



College Assembly Meeting Minutes
Bldg. 21, Rm. 107
Tuesday, October 27, 2015

PRESENT

Michelle Barre (Member)
Daniel Creech (Member)
Tawny Dotson (Guest)
Lisa Fortson (Member)
Michelle Hillesland (Guest)
Janet Holm (Member)
Elaine Holster (Member)
Patricia Lange (Member)
Cris-Jon Lindsay (Member)
Kristin Martindale (Member)

Josie Meyer (Member)
John Moyer (Communications Officer)
Roger Nix (Member)
Nathan Pickens (ASG 2015-16 VP)
Loreta Sandoval (Member)
Kathryn Smith (Chair)
Kelson Williams (ASG Administrative Officer)
Lisa Wolcott (Guest)
Tiffany Windmeyer (Member)
Mary McCune (Note Taker)

ABSENT

Kezia Clark (Member)
Kevin Kildun (Member)
Jason Kruse (Vice Chair)
Erica Sherwood (ASG 2015-16 Legis. Officer)

Roxanne Sou (Member)
Maureen Sparks (Member)
Vacant Position (ASG 2015-16 President)
Kate Wendland (Member)

CALL TO ORDER

Chair Kathryn Smith called the meeting to order at 3:08 p.m.

PREVIOUS MEETING NOTES

Chair Smith asked for questions or comments on the minutes from the September 29, 2015, College Assembly meeting. None were noted. A motion to approve the minutes of the College Assembly's September 29, 2015, meeting was made by Josie Meyer, seconded by Roger Nix, and approved unanimously.

NEW BUSINESS

Institutional Excellence

Michelle Hillesland, Dean of Student Learning, provided the College Assembly with an overview of the work being done by the Core Theme # 3 Institutional Excellence Subcommittee (see handout # 1). Her overview included the history of the subcommittee, the work being done since the accreditation report, and the work that needs to be done going forward. Ms. Hillesland asked for volunteers from the College Assembly to serve on the Institutional Excellence Subcommittee. Cris-Jon Lindsay volunteered.

ASG Student Priorities 2015-2016

Nathan Pickens, ASG Vice President, and Kelson Williams, ASG Administrative Officer, reviewed the 2015-2016 ASG Student Priorities Paper (see handout # 2). Their overview covered the ASG's areas of interest, which include increasing student involvement, engaging student voices, ensuring student safety, enhancing transportation, and expanding childcare access. Review and discussion followed.

2015-2016 College Budget

Lisa Wolcott, Director of Budget and Finance, gave an overview of the 2015-2016 College Budget (see handout # 3). Review and discussion followed. Ms. Wolcott asked the College Assembly for volunteers to serve on the Budget Committee. Lisa Fortson volunteered.

Vice Chair and Communications Officer Nominations

Chair Smith opened the floor for nominations for the College Assembly elected positions of Vice Chair and Communications Officer. Elaine Holster nominated Josie Meyer for the position of Vice Chair. Loretta Sandoval nominated Kristin Martindale for the position of Communications Officer. No other nominations were made. Chair Smith announced the final elections will take place at the November 24, 2015, College Assembly meeting.

OLD BUSINESS

Smoking Policy

Mr. Williams reported that the ASG met and discussed whether or not to become involved in revising the College's Smoking Policy. The ASG determined this topic is not a priority for them at this time and, therefore, they will take no action on the topic. The ASG will consider taking a student smoking survey, but they will not commit to when that will happen. Mr. Pickens stated the ASG will make efforts to increase student awareness of the Smoking Policy by posting flyers in certain areas on the campus.

Chair Smith suggested Administration remind faculty and staff of the Smoking Policy and post flyers in noncompliant areas on campus. Mr. Lindsay recommended informing everyone that the College is considering becoming a smoke-free campus. John Moyer reported he inspected each Smoking Shelter and found room for improvement. Ms. Meyer stated the smoking shelters were originally provided at the behest of the ASG. Since the ASG is now disinterested in the topic, she suggested the College proceed with actions to make the campus smoke-free.

Tawny Dotson suggested the College Assembly perform a smoking survey and assemble a smoking focus group. Chair Smith recommended doing both after January 1, 2016. Ms. Dotson offered to assist with framing the smoking survey questions.

College Assembly's Hiring Subcommittee

Ms. Meyer reported the College Assembly's Hiring Subcommittee met with Shelby Fritz, the Director of Human Resources. The issues and concerns raised at the September 29, 2015, College Assembly meeting were discussed in a positive and beneficial manner. The Subcommittee will continue to meet regularly with HR to work on revising the hiring policy. When completed, a draft of it will be submitted for review through the College's policy proposals shared governance approval process.

College's Budget Committee

Lisa Fortson reaffirmed she has volunteered to serve as a representative from the College Assembly on the College's Budget Committee.

GOOD OF THE ORDER

Janet Holm discussed the 2015 Fall Open House scheduled to take place from 3:00-7:00 p.m. on Wednesday, October 28, 2015.

The next College Assembly meeting will take place on Tuesday, November 24, 2015 at 3:00 p.m.

The meeting was adjourned at 4:30 p.m.