



**District #29
Board of Trustees
Rotunda, Building 3
October 12, 2011**

Minutes

Study Session

Call to Order: Vice Chair Lachney called the Board of Trustees study session to order on October 12, 2011, at 3:00 p.m.

Board of Trustees and Cabinet:

Bruce Lachney, Vice Chair
Mark Martinez
Mary Moss

John Walstrum, President
Lori Banaszak, VP for Instruction
Amy Goings, VP for Operations & College Relations
Kathy Yost, VP for Finance

Excused Absences: Robert Lenigan, Chair; Lua Pritchard, Trustee

Other Attendees:

Mike Anderson, Plant Services and Security Director
Andrew Bird, Dean of Technology, Engineering, Transportation, and Trades Division
Dianne Bunnell, Confidential Secretary
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Gina Hughes, Technology Technician
Mike Miller, Coordinator of Security and Emergency Preparedness
Cynthia Requa, Coordinator of Institutional Research & Planning
Cherie Steele, Executive Assistant to the President
Constance Swanson, Plant Services and Security Support
Penny Walstrum, Community Member
Raymond Zeck, Security Officer

Recognition

President Walstrum informed the Board that Vice President Goings was notified on October 7, just before 5:00 p.m., that Lakewood police were in pursuit of an armed suspect running through the CPTC Lakewood campus, which was ordered into lockdown by the police for approximately two hours. Mike Anderson, Mike Miller, and Ray Zeck responded immediately and followed procedures. Vice President Goings and Shawn Jennison kept in touch with the police, media, and sent messages out through the Wireless Emergency Notification System (WENS). President Walstrum commended everyone on a job well done.

Role of the Study Session

There was discussion on whether to keep the current format of Board meetings, with a separate study session and general session, and the decision was made to keep the current format.

2012 Board of Trustees Meeting Calendar (Tabs 1 & 2)

Trustees discussed proposed dates for Board of Trustees meetings in 2012.

Board of Trustees (BOT) Retreat

Trustee Lachney will forward possible dates to hold a BOT retreat, Ms. Steele will poll trustees for their availability, she will let Chair Lenigan know what dates are open, and he will then set the BOT retreat date. Chair Lenigan also requested trustees to forward agenda item ideas to President Walstrum, Ms. Steele, or him.

General Discussion

Talk about safety on campus continued. On October 28, there will be a campus-wide training session on safety, procedures, and emergency preparedness.

Vice Chair Lachney adjourned the study session at 3:30 p.m.

Regular Meeting

Call to Order: Vice Chair Lachney called the Board of Trustees regular meeting to order on October 12, 2011, at 3:59 p.m.

Board of Trustees and Cabinet:

Bruce Lachney, Vice Chair
Mark Martinez
Mary Moss

John Walstrum, President
Lori Banaszak, VP for Instruction
Amy Goings, VP for Operations & College Relations
Kathy Yost, VP for Finance

Assistant Attorney General: Terry Ryan

Excused Absences: Robert Lenigan, Chair; Lua Pritchard, Trustee

Other Attendees:

Nathaniel Ballinger, ASG C.A.B. - Multiculturalism and Social Issues
Elizabeth Barfoot, ASG Secretary
David Benton, Master Mechanic
Andrew Bird, Dean of Technology, Engineering, Transportation, and Trades Division
Glenda Broyles, Computer Networking Technology Instructor
Daniel Cochran, ASG VP of Student Success
Sean Cooke, Coordinator of Student Engagement
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Kelly Hollowell, Computer & Info. Systems Security Instructor
Daniel Hughes, Adjunct Faculty
Gina Hughes, Technology Technician
Tina Jeans, ASG Lead Mentor - Participation and Outreach
Claire Korschinowski, Student Center Coordinator
LaRita Mandley, Dean for Health and Human Services
Jose Martinez, ASG Peer Mentor - Student Skill Development
Nathaniel Oelrich, ASG VP of Student Activities

Tracy Olson, ASG Senator Student Advocacy
Algernon Parker, ASG Senator Legislative
Jody Randall, Computer & Information Security Instructor
Matthew Riley, ASG President
Tom Robbins, Computer Networking Technology Instructor
Ray Robinson, Computer & Information Security Instructor
Jonathan Russell, ASG Senator Legislative
Joanna Soeung, ASG C.A.B. - Health and Wellness
Don Souza, Computer & Info. Systems Security Instructor
Kailene Sparrs, ASG Lead Mentor - Service Learning
Cherie Steele, Executive Assistant to the President
Christopher Switzer, ASG Senator Clubs
Jim Tuttle, Chief Human Resources and Legal Affairs Officer
Yu Wei, ASG VP of Student Council
Mike Wheeler, Psychology Instructor

Adoption of the Agenda (Tab 3)

MOTION:

Motion to adopt the Agenda as presented made by Mark Martinez, seconded by Mary Moss.
Approved unanimously.

Approval of Minutes (Tab 4)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of September 14, 2011, made by Mary Moss, seconded by Mark Martinez. **Approved** unanimously.

