



Board of Trustees Regular Meeting

Please note: Change in Location from Previously Published Location

South Hill Campus

Wednesday, May 8, 2013

Study Session: 3:00-4:00 p.m.

Regular Meeting: 4:00-5:00 p.m.

Study Session Agenda

- 3:00 **Call to Order, Introductions** Bruce Lachney
- 3:05 **TACTC Spring Conference, May 16 & 17** John Walstrum
Swinomish Lodge, Anacortes, WA
- 3:10 **ACCT Symposium: *The Journey to Completion***..... John Walstrum
- 3:15 **Budget Update**..... John Walstrum
- 3:20 **Nominations for the Positions of Chair and Vice Chair**..... Bruce Lachney
for 2012-13
- 3:30 **Board of Trustees Graduation Details**..... John Walstrum
- 3:35 **Presidential Search Update**..... Bruce Lachney
- 3:45 **Upcoming Events**
CPTC Career Conference and May 9, 9:00 a.m.-2:00 p.m., Lakewood Campus
Open House
Zero Energy House Ribbon Cutting May 9, 12:00 p.m., near Bldg. 5, Lakewood Campus
Gov. Jay Inslee, Keynote Speaker
- 3:50 **General Discussion**..... Bruce Lachney
- 4:00 **Adjournment** Bruce Lachney

Regular Meeting Agenda

- 4:00 **Call to Order, Flag Salute, Introductions**..... Bruce Lachney
- Adoption of Agenda** Bruce Lachney **Tab 1**
Action
- Approval of the Regular Meeting Minutes of**..... Bruce Lachney **Tab 2**
April 10, 2013
Action

4:05 President's Report John Walstrum
 CPTC Foundation Scholarship Celebration
 AACC Annual Convention and Workforce & Economic Development Commission Mtgs.
 Grand Opening of Student Leadership & Service Center (SLSC)
 Cabinet Budget Retreats
 Compensation Study Cabinet Debriefing with HR Answers
 A Representative Derek Kilmer Event
 Opportunities & Needs for Aerospace Training & Job Development in Pierce County Mtg.
 "Stereotyped 101," Comedy Show on Bias and Prejudice
 Joint Apprenticeship Completion Ceremony

4:15 Other College Reports

ASG Report..... June Stacey-Clemons **Tab 3**
 Strategic Plan, 2013-18..... Deborah Ranniger/ **Tab 4**
 Claire Korschinowski/Frances White
 Revised Core Themes Joyce Loveday **Tab 5**
 Health Sciences Building Update John Walstrum **Tab 6**

4:40 Chair's Report Bruce Lachney

4:45 Board Reports and/or Remarks All

4:50 Public Comments Bruce Lachney

4:50 New Business Bruce Lachney

Call for Nominations for the positions of Board Chair and
 Vice Chair, 2013-14
 Elections will be held at the June Regular meeting.

Action

Adopt the Strategic Plan, 2013-18

Action

4:55 Executive Session Bruce Lachney

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

5:00 Adjournment Bruce Lachney

All Board meetings will be recorded.



CLOVER PARK
TECHNICAL COLLEGE
Board of Trustees Meeting
District #29
Rotunda, Building 3
Wednesday, April 10, 2013

Minutes

Study Session Agenda

Call to Order: Chair Lachney called the Board of Trustees study session to order on April 10, 2013, at 3:07 p.m.

Board of Trustees:

Bruce Lachney, Chair

Robert Lenigan

Lua Pritchard

Mark Martinez

Mary Moss

John Walstrum, President

Other Attendees:

Andrew Bird, Dean of Technology, Engineering, Transportation, and Trades Division

Tawny Dotson, Director of College Relations

Mabel Edmonds, Dean of Workforce Development

Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services

Amy Goings, VP for Operations and College Relations

Teresa Greene, Director of Institutional Research

Jason Kruse, Computer & Network Support Technician and Classified Union President

Cat Morris, IT Technician

Deborah Ranniger, Executive Director of Resource Development

Laura Saunders, ACCT Consultant for Presidential Search

Linda Schoonmaker, Vice President for Finance

Marion Sharp, Campaign Manager

Michelle Simpkins, Dean of Health and Human Services

Cherie Steele, Executive Assistant to the President

Jim Tuttle, Chief Human Resources/Legal Affairs Officer

Legislative Update

The legislature is working on many bills, and the House, Senate, and Governor have submitted draft budgets. It looks as if higher education will not suffer any significant budget losses but also will have no great gains. Other actions being taken at this time have limited impact on higher education.

