



**College Assembly Meeting
Building 19, Room 124
Tuesday, August 13, 2013**

Present: Loren Davis, Mabel Edmonds, Elaine Holster, Jennifer Justice, Jason Kruse, Chris Lewis, Cris-Jon Lindsay, Joyce Loveday, Mike Miller, Roger Nix, Debbie Ranniger, Kathy Smith, Maureen Sparks, Michael Taylor, and President Walstrum.

Safety Orientation Briefing

Mike Miller provided the group with safety procedures in case of an emergency.

Call to Order

President Walstrum called the College Assembly meeting to order on August 13, 2013, at 3:10 p.m.

President Walstrum shared that this will be his last meeting as the facilitator. He thanked everyone for their participation and stated that he would like to see the College Assembly in place before he retires. The Assembly is an advisory group to the President that serves as the shared governance body for the College. He mentioned that Northwest Commission on Colleges and Universities advised that each college should have a shared governance model in place. President Walstrum stated that the Assembly needs a larger representation. After much discussion, Mabel Edmonds suggested that we look at departments and/or divisions that are not represented and encourage participation.

Presentation of the Slate of Candidates to Fill the Leadership Positions

President Walstrum made a motion to move forward with the job descriptions for the leadership roles in the College Assembly, seconded by Kathy Smith. Approved unanimously.

Joyce Loveday shared that the Nominating Committee comprised of Elaine Holster, Cris-Jon Lindsay, Michael Taylor, and she had met to identify potential candidates for the Assembly officer positions. They recruited two to three strong individuals for each position who are willing to serve through the coming year.

Joyce then distributed a ballot to the group and asked everyone to vote for one of the following nominees:

Chair – Teresa Greene, Wendy Joseph, Claire Korschinowski

Chair-Elect – Roger Nix, Michael Taylor

Communications Officer – Jason Kruse, Mike Miller, Maureen Sparks

There was a tie for the Chair position – Wendy Joseph and Claire Korschinowski. There was also a runoff for the Communications Officer – Jason Kruse and Maureen Sparks. After recasting another vote, it was tied between Mike Miller and Maureen Sparks. The group revoted once again for the Chair position and Communications Officer. Wendy Joseph was selected as the Chair and Maureen Sparks was selected as the Communications Officer for the coming year. Roger Nix was selected as the Chair-Elect.

The Next Iteration of the Bylaws and Charter

Debbie Ranniger shared that subcommittee members Teresa Greene, Claire Korschinowski, Jason Kruse, Joyce Loveday, Michael Taylor, and she contributed to the draft bylaws, which is the third iteration. The subcommittee received feedback from the group.

President Walstrum suggested changing the first page of the draft bylaws to read College Assembly instead of Shared Governance at Clover Park Technical College.

After much discussion ensued about language/formatting to the draft bylaws, Debbie Ranniger will make the proposed edits (Items I through IV) suggested by the Assembly. Subgroups will meet and review Items V through XVI, and report back at the next meeting.

President Walstrum thanked everyone for taking the time to review the language.

College Assembly Remarks

Joyce Loveday suggested looking at the agenda for the coming year regarding subcommittees, layout, and an operational plan.

Mabel Edmonds proposed an orientation meeting for new members, which was well-received by all.

Next Meeting

The next College Assembly meeting is scheduled for August 27, 2013, 3:00-4:30 p.m.

Adjournment

President Walstrum adjourned the meeting at 4:35 p.m.