



College Assembly Meeting Minutes
Bldg. 21, Rm. 107
Tuesday, February 24, 2015

PRESENT

Matthew Dahl (ASG VP), Tawny Dotson, Lisa Fortson, Janet Holm, Elaine Holster, Dr. Lonnie Howard, Dean Kelly, Jason Kruse, Patricia Lange, Cris-Jon Lindsay, Dr. Joyce Loveday, Kristine Martindale, Josie Meyer, John Moyer (Communications), Loreta Sandoval, Kathryn Smith (Chair), Tanya Sorenson, Kate Wendland, and Mary McCune (note taker)

ABSENT

Kandi Bauman, Kezia Clark, Li Li Cutler, Denise Klug, Roger Nix, Trent Reid (ASG Legislative Officer), Linda Rick (ASG Administrative Officer), Charles Sawyer (ASG Clubs Officer), Maureen Sparks, and Katie Stock (ASG President)

CALL TO ORDER

Chair Kathryn Smith called the meeting to order at 3:02 p.m.

PREVIOUS MEETING NOTES

Chair Smith asked for questions or comments on minutes from the January 27, 2015, meeting. None were noted. A motion to approve the minutes of the College Assembly's January 27, 2015, meeting was made by Jason Kruse, seconded by Elaine Holster, and approved unanimously.

BUSINESS

ATD (Achieving the Dream) Subcommittee on Orientation

Dean Kelly

Chair Smith introduced guest speaker, Dean Kelly. Mr. Kelly gave a presentation on work being done by the Subcommittee to develop a new Orientation Model (see handout). Review and discussion followed. Specifically, overlaps between Public Information Sessions, College 101, Getting Started Workshops, and the proposed new Orientation Model were discussed. It was agreed that whatever we offer our students needs to be beneficial, profitable, and worthy of their valuable time.

Mr. Kelly emphasized the goal is to make the new Orientation Model a welcoming and festive event. We want students to leave feeling energized to be at CPTC. Kristine Martindale said the new Orientation Model is a common model used by other colleges.

Discussion ensued as to whether or not the proposed new Orientation Model should be held in the daytime or evening and whether staff and faculty would be amendable to evening sessions. Ms.

Martindale suggested the needs of the students should always come first. Chair Smith noted employment contracts may preclude evening sessions and those terms need to be considered.

President's Cabinet Meeting Report

Jason Kruse

Mr. Kruse reported he attended the last Cabinet meeting and will email highlights to the College Assembly this week.

College Assembly's Role in Mission Fulfillment

Kathryn Smith

Chair Smith reviewed the College Assembly's Mission Fulfillment duties, which involve developing a process of assessment to determine if Mission Fulfillment has occurred. Mission Fulfillment means fulfilling CPTC's mission as it relates to the College's three Core Themes:

- Workforce Preparation
- Student Success
- Institutional Excellence

Chair Smith suggested representatives from the three (3) Core Theme Teams report to the College Assembly on a regular basis. Dr. Joyce Loveday said the Teams will meet in March, and representatives will be available for introductions at the next College Assembly meeting. Thereafter, Dr. Loveday recommended one (1) Team report at each College Assembly meeting. This schedule will allow time for the College Assembly to digest the material and to prevent an information overload, which would most likely occur if all three (3) Teams were to report their findings at the same College Assembly meeting.

Cris-Jon Lindsay asked if success rates include CPTC students who land well-paying jobs in their field of study before they complete a degree or certification. Mr. Lindsay wondered if mechanisms are in place to capture these students' success, rather than just their negative impact on CPTC's retention rates. Dr. Loveday stated the data gathering methodology currently in use at CPTC needs to be improved and updated so that it renders truthful, meaningful, and accurate statistics. Ms. Martindale proposed the College Assembly help determine if the metrics used to measure success are, indeed, appropriate and inclusive.

John Moyer confirmed he will invite a representative from each of the three (3) Core Theme Teams to attend the next College Assembly meeting where they'll be introduced and asked to give a brief overview of the important work their respective Teams are doing.

In preparation for next month's College Assembly meeting, it was recommended to the College Assembly members that they read and become familiar with the CPTC Comprehensive Year 7 Self-Evaluation Report, which is a 169-page document found on the College's website at: <http://www.cptc.edu/files/cptc-7-year.pdf>

Dr. Loveday thanked the College Assembly for taking this important task seriously.

College Assembly Bylaws

Dr. Lonnie Howard

Dr. Lonnie Howard reported he completed his review of the College Assembly's Bylaws draft document. In the interest of time, Dr. Howard proposed setting up a meeting with the College

Assembly leadership to go over the document page by page. It was agreed they will meet with Dr. Howard and then provide a recap of those discussions at the next College Assembly meeting.

Dr. Howard stressed how highly he values the College Assembly's guidance and input on important matters involving the College. As an example, he discussed the proposed demolition of buildings 32 and 37. As Dr. Howard considers the pros and cons from a variety of important perspectives, he asked the College Assembly members to provide input via a link found in his February 23, 2015, email, wherein he discusses in greater detail the budget impact of the buildings' demolition.

Vice Chair Election

Kathryn Smith

Chair Smith asked for nominations for the College Assembly Vice Chair position. Jason Kruse and Josie Meyer were nominated. Mr. Kruse was elected to the Vice Chair position by a majority vote.

The next College Assembly meeting will take place on Tuesday, March 24, 2015, at 3:00 p.m. in Building 21, Room 107.

Meeting was adjourned at 4:31 p.m.