TACTC Spring Conference, May 16 & 17

The Trustees Association for Community and Technical Colleges (TACTC) Spring Conference will be held on May 16-17 at the Swinomish Lodge in Anacortes. President Walstrum is very pleased that all five trustees will attend. Chair Lachney noted that discussion about carpooling will take place later.

Introduction of ACCT Representative

Chair Lachney introduced Dr. Laura Saunders, ACCT consultant for the College’s presidential search. Prior to working for ACCT, Dr. Saunders spent 18 years in the community college system and 15 years at the University of Washington; higher education is her passion. Most recently, Dr. Saunders was the interim president at Bellevue College for 18 months, before she retired in January.

Bellevue College hired ACCT for their presidential search, and Dr. Saunders was very pleased with the process, the timeline, and the successful candidate. When Dr. Saunders was asked if she’d like to work for ACCT on presidential searches, she accepted. This will be her first presidential search, and Dr. Saunders wants the College to get the best candidate. She will work closely with Narcissa Polonio from the Washington, D.C., ACCT office.

Presidential Search Update

Trustee Lenigan reported that he and Trustee Moss held a forum with senior staff members to discuss what attributes they would like the next president to possess. One question asked about how one can determine, during an interview, what attributes a person possesses, elicited the response: ask scenario questions of the candidates. The group would like to hire someone who is focused on where the College should go in the next five to ten years.

Trustee Moss added additional comments that were made about attributes: someone who knows what the changes are, accepts them, and then moves the College forward; someone with a financial background; a person who is willing to become involved in the community; and someone who understands technical education and the College’s mission.

Chair Lachney noted that Trustees Martinez and Pritchard will hold another forum for faculty and staff, following the All Staff meeting next week.

Mr. Tuttle indicated that the Board of Trustees has consensus on the composition of the Presidential Search Committee. Discussion on the president’s position description followed. When the position description is in its final form, an advertisement will be sent out.

Chair Lachney adjourned the Study Session at 3:45 p.m.

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Regular Meeting Agenda

Call to Order: Chair Lachney called the Board of Trustees regular meeting to order on April 10, 2013, at 3:59 p.m.

Board of Trustees:

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|----------------------|--------------------------|
| Bruce Lachney, Chair | Mark Martinez |
| Robert Lenigan | Mary Moss |
| Lua Pritchard | John Walstrum, President |

Assistant Attorney General: Terry Ryan

Other Attendees:

Lori Banaszak, VP for Instruction
John Cale, Material Science Instructor
Chris Crawford, Material Science Instructor
Tawny Dotson, Director of College Relations
Mabel Edmonds, Dean of Workforce Development
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Amy Goings, VP for Operations and College Relations
Teresa Greene, Director of Institutional Research
Claire Korschinowski, Student Center Coordinator
Cat Morris, IT Technician
Jamilyn Penn, Associate Dean for Divisions II and IV
Deborah Ranniger, Executive Director of Resource Development
Linda Schoonmaker, Vice President for Finance
Marion Sharp, Campaign Manager
Michelle Simpkins, Dean of Health and Human Services
Kaileen Sparrs, ASG President
Cherie Steele, Executive Assistant to the President
Michael Taylor, Director of Information Technology
Jim Tuttle, Chief Human Resources/Legal Affairs Officer

Adoption of the Agenda (Tab 1)

MOTION:

Motion to adopt the Agenda as presented made by Mark Martinez, seconded by Robert Lenigan. **Approved** unanimously.

Approval of Minutes (Tab 2)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of March 13, 2013, made by Lua Pritchard, seconded by Mark Martinez. **Approved** unanimously.

President's Report

Lakewood Rotary Meeting; CPTC Student Speakers

Four students from Dr. Phil Venditti's public speaking class addressed the Lakewood Rotary Club on March 15, where students had a chance to practice the skills acquired in the course. The students countered the notion that some people still have of the College as a spinoff from the high schools and that most students are 18-year-old males. The speakers were a diverse group in terms of age and culture.

Regional Resource Development Coordinated Plan Meeting

Trustee Martinez and President Walstrum serve on this committee of community leaders in schools, colleges, and public agencies. The group is co-chaired by the County Executive and Tacoma Mayor, who are working to find more ways to collaborate with other agencies in the county to bring more resources into the county.

Meeting with Graduating Chinese Aviation Maintenance Students

Five students from the Civil Aviation Flight University of China (CAFUC) recently graduated from CPTC's Aviation Maintenance Technician Degree Program, and President Walstrum was

invited to have an exit interview with them. The graduates spoke eloquently and freely about what they have learned during their stay at the College and in the United States and raved about the program.

