

Instructional Technology Committee

July 7, 2014

Minutes

Mission Statement

To encourage and support the adoption of technology that will make instruction more accessible, affordable and engaging.

Present: Loren Davis, Chair; Joyce Loveday, Kelley Meeusen, Elaine Holster

Call to Order: 3:04 p.m.

Adjournment: 3: 47 p.m.

Agenda: No agenda was available for this meeting. The following topics were discussed in no specific order.

1. Bylaws Review - Loren: Kelley provide Loren with his bylaws review info, and Loren stated he would seek electronic feedback from other members before submitting a final draft

2. Renewing Momentum - all: All attendees discussed strategies to restore momentum to our committee including recruiting new members. Joyce suggested a full campaign to increase membership and attendance, and spark new conversations to develop and execute a vision that supports an overall Instruction technology plan.

- Elaine Holster shared that Denise Klug from Cosmetology and Bekki Haggerty from Histology were interested in joining, and that she would pursue this.
- Other attendees will also seek new recruits.
- Loren expressed his interest that someone new takes over the Chair position.

There was also discussion identifying the key areas of this committee's responsibility, with these primarily being:

- iPad adoption
- OER
- General Classroom instructional technology, with renewed discussion about inventorying the college's current classroom tech status.

3. iPad Promotional Campaign – All: Committee discussed next round of iPad promotions with programs. Loren shared that Histology, College 101 and CNISS programs were interested in trying out iPads for the next round. Michael Taylor had shared at the last meeting that iPads were being returned slowly; but that many were missing accessories and one had been smashed. Loren will follow up with Michael to determine where we are at in regards to having iPads available for the next round of pilots.

4. OER - all: There was considerable discussion about this committees role in OER adoption at the college, and Dr. Phil Venditti's proposals for licensing college documents and web pages

with Creative Commons licenses – specifically CC-BY. No decisions were made at this time, but the general consensus was that we support Phil’s proposals but should not “retrofit” this license to college content, but rather investigate incorporating CC licenses from some point forward, and that we pursue substantive open licensing rather than cosmetic. There was considerable discussion about promoting the adoption of OER in our Gen Ed course, and specifically our English courses.

5. Technology Challenges – all: There was scattered discussion on the following topics:

- Cosmetology and the Figaro Scheduling software. Michael Taylor is working with Sandy Frederick to identify and address any FERPA Issues related to the use of this application.
- Lack of student accessible wireless in many areas of the campus and its impact on adoption of mobile technology.
- Faculty training and support for adoption of instructional technology, with considerable discussion of the new smart projectors in building 21 and the Writing Lab.

Action Items:

1. Loren will follow-up with Michael Taylor on availability of iPads for next round of pilots.
2. Kelley to submit draft minutes to Rory and DropBox
3. Elaine Holster will talk with Denise Klug and Bekki Haggerty to encourage them to join our group.
4. All members will seek new members to join our group.