



Northwest Commission on College and University (NWCCU)
Annual Update for WSQA
Academic Year 2010-2011
Due October 15, 2011

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Following the 2009 interim visit, one recommendation was made, which identified the need for continued work on shared governance. This document addresses the 2009 recommendation of the commission and the actions taken by the college during the 2010-2011 school year to address the recommendation.

Accreditation recommendations to the College and year of recommendation	Actions taken by the college to address recommendations	Improvement results
<p>The Commission recommended that <i>“the President and his staff find a mechanism whereby to engage faculty, administration and staff in open dialogue about the meaning of shared governance (as opposed to collective bargaining processes) at CPTC and its potential value to the College and its students, particularly in the current financial climate, and use this dialogue as a means to codify resulting shared governance</i></p>	<ul style="list-style-type: none"> • In response to this recommendation, College President John Walstrum appointed a representative taskforce to conduct work related to shared governance at CPTC. The taskforce met regularly for 8 months between April and November 2010. • In December 2010 the taskforce submitted a report to the President that identified the definition, values, and practices of shared governance at CPTC. The next step is to develop a proposed constitution for a 	<p>A definition of shared governance was developed for CPTC, and three primary practices were identified by which shared governance occurs: (a) individual involvement, (b) committee participation, and (c) the College Assembly. This information provides a common understanding of shared governance for use in further discussion and assessment. The work of the shared governance team laid the groundwork for development this year of a college senate or “assembly”.</p>

<p><i>processes in College policy and procedures documents (Standard 6.A.1, 6.A.2, 6.A.3, 6.C.6, 6.D, and 6.E)."</i></p>	<p>College Assembly (or Senate) that clarifies the role and responsibilities of this body. This work is expected to occur in winter quarter, 2012, accompanied by an appropriate addition to the college's Policy and Procedures.</p> <ul style="list-style-type: none"> • In August, 2010, a Budget Advisory Task Force (BATF) was formed to provide input to the President about ways to reduce spending, lower expenses, and increase revenue. The task force was comprised of 23 diverse individuals who represented various areas within the college. • A second group formed in 2010 was a faculty team brought together to identify factors to be included in a review process for examining program strength. The factors identified by this team were instrumental in decision processes as it became necessary to reduce program offerings at CPTC. • Dr. Walstrum has continued to foster open communication within the College through regularly scheduled all-staff meetings, distribution of weekly Cabinet meeting notes, and increased information distribution. A new website implemented in 2010 has provided increased opportunity for information distribution through improved webpages for programs and college initiatives. Real-time updates of events, recognitions, and campus announcements are made through "In The Spotlight," which is distributed via email and featured on the home page of the website. 	<p>Faculty and staff contributed to important college decisions during the 2010-2011 fiscal year related to budget cuts and expenditure reductions. The budget advisory task force continues to meet to provide an ongoing source of feedback and discussion around the college's budgetary decisions.</p> <p>Faculty were highly involved in developing criteria for assessing program strength, which will provide an ongoing structure for data driven decision making</p> <p>Faculty and staff continue to have a voice in college decision making through participation on essential college committees such as such as the curriculum committee, committee on learning assessment, sustainability, and policies and procedures. To encourage the participation of individuals on committees and work teams, the faculty contract was amended in 2010 to adjust faculty workload requirements and provide a designated amount time each week for faculty to participate in college support functions such as committee participation.</p> <p>Information about college activities and committee decisions are now readily available for college staff and faculty to review.</p> <p>CPTC is committed to continuing the progress that has been made toward expanded shared governance processes.</p>
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