President Walstrum complimented Vice President Stacey-Clemons and Yuko Chartraw, International Education Program Specialist, on their work with the program and ensuring the students receive a well-rounded experience while here. The next step is to ensure that CPTC students have an opportunity to study abroad.

All-Washington Academic Team Ceremony

The annual All-Washington Academic Team Ceremony was held in conjunction with the WACTC Presidents' meeting, Governor Inslee was the featured speaker, and student Liliya Shkarina was selected to represent CPTC. She is a Running Start student and accounting major, working toward her associate's degree at the College, is active in the National Honor Society, and a member of Phi Theta Kappa. Ms. Shkarina will also receive a \$500 scholarship sponsored by Key Bank.

Legislative Open House/Luncheon with Pierce County Legislators

During the March WACTC Presidents' meeting, the State Board for Community and Technical College (SBCTC) hosted a Legislative Open House. Also, representatives from the five Pierce County two-year colleges hosted a luncheon with a Pierce County legislative delegation to talk about higher education, and Chair Lachney was one of the speakers. President Walstrum thanked Vice President Goings for her assistance in arranging these two events.

Report on Request for Applied Baccalaureate Program at the SBCTC Meeting

During the SBCTC meeting, President Walstrum spoke about the College's proposal for a new applied baccalaureate degree in Manufacturing Operations. This first step was approved by the SBCTC, and the program should be ready to begin within the year. President Walstrum thanked Vice President Banaszak and Dean Bird for their work to bring this to fruition.

Pierce County Presidents Present to *The News Tribune* Editorial Board

Pierce County two-year college presidents meet with *The News Tribune* Editorial Board annually, and the Editorial Board indicated they appreciate the work being done by the county colleges.

President Walstrum Presented at the GYRO Meeting

GYRO International of Tacoma is a fraternity of friendship with power, poise, and purpose, whose members are successful, retired business people in the community. President Walstrum was invited by LTG (Ret.) Harrison to speak at a meeting, and he gave a presentation on the new Health Sciences Building.

Memorial Service for Math Instructor Steve Hooker

Steve Hooker, a former CPTC math instructor, passed away after a long battle with cancer. The College faculty, staff, and students held a memorial and shared stories of his career.

Other College Reports

Associated Student Government (ASG) Report (Tab 3)

Claire Korschinowski, Student Center Coordinator, introduced ASG President Kailene Sparrs and remarked that Kailene will be graduating soon. Ms. Sparrs noted highlights from the attached ASG Report.

Ms. Sparrs has asked team members to document how successful ASG events are, and this information will be given to their successors.

Instruction Report (Tab 4)

Vice President Banaszak introduced the Non-Destructive Testing (NDT) instructors, John Cale and Chris Crawford. When industry expressed a need for an NDT Program, Associate Vice President Loveday and Dean Bird met with industry representatives, developed an amazing program, and found these two excellent instructors.

Dean Bird added to the pre-development of this program. He was giving a tour to Boeing personnel at South Hill campus, they passed by a room labeled "NDT," and the HR Director asked if the College had a degree for NDT. When Dean Bird replied, "No," the HR Director said, "We need to talk." That began a three-month conversation that included Composites and Quality Assurance, other programs under the umbrella of Material Science. Boeing continues to be a strong partner to the College's aerospace programs, they provide materials and expert speakers. They also approached Dean Bird about providing an internship for every NDT student who graduates.

The College is fortunate to have these two instructors, both re-located to Washington, who built the program from scratch, and helped to procure equipment. CPTC is one of three public institutions in the western states that offers this program.

The instructors presented the attached report on NDT (Tab 4). Questions and answers followed.

Chair's Report

At the luncheon with a Pierce County legislative delegation and representatives from the five Pierce County two-year colleges, Chair Lachney was one of the presenters. He said it is important to see legislators as often as possible during the session to discuss budget issues in higher education.

Chair Lachney stated that he is fortunate to be able to contribute financially to the College, and the Foundation is running a Capital Campaign for the Health Sciences Building. With that, he posed a challenge to the Foundation Board of Directors. For every dollar that a Foundation Board Director contributes to the new fundraising effort, Chair Lachney will match their contribution dollar for dollar, up to a maximum of \$5,000.

Board Reports and/or Remarks

Trustee Martinez announced that he and Trustee Pritchard will conduct a forum for faculty and staff on April 16, following the All Staff meeting, to discuss what attributes people want the next president to possess.

Public Comments

No public comments.

New Business

No new business.

Executive Session

No Executive Session.

Adjournment

Chair Lachney adjourned the Regular Meeting at 4:46 p.m.

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Bruce Lachney
Chair, Board of Trustees
College District Twenty-Nine