President's Report

Workforce Development Council Meeting (WDC)

President Walstrum and Dean Bird gave a presentation on the College's Composite Program at the WDC meeting. Dean Bird has taken on an expanded role and often represents the College in the aerospace arena.

CPTC Presentation at Yelm Rotary Club

President Walstrum has spoken to various Rotary Clubs in the Pierce County area to inform them about the College and the programs it offers. The Yelm Club heard about the presentation from another rotary club and asked President Walstrum to present at their meeting.

New Chinese Students Meet and Greet Luncheon

A new group of students from China have arrived and begun their studies in the Aviation Maintenance Technician Program at the South Hill Campus. The partnership is mutually beneficial.

Pierce County Emergency Management ICS-402 Training

Cabinet members and other administrators took the next level of ICS training in emergency management, arranged by Vice President Goings.

Pierce County Coordinating Council (PCCC) Meeting

The quarterly PCCC meeting, consisting of the president, two trustees, and the public information officer from each of the Pierce County two-year colleges, was held. Much of the meeting concerned the declining budget.

Aerospace EXPO and Reception

The College belongs to a consortium of colleges in the state involved with aerospace training. Dean Andy Bird and Janet Holm, Marketing/Outreach Coordinator, staffed a booth at the Expo held in Lynnwood to inform attendees how they can get involved in the field.

Achieving the Dream (ATD) Coaches' Visit and Opening Day Activities

CPTC is one of 160 colleges nationwide to be involved in ATD, an initiative to help get more students graduate and become employed. Two coaches assigned to the College visited for two days, met with some groups individually, then with the entire college community on the opening day of fall quarter.

WACTC Presidents' Meeting

The purposes of the WACTC meeting are for the 34 two-year colleges in the state to get direction from the State Board for Community and Technical Colleges (SBCTC), learn best practices across the state, and to collaborate more.

Middle School Math Conference

The College hosted 1,200 middle-school students to show them the role that mathematics plays in their future education and everyday life. Thanks, again, to Janet Holm for another successful event.

Joint City/School/Fire Meeting

The Clover Park School District, the Lakewood Fire Department, and the College met to ensure everyone is prepared for any disasters or incidents that may occur.

Pierce County Two-Year Colleges' Collaboration Presentation to Tacoma's Economic Development Committee

Pierce County presidents made a presentation to inform the Tacoma City Council, Economic Development Committee of the role that colleges play in the community and local economy. A part of that meeting was dedicated to reporting on the new, multi-college venture, called Invista Performance Solutions, which is a cooperative contract training effort for businesses.

College Reports

Associated Student Government (ASG) Report (Tab 7)

Ms. Korschinowski said that ASG leaders for 2011-12 were selected through a process created by their peers. President Riley noted there are now three branches of ASG – Student Council, Campus Activities, and Peer Mentoring. He also thanked Claire Korschinowski and Sean Cooke for their role as advisors. Council members then gave a synopsis of their role on ASG, current projects, and upcoming activities.

International Union of Operating Engineers (IUOE) Bargaining Recognition (Tab 8)

Mr. Tuttle introduced Jim Burnson, Business Representative to the IUOE Local 286, and David Benton, CPTC IUOE President, and reported that the new IUOE Collective Bargaining Unit (CBA), for the next two-year cycle, was ratified on September 9. All agreed that it was a very constructive process.

Instruction Report (Tab 5)

Vice President Banaszak explained that the multiple-instructor Computer Networking and Information Systems Security (CNISS) Program has been through a number of leadership changes, dean changes, and physical location changes, and, through it all, they keep delivering a quality program. Dean Bird noted that the current program merged from two former programs: (1) Computer Networking and Technology, and (2) Computer Information and Systems Security. They have jelled into an excellent team, it is one of the largest programs in terms of faculty and students, and graduates are getting jobs, even in these tough economic times. Each instructor, Glenda Broyles, Kelly Hollowell, Jody Randall, Tom Robbins, Ray Robinson, and Don Souza, explained what part of the program they teach.

Chair's Report

No report.

Board Reports and/or Remarks

No report.

Public Comments

No public comments.

New Business (Tab 6)

Motion to approve Resolution 11-10-77, Shauna R. Weatherby, Recognition of Service, made by Mark Martinez, seconded by Mary Moss. **Approved** unanimously.

Motion to adopt the 2012 Board of Trustees Meeting Schedule (Tab 1), made by Mary Moss, seconded by Mark Martinez. **Approved** unanimously.

Executive Session

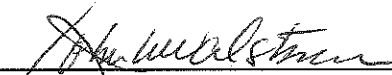
No Executive Session.

Next Meeting:


November 16, 2011.

Adjournment:

Vice Chair Lachney adjourned the Regular Meeting at 4:48 p.m.



John W. Walstrum, Ph.D.
President
College District Twenty-Nine



Bruce Lachney
Vice Chair, Board of Trustees
College District Twenty-Nine