



**College Assembly Meeting Minutes**

Bldg. 21, Rm. 107

Tuesday, November 25, 2014

**PRESENT**

Lisa Beach (Vice Chair), Ted Broussard, Matthew Dahl (ASG Vice President), Tawny Dotson, Elaine Holster, Denise Klug, Li Li Cutler, Taylor McGovern, John Moyer, Roger Nix (Chair), Trent Reid, Linda Rick, Joshua Shulkind, Kathryn Smith, Tanya Sorenson, Katie Stock (ASG President), Kate Wendland, and Mary McCune (note taker)

**ABSENT**

Kandi Bauman, Lisa Fortson, Jason Kruse, Patricia Lange, Cris-Jon Lindsay, Kristin Martindale, Loreta Sandoval, Ellessea Shelby, and Maureen Sparks (Communications Officer)

**CALL TO ORDER**

Chair Roger Nix called the meeting to order at 3:05 p.m.

**PREVIOUS MEETING NOTES**

Chair Nix asked for questions or comments on minutes from the October 28, 2014, meeting. None were noted. A motion to approve the minutes of the College Assembly's October 28, 2014, meeting was made by Kathryn Smith, seconded by Tanya Sorenson, and approved unanimously.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Wellness Committee and Health Fair

Chair Nix introduced guest speaker, Ted Broussard. Mr. Broussard talked about CPTC's Health and Wellness Fair, which took place on Wednesday, October 15, 2014. He said it was a successful event. The Wellness Committee and coordination of next year's event are in need of leadership. He asked if the College Assembly would be interested in taking ownership of both. Discussion followed. It was decided to survey CPTC students, faculty, and staff asking if it is important to continue the Health and Wellness Fair and the Wellness Committee at CPTC. The results of the survey will help the College Assembly determine if it would like to undertake leadership roles in them. Mr. Broussard offered to run the idea by Theresa Greene, CPTC's Director of Institutional Research, and come up with a draft survey. Elaine Holster offered to publish the survey on SurveyMonkey.

### Student Housing and Homelessness

Chair Nix introduced guest speakers, Taylor McGovern and Joshua Shulkind. Messrs. McGovern and Shulkind discussed the CPTC Housing Task Force Fall 2014 Report (see handout). The Task Force was formed to help with two specific issues surrounding housing at CPTC. First, to assess the needs of CPTC students for assistance with housing to avoid homelessness. Second, to explore a partnership with Tacoma Housing Association to address those needs. They explained the survey, findings, and recommendations. They noted that while the survey showed a strong relationship between student success and housing, it showed an even stronger relationship between student success and reliable transportation. They discussed the Task Force's recommendations (see handout) and fielded questions.

### **GOOD OF THE ORDER**

#### Elections for Vice Chair and Communications Officer

Chair Nix opened the floor to nominations for the elected positions of Vice Chair and Communications Officer. Lisa Beach, the current Vice Chair, will assume the position of Chair effective January 1, 2015.

Motion to elect Kathryn Smith to the position of Vice Chair of the College Assembly for the term of January 1, 2015, to December 31, 2015, was made by Chair Nix and seconded by Denise Klug. Approved unanimously.

Motion to elect John Moyer to the position of Communications Officer of the College Assembly for the term of January 1, 2015, to December 31, 2015, was made by Denise Klug and seconded by Elaine Holster. Approved unanimously.

#### President's Cabinet Report

Vice Chair Beach gave a brief overview of the last Cabinet meeting:

- The President's Cabinet Bylaws are finalized.
- Discussed ways CPTC can improve connection to surrounding communities.
- CPTC's chapter of the American Association of Women in Community Colleges (AAWCC) gave a presentation outlining their activities.
- Janet Holm discussed the possibility of CPTC hosting the 2016 College Bound Saturday.
- Dr. Loveday reported departments should be working on their strategic planning needs.

#### CPTC Committees

Mr. Moyer reported on his research involving the means by which many different committees at CPTC communicate and coordinate the business they handle. Out of the 34 +/- committees, only 5 +/- post their meeting minutes. Mr. Moyer suggested the College Assembly appoint itself to oversee them. Discussion followed. It was determined the College Assembly must first complete its assigned tasks before assuming any additional areas of responsibility.

The next College Assembly meeting will take place on Tuesday, January 27, 2015, at 3:00 p.m. in Building 21, Room 107.

The meeting was adjourned at 4:18 p.m.