



CLOVER PARK TECHNICAL COLLEGE

District #29

Board of Trustees

Minutes of the Board Meeting

May 12, 2010

Study Session

Call to Order: Chair Weatherby called the Board of Trustees study session to order on May 12, 2010, at 3:05 p.m.

Chair Weatherby asked for introductions.

Board of Trustees and Cabinet:

Shauna Weatherby, Chair

John Walstrum, President

Bruce Lachney

Robert Lenigan

Mark Martinez

Assistant Attorney General: Terry Ryan

Excused Absences: Mary Moss, Trustee

Other Attendees:

Vicky Buford, Information Office Assistant

Gina Hughes, Technology Technician

Cynthia Requa, Coordinator of Institutional Research & Planning

Cherie Steele, Executive Assistant to the President

Nominations for the Positions of Chair and Vice Chair for 2010-11

Board members discussed nominations for Chair and Vice Chair for 2010-11.

Graduation Details

Graduation will occur on June 17 at 6:00 p.m., at the Tacoma Dome. Trustee Lachney will be out of town, but all other trustees plan to attend.

President Walstrum stated that graduation follows the June Board of Trustees meeting, which will be an abbreviated meeting. He will explore the idea of holding the Board of Trustees meeting at the Tacoma Dome.

Proxy Voting for TACTC's Annual Business Meeting and Election (Tab 1) (Attachment #1)

The Trustees Association for Community and Technical Colleges (TACTC) Annual Business Meeting will be held on May 20 in Wenatchee, Washington. Since it conflicts with the CPTC Foundation Annual Scholarship Banquet and no CPTC trustees will be available to attend the TACTC meeting, TACTC will allow Cherie Steele, who will be attending the Presidents Assistants for Community and Technical Colleges (PACTC) meeting in Wenatchee, to carry the trustees' proxy votes to the TACTC Conference. Trustees voted, signed their proxy authorization, put them in a sealed envelope, and gave them to Ms. Steele.

ACCT 41st Annual Leadership Congress

As part of the state's budget deficit, the Governor has put a freeze on out-of-state travel. TACTC does not fall under the state's travel freeze. Therefore, TACTC has generously offered to pay registration, airfare, hotel, and per diem for any trustee who serves on a national board or committee to attend the ACCT 41st Annual Leadership Congress in Toronto, October 20-23, 2010. Chair Weatherby serves on the Association for Community College Trustees (ACCT) national Diversity Committee and expressed her desire to attend the Toronto conference.

Pierce County Two-Year Colleges Countywide Assembly

Representative Carlisle and State Senator Kilmer submitted bills during the last legislative session to find efficiencies within the community and technical college system. Subsequently, Trustee Martinez, representing CPTC, signed a letter asking the state for money to deal with efficiencies.

A countywide assembly will be held later this week with trustees, administrators, faculty, staff, and students from all Pierce County colleges attending. It will be a preliminary brainstorming meeting to explore ways to satisfy the requirements of the bill. From that meeting, each college will name six representatives from each college to form a coordinating committee, which will find ways to consolidate, collaborate, and become more efficient.

Chair Weatherby noted that the CPTC Foundation's Annual Golf Tournament will be held on July 9 at Fort Lewis. She encouraged trustees to show support by attending the golf tournament or acquiring items for the raffle or silent auction.

Chair Weatherby adjourned the study session at 3:32 pm

Regular Meeting Agenda

Call to Order: Chair Weatherby called the Board of Trustees Regular meeting to order on May 12, 2010, at 4:00 p.m.

