



**Board of Trustees Meeting
District #29
Rotunda, Building 3
Wednesday, March 13, 2013**

Minutes

Study Session

Call to Order: Chair Lachney called the Board of Trustees study session to order on March 13, 2013, at 3:02 p.m.

Board of Trustees:

Bruce Lachney, Chair
Robert Lenigan
Lua Pritchard

Mark Martinez
Mary Moss
John Walstrum, President

Other Attendees:

Lori Banaszak, VP for Instruction
Larry Clark, Controller
Dianne Griffin, Confidential Secretary
Chris Lewis, Administrative Assistant for Instruction
Cat Morris, IT Technician
Deborah Ranniger, Executive Director of Resource Development
Cherie Steele, Executive Assistant to the President
Michael Taylor, Director of Information Technology
Jim Tuttle, Chief Human Resources/Legal Affairs Officer

Legislative Update

During the WACTC meeting in February, Pierce County two-year college presidents met with Pierce County legislators and presented the state's community and technical college agenda. Some main issues:

- The Department of Defense cut tuition to active duty personnel. This could really affect our county.
- Community and technical colleges must now have a labor and business representative on their Board of Trustees. Technical colleges already have both.
- Rep. Reykdal is supporting a bill that raises in higher education be negotiated as opposed to the state supporting and negotiating the raises. Cost-of-living raises would be hard for the College if the state does not support them.

ACCT National Legislative Summit

Trustee Lachney said he and President Walstrum attended the ACCT National Legislative Summit in Washington, D.C. They, and other representatives, had good meetings with Pierce County Senators and Representatives. A recurring topic was performance measures in education.

ACCT attendees were provided a national agenda when speaking to their legislators in Washington, D.C. The preservation of Pell Grants was a primary item, as over fifty percent of students at community and technical colleges are on some form of financial aid. The Perkins Grant is up for re-authorization, and Chair Lachney was the spokesperson on this issue when visiting with legislators.

TACTC Spring Conference, May 16 & 17

The TACTC Spring Conference will be May 16-17 on the Swinomish Tribal Resort in Anacortes. Trustees will let Ms. Steele know if they plan to attend.

Presidential Search Update

Request for Proposals (RFP) – Selection of Consultant

Trustees reviewed the proposals for a consultant and scored them prior to this meeting. After discussing scores and attributes of each proposal, there was a unanimous choice to be voted on during the regular session.

Composition of Presidential Search Advisory Committee

Discussion concerning what the composition of members to serve on the Presidential Advisory Committee might be occurred.

Review of Position Description

Chair Lachney deferred this topic to next month, as community members may have input during the 5:15 p.m. meeting.

Two more stakeholder meetings will be scheduled to gather input for the presidential search:

- 1) Trustees Lenigan and Moss will conduct a meeting with senior staff.
- 2) Trustees Martinez and Pritchard will hold another forum for student, faculty, and staff engagement.

General Discussion

Trustee Moss is a member of the ACCT Advisory Board, where a current area of discussion is more collaboration between two-year colleges and four-year colleges. Trustee Moss stated there is no problem with collaboration, the two-year colleges do not want to lose their identity in the process.

Executive Session

At 3:54 p.m., Chair Lachney stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately ten minutes for the purpose of discussing a personnel evaluation.

Chair Lachney reconvened the Meeting at 4:01 p.m. and asked if there were any action items as a result of Executive Session. There were none.

Chair Lachney adjourned the Study Session at 4:02 p.m.

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Regular Meeting

Call to Order: Chair Lachney called the Board of Trustees regular meeting to order on March 13, 2013, at 4:03 p.m.

Board of Trustees:

Bruce Lachney, Chair

Robert Lenigan

Lua Pritchard

Mark Martinez

Mary Moss

John Walstrum, President

Assistant Attorney General: Terry Ryan

Other Attendees:

Lori Banaszak, VP for Instruction

Andrew Bird, Dean of Technology, Engineering, Transportation, and Trades Division

Marla Briggs, Health Unit Coordinator Instructor

John Cale, Material Science Instructor

Larry Clark, Controller

Chris Crawford, Material Science Instructor

Mabel Edmonds, Dean of Workforce Development

Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services

Teresa Greene, Director of Institutional Research

Dianne Griffin, Confidential Secretary

Shema Hanebutte, Coordinator of Student Success

Vicki Harter, Instructional Program Assistant

Michelle Jones, Medical Assistant Instructor

Claire Korschinowski, Student Center Coordinator

Dean Lamb, Architectural Engineering Design Instructor

Debra Carson-Lewandowski, Dental Assistant Instructor

Chris Lewis, Administrative Assistant for Instruction

Joyce Loveday, Associate Vice President for Instruction

LaRita Mandley, Computer Applications Instructor

Ken Markovits, Hemodialysis Technician Instructor

Cat Morris, IT Technician

Jamilyn Penn, Associate Dean for Divisions II and IV

Bryan Powell, Coordinator of Grant Development

Jody Randall, Computer Network & Information Systems Security Instructor

Deborah Ranniger, Executive Director of Resource Development

Linda Schoonmaker, Vice President for Finance

Marion Sharp, Campaign Manager

Michelle Simpkins, Dean of Health and Human Services

Kaileen Sparrs, ASG President

Cherie Steele, Executive Assistant to the President

Michael Taylor, Director of Information Technology

Jim Tuttle, Chief Human Resources/Legal Affairs Officer

Phil Vick, Aviation Instructor

Ron Wright, Coordinator of Services for New Students

Adoption of the Agenda (Tab 1)

MOTION:

Motion to adopt the Agenda as presented made by Mark Martinez, seconded by Robert Lenigan. **Approved** unanimously.

