting replacement parts can be difficult due to the age of the craft.

Rene Cabral spoke about her experience as a veteran transitioning out of Army (11 years served). She initially did not think that she could afford professional pilot training, then found that she could receive the training at CPTC in coordination with Veterans Administration (VA) benefits. She said that most of the students are full time and as such flight delays are very problematic as it stalls training and this can complicate receiving support from VA.

Unlike many equipment investments, airplane investments hold their value. The new airplanes are expected to last for 60 years.

Dr. Loveday noted this is a cornerstone program for the college. There are very few programs like this available. It is important that we move forward due to the length of time required to acquire new aircraft.

Mitchell questioned the return on investment for the college and for Pierce County. Dr. Broxson noted that Pierce County is actually home to many pilots. Ms. Korschinowski noted that 60 students per year is a medium sized program for CPTC; the welding program is a similar size. Trustee Phillips noted that the large investment required for airplanes is periodic. There has been little to no investment over the last 40 years as aircraft maintenance is covered by student fees.

The program at Green River is different, leasing airplanes and out-sourcing all flight training. Because of this, VA will not fund training there.

Professional pilots earn a salary well above average. Commercial airlines frequently pick up students' flight hour fees if they enter into an agreement with them.

Buying an older plane does not cost less, so there are no savings to be had in that way.

The trustees agreed to consider a Motion at the January meeting in support of the purchase of airplanes.

Trustee Mitchell asked for the budget implications of committing to the purchase. Dr. Loveday committed to sending this information to the trustees in advance of the January meeting.

Chair's Report

Trustee Zhu had no report.

Board Reports and/or Remarks

Trustee Phillips reported about her attendance at the Rainier room for the dinner event that was held there. She complemented the culinary program for awesome food, great service, and wonderful atmosphere.

Trustee Villegas-Rivera also attended the Rainier Room event with his family and a wonderful night was had by all. He said it is the nicest restaurant his family had gone to.

Trustee Mitchell stated that she will be the keynote speaker at the 18th annual Martin Luther King, Jr. event at Evergreen State College on Sunday, January 14 at 2:00 to 4:00 p.m.

New Business

Approval of 2024 Board Meeting Schedule (Tab 4)

A motion to approve the 2024 Board Meeting Schedule as presented was made by Trustee Phillips and seconded by Trustee Mitchell. The motion was approved unanimously.

Executive Session

Chair Zhu stated there was no need for an executive session.

Next Meeting

Wednesday, January 10, 2024, details to follow.

Adjournment

Motion to adjourn the meeting at 5:52 was made by Trustee Phillips, and seconded by Trustee Taylor. The motion was approved unanimously.

Dr. Joyce Loveday
President
College District Twenty-Nine

Tong Zhu
Chair, Board of Trustees
College District Twenty-Nine

ASSOCIATED STUDENT GOVERNMENT

JANUARY 2024

3,348

542

1,928



939

176

24

198

1,605

CPTC Professional Pilot Program requires the acquisition of six Cessna aircrafts from Textron Aviation Inc. to replace our aging fleet. The total purchase price is \$4,258,668, with an initial deposit of \$480,000. To finance the remaining balance in 2027, the college plans to secure a six-year COP loan from the State Treasurer’s Office and will repay from college reserves. Additionally, the sale of our existing fleet will help offset the purchase cost, ensuring responsible fiscal management while enhancing the quality and safety of our aviation programs.

Breakdown of Payments from Reserves

1 st deposit due upon order	Due: 2/15/2024	\$240K
2 nd deposit	Due: 3/15/2026	\$120K
3 rd deposit	Due: 9/15/2026	\$120K
Total: \$480K		

Purchase \$4,258,668 - Deposit \$480,000= \$3,778,668

Balance due at delivery on 2/15/2027: \$3,778,668

*this amount to be funded through COP loan

COP Loan Estimate for Remaining Balance

Delivery Date: Feb 2027
 Project Funds: \$3,778,668
 Est'd Int Rate: 3.45%-4.45%

Payment Date	Debt Service - Current Interest Rates		Debt Service - Conservative Scenario
6/1/2027	\$	92,871	\$ 95,971
12/1/2027	\$	614,875	\$ 637,875
6/1/2028	\$	76,750	\$ 79,250
12/1/2028	\$	631,750	\$ 654,250
6/1/2029	\$	62,875	\$ 64,875
12/1/2029	\$	647,875	\$ 664,875
6/1/2030	\$	48,250	\$ 49,875
12/1/2030	\$	658,250	\$ 684,875
6/1/2031	\$	33,000	\$ 34,000
12/1/2031	\$	678,000	\$ 699,000
6/1/2032	\$	16,875	\$ 17,375
12/1/2032	\$	691,875	\$ 712,375
Total	\$	4,253,245.83	\$ 4,394,595.83

Note: All figures are estimates. Actual rates are determined on the day of sale.