Board of Trustees and Cabinet:

Shauna Weatherby, Chair
Bruce Lachney
Robert Lenigan
Mark Martinez

John Walstrum, President
Lori Banaszak, VP for Instruction
Amy Goings, VP for Operations & College Relations
Deborah Ranniger, Exec. Dir., Resource Development
June Stacey-Clemons, VP for Student Services
Jim Tuttle, Chief Human Resources and Legal Affairs Officer
Kathy Yost, Interim VP for Finance & Budget

Assistant Attorney General: Terry Ryan

Excused Absences: Mary Moss, Trustee

Other Attendees:

Andy Bird, Dean for Technology, Engineering, Transportation, and Trades Division
Vicky Buford, Information Office Assistant
Mabel Edmonds, Dean of Workforce Development
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Josh Erickson, ASG Senator
Gina Hughes, Technology Technician
Jennifer Justice, ASG Vice President of Government Affairs
Claire Korschowski, Student Center Coordinator
Joyce Loveday, Assistant Vice President for Instruction
LaRita Mandley, Dean for Health and Human Services
Deborah Ranniger, Executive Director, Resource Development
Cynthia Requa, Coordinator of Institutional Research & Planning
Brandon Rogers, Grant Development Coordinator
Cherie Steele, Executive Assistant to the President
Robert Thayer, ASG President
Jim Tuttle, Chief Human Resources and Legal Affairs Officer
Richard Warren, Student
Ron Wright, Coordinator of Services for New Students

Adoption of the Agenda (Tab 2) (Attachment #2)

MOTION:

Motion to adopt the Agenda as presented made by Robert Lenigan, seconded by Mark Martinez. **Approved** unanimously.

Approval of Minutes (Tab 3) (Attachment #3)

MOTION:

Motion to approve the Minutes of the Regular Meeting of April 14, 2010, made by Mark Martinez, seconded by Robert Lenigan. **Approved** unanimously.

President's Report

AACC Plus 50 Grant Site Visit

The American Association of Community Colleges (AACC) completed a site visit concerning the Plus 50 Grant. The site visitors met with faculty, staff, students, and trustees and submitted a favorable report. President Walstrum congratulated Brandon Rogers, Mabel Edmonds, and the Plus 50 team.

90th Annual AACC Convention and MetLife Foundation Award

During the AACC Convention held in Seattle in April, Clover Park Technical College received one of three MetLife Foundation and Jobs for the Future (JFF) awards for excellence in service to the community. Congratulations to all involved with the Brownfields to Green Project (an EPA-funded grant in cooperation with the City of Tacoma, the Metropolitan Development Council, and the local WorkForce Board). Trustees Lachney, Lenigan, and Moss attended the ceremony.

Core Abilities Festival

For the fifth year, Dr. Phil Venditti headed a committee that presented the Core Abilities Festival to recognize and celebrate the acquisition of general education requirements of students. The leadership team of Phi Theta Kappa also assisted with the festival.

Workforce Training and Education Coordinating Board Meeting

President Walstrum is the representative of the two-year colleges to this board. There was an important presentation of IBest, an integrated basic skills program with which the College has been very successful.

There was also a report on the dropout rate in Washington; one in four ninth-graders in the state of Washington do not make it to graduation on time, a startling statistic. CPTC and Clover Park School District are working together to achieve a higher high school graduation rate and offer a pipeline for higher education.

Vice Presidents' Reports

Presentation of Award for Fantasy Lights

Vice President Goings introduced Kathy Kravit-Smith, Director, Pierce County Parks and Recreation. Ms. Kravit-Smith presented a plaque to the Board Chair and a plant to Chair Weatherby and President Walstrum as a token of her thanks for CPTC's participation in Fantasy Lights, a holiday display at Sprinker Recreation Center.