Approval of Minutes (Tab 2)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of February 6, 2013, made by Robert Lenigan, seconded by Mark Martinez. **Approved** unanimously.

President's Report

ACCT National Legislative Summit

Chair Lachney and President Walstrum attended the ACCT National Legislative Summit in Washington, D.C., and presented the community and technical college agenda to Washington State's two U.S. Senators and three freshmen members of the House of Representatives. Two main topics discussed were:

- Maintaining the same level of support for Pell Grants, as over half of the students in the United State are on some type of financial aid.
- The Perkins Grant is up for re-authorization. It is particularly significant to technical colleges, because it is a primary source of discretionary money for technical programs.

Northwest Aviation Conference and Trade Show

President Walstrum represented CPTC at the Northwest Aviation Conference held in Puyallup. The highlight for the College was when Instructor Bill Coyner was name Flight Instructor of the Year by the Northwest Mountain Regional Federal Aviation Administration.

Adriatic Grill Annual Anniversary Gala

The Adriatic Grill held its 5th annual Anniversary Gala. The profits from that event are dedicated to support the College's Culinary Arts Program scholarships. Chef Bill and Monique Trudnowski are generous people, recognized the value of CPTC's Culinary Arts Program soon after the Adriatic Grill opened, and have been supporters ever since.

Pierce County Presidents' Meetings with Tacoma City and County Councils

Each year the Pierce County college presidents present the legislative agenda for the county colleges to key groups and recently presented to the Tacoma City and County Councils, and the presentations were received very well.

Applied Baccalaureate Work Group Meetings

Under the direction of Vice President Banaszak's team, the College is pursuing an Applied Baccalaureate Degree in Manufacturing Operations. President Walstrum will present on this subject to the State Board for Community and Technical Colleges later this month. It is on course to be approved in the next six months or so.

Achieving the Dream Coaches Site Visit

Because of a major grant from the Lumina Foundation, the College is one of 160 colleges nationwide to be part of Achieving the Dream, a nonprofit with the goal of closing achievement gaps and accelerating student success. The College is assigned two coaches, who visited the campus to assess how the program is working; their report will follow.

The Association Spring Conference

The Association Spring Conference for non-faculty staff focused on the issue of funding. President Walstrum sat on a panel with several other presidents or their representatives and spoke to the issue of finding funding streams other than state funding.

Other College Reports

Associated Student Government (ASG) Report (Tab 3)

Claire Korschinowski, Student Center Coordinator, introduced ASG President Kailene Sparrs. Ms. Sparrs noted highlights from the attached ASG Report and read a letter written by ASG Legislative Senator ZhiXiang Zang to the Board of Trustees about his legislative experiences this year and the needs of CPTC's students.

The ASG has moved their offices and will have a grand opening of their new space on Wednesday, April 24, 11:30 a.m., in the McGavick Student Center. Trustees are invited to attend.

Resource Development Report (Tab 4)

Dr. Ranniger presented a Resource Development Report (Tab 4). Highlights are:

- The Strategic Planning Committee has drafts of the College's revised vision, mission, and goals and will have a new Strategic Plan for the Board's approval during the May meeting.
- The College awarded \$80,000 in scholarships and emergency grants this past year – the highest amount ever awarded.
- The Capital Campaign already has pledges of \$500,000 and has not yet been rolled out to the public. The majority of the support has been pledged by the leadership team.

Chair's Report

Trustees Lachney and Pritchard and President Walstrum attended the Pierce County Coordinating Council (PCCC) meeting. It is an opportunity for presidents and trustees to coordinate efforts within the local community of two-year institutions.

Chair Lachney reported that he and President Walstrum attended the national Association of Community College Trustees (ACCT) in Washington, D.C., and he found it helpful to meet with local legislators. A principal topic was the next debt-limit crisis.

The trustees are heavily involved in the presidential search, and a forum with invited community partners will follow today's regular session. Information and ideas from faculty, staff, students, and the public is appreciated and will help guide the process.

Board Reports and/or Remarks

Trustee Lenigan noted some articles that were in *The News Tribune*:

- In 2011, the U.S. Department of Education quietly changed how it evaluated the credit of parents applying for a federal PLUS Loan, which resulted in many students having their loans rejected this past summer. These loans are popular because they don't have a limit and can cover tuition, fees, books, and room and board.
- The Air Force has suspended tuition aid to active-duty service members.
- There was an article earlier this month that reported how students are utilizing the Running Start Program to attain college credits to cut the cost of their education.

Public Comments

No public comments.

New Business

MOTION:

Motion to change the location of the April Board of Trustees Meeting from the South Hill Campus to the Lakewood Campus made by