



College Assembly Meeting
Health Sciences Building Conference 103
Tuesday, January 28, 2014

Approved

Present: Roger Nix-Chairperson, Lisa Beach-Chair Elect, Maureen Sparks-Communication Officer, Elaine Holster, Denise Klug, Cris-Jon Lindsay, Kate Wendland, Kathryn Smith, Ellessea Shelby, Adam Johnson, Darryl Owens, John Moyer, Kristen Martindale, Lisa Cutler, Lisa Plair, Travis Cohen-Lucy, Patricia Lange, Loreta Sandoval and Hilda Santacruz (guest note taker)

Absent: Jason Kruse

Call to Order

Chairperson Roger Nix called the College Assembly to order at 3:07 p.m.

Safety Orientation Briefing

Maureen Sparks reminded those present how to respond in case of various emergencies.

Approval of Minutes

The minutes of the November 26, 2014 meeting were approved, as written:

Motion to approve: Roger Nix

Motion seconded: Maureen Spark

Motion carried.

Old Business

Roger Nix asked everyone to look at the draft from January 22, 2014 Bylaws. Roger Nix stated it is a work in progress. Revealed could approve Bylaws as written and throughout months edit.

John Moyer stated based on the constitution, it is not the last chance to change the Bylaws. Kristin Martindale believes should have solid mission statement.

Kathryn Smith encouraged purpose and mission statements should match.

John Moyer responded at top is big mission statement and last sentence it reads guide and recommend policy and illicit participation in college community. Believes is main part and states this is what we are going to do.

Denis Klug implied a lot of energy and focus on little wording. Mission statement is nice and broad.

Kathryn Smith suggested changing insure to ensure.

Motion to approve Bylaws: Roger Nix

Motion seconded: Maureen Sparks

Motion carried.

Kathryn Smith will forward correct Bylaws to Maureen Sparks the following morning.

Roger Nix delivered the nominations for vice chair Lisa "Lili" Cutler, Lisa Beach and Jason Kruse. (Elaine Holster passed around blank pieces of paper and picked them up after votes were made.)

Lisa Beach was elected as chair elect.

Roger Nix communicated completion on Work Plan.

Lisa Beach mentioned this is being elevated because we are having a site visit for accreditation. Shared governance has been issue in past.

Kathryn Smith explained in the past was advised to have shared governance.

John Moyer agreed the Work Plan fits all work of previous committee. Wanted this implemented because voice of faculty is much stronger.

Kathryn Smith asked for the second sentence to read "...informed of..."

Travis Cohen Lucy suggested the second sentence should read the same as the first sentence, "administrative" was missing from second sentence.

Motion to approve Revisions: John Moyer

Motion seconded: Denise Klug

Motion carried.

New Business

Roger Nix announced 4th Tuesday may be up for debate for holding College Assembly Meetings. End of March busy for instructors.

Maureen Sparks stated we see what's on agenda and figure out date for March or reschedule.

John Moyer inquired if we are ready to have others come in and express concerns? Faculty asks about College Assembly. Are we ready to open meetings up to others? Are we ready to have others come in and express concerns? Have concern, this committee is it. Open communication. Understand this committee is their voice. Be able to add things to Agenda.

Lisa Beach questioned what is our role? If something was put on Agenda, what would we do if something came up?

John Moyer answered it is up to the committee.

Lisa Beach added no longer a Policies & Procedures committee. She was informed by committee member it had dispended.

Chris Lindsey suggested two things. One, a shared mailbox to create suggestions for group and two, definition of Shared governance form, we do not make decisions just advice.

Kristin Martindale asked if there was a committee to assess committees.

Maureen Sparks stated ASG has list of all committees on campus.

Lisa Plair will forward list to Maureen Sparks.

Maureen Sparks asked if would have Agenda and Meeting Minutes. Now that we have Bylaws they can be located on website along with members.
Roger Nix asked if there were any concerns.

Introductions

Next Meeting Date

The next meeting is scheduled for 3:00 p.m. Tuesday, February 25, 2014. Location will be room 216, Building 21.

Adjournment

The meeting was adjourned at 3:48 p.m.