



Clover Park Technical College Running Start Verification of Eligibility for Student Fee Waiver Procedure

Running Start students attending Technical and Community Colleges are required to pay mandatory college and/or student assessed fees as established by the Technical and Community College. In the case of students who qualify for a Student Fee Waiver, the mandatory college/student assessed fees will be waived.

To Qualify:

The Student Fee Waiver is available to students who are eligible in one of the following ways:

- Student's family receives public assistance (SSI, TANF, QUEST cards, Washington State medical coupons).
- Student is eligible to receive free or reduced lunch at their school.
- Student is a foster youth

Steps to Apply for Student Fee Waiver:

1. Complete ***Clover Park Technical College Running Start Verification of Eligibility for Student Fee Waiver***. The student will submit the form to the Running Start Counselor. The student will submit the form once each academic year (fall – spring) to be considered for the waiver.
 - ❖ The student will present documentation indicating that they are eligible to receive a fee waiver (a letter verifying that they can qualify for free or reduced lunch, a medical coupon, QUEST card)
2. The Running Start Counselor will review your waiver. If your waiver is approved you will receive confirmation through your CPTC email.

If you have any questions, please contact:

Kevin Kildun, M.A. Ed.
Counselor/Running Start
Kevin.Kildun@cptc.edu
253.589.5701



**Clover Park Technical College Running Start
Verification of Eligibility for Student Fee Waiver**

Running Start students attending Technical and Community Colleges are required to pay mandatory college and/or student assessed fees as established by the Technical and Community College. In the case of students who qualify for a Student Fee Waiver, the mandatory college/student assessed fees will be waived.

Running Start Students are still required to pay for course fees/testing. They are also required to pay for textbooks, kits and/or supplies.

- ✓ Student's family receives public assistance (SSI, TANF, QUEST cards, Washington State medical coupons).
- ✓ Student is eligible to receive free or reduced lunch at their school.
- ✓ Student is a foster youth

To Be Completed by the Applicant

This form and supporting documentation must be completed by Tuition and Fee due date.
(See due dates for each quarter)

Last Name (please print)	First Name	SID
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I, _____ acknowledge that (1) I am a Running Start student at Clover Park Technical College, (2) I am a low income student based on the criteria above, (3) and I understand that if I am granted a tuition waiver it is only valid for the current academic year. If I need a tuition waiver the following year, I will need to submit a new application. I certify that, to the best of my knowledge, all information on and/or accompanying this form is true and I consent to the release of my information to Clover Park Technical College by the agency below.

- Student's family receives public assistance (SSI, TANF, QUEST, medical coupons)
- Student receives free or reduced lunch at their school district (letter from the school/district)
- Student is a foster youth

Signature	Date
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To Be Completed by Clover Park Technical College Running Start Office

Date request was received: _____

Supporting documentation received: _____

Date student was notified of outcome: _____ _____ Approved _____ Denied

_____ fax _____ email _____ phone _____ mail