CPTC faculty, staff, and students have participated in Fantasy Lights for the past 11 years. The programs which contributed this year are Mechanical Engineering, Welding, Automotive Technician, and Automotive Technician, with over 60 students involved

Associated Student Government (ASG) Report (Attachment #4)

ASG President Robert Thayer reported:

- A revised Constitution and Bylaws have been completed and distributed to students
- A bowling tournament is being scheduled
- The ASG budget will be finalized soon
- ASG has been working on a proposed plan of changing the smoking policy on campus and surveying areas for smoke shelters

Foundation Report

Dr. Ranniger reported on the Foundation and Resource Development:

- The Annual Scholarship Banquet will be held on May 20
- There is now a way to make online donations
- CPTC staff are creating fundraising pages for the Web site
- The Annual Foundation Golf Tournament is set for July 9 at Fort Lewis
- The Foundation expects to have four new endowments for 2010-11
- CPTC received \$50,000 from a WalMart Initiative to expand dual-credit articulations
- The Foundation received funds from Key Bank for a scholarship

Budget Report (Attachment #5)

President Walstrum and Interim Vice President Yost presented a draft budget. Due to the extended legislative session and receiving the budget late from the State Board for Community and Technical Colleges (SBCTC), there will be a Special Board of Trustees meeting in June to present the final budget proposal to the Board of Trustees for their review and to request their approval.

Chair's Report

Chair Weatherby attended the Foundation Board meeting and thanked Dr. Ranniger for her informative report. Chair Weatherby encouraged trustees to attend the CPTC Foundation Annual Scholarship Banquet and Annual Golf Tournament.

Board Reports and/or Remarks

Trustee Lenigan thanked Dean Andy Bird and Instructors Phil Vick and Greg Doyon for a tour at South Hill campus in April.

In Trustee Moss' absence, President Walstrum offered a report on the TACTC Legislative Action Committee Meeting. There was discussion on what programs TACTC will support in the upcoming legislative session. Trustees will have an opportunity for more discussion at future meetings concerning tuition costs of running start students at colleges. Capital funding dropped considerably over the past year, and TACTC is not in favor of diverting any more capital projects to technology funding or the operating budget. There was discussion on the Cost of Living Allowance (COLA) for the upcoming year.

President Walstrum noted that CPTC was supported in the \$1.5 million repair of Building 14, and the work should be completed in the next six months.

Public Comments

Ron Wright announced that he accompanied approximately 20 students to the Annual Students of Color Conference. It was a wonderful opportunity to gain cultural awareness.

New Business

Chair Weatherby called for nominations for the positions of Board Chair and Board Vice Chair.

MOTION:

Motion to nominate Vice Chair Mark Martinez for the position of Board Chair for the July 1, 2010 – June 30, 2011 term was made by Bruce Lachney, seconded by Robert Lenigan. **Approved** unanimously.

MOTION:

Motion to nominate Trustee Robert Lenigan for the position of Board Vice Chair for the July 1, 2010 – June 30, 2011 term was made by Bruce Lachney, seconded by Robert Lenigan. **Approved** unanimously.

MOTION:

Motion to accept the slate of nominees for election at the June Board of Trustees Meeting, was made by Bruce Lachney, seconded by Robert Lenigan. **Approved** unanimously.

Executive Session:

At 4:41 p.m., Chair Weatherby stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 90 minutes to discuss a personnel issue.

Chair Weatherby reconvened the Regular Meeting at 5:34 p.m. She reported that the Board reviewed President Walstrum's 2009-10 performance evaluation.

MOTION: (Attachment #5)

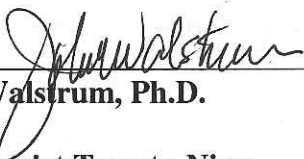
Motion to approve the Presidential Contract Amendment for President Walstrum for the period of time from September 1, 2010, through August 31, 2012 was made by Robert Lenigan, seconded by Mark Martinez. **Approved** unanimously.

MOTION: (Attachment #6)


Motion to approve Resolution 10-05-75, Presidential Evaluation and Contract Extension and Amendment was made by Mark Martinez, seconded by Robert Lenigan. **Approved** unanimously.

Adjournment:

Chair Weatherby adjourned the Regular meeting at 5:37 p.m.



John W. Walstrum, Ph.D.
President
College District Twenty-Nine



Shauna Weatherby
Chair, Board of Trustees
College District Twenty-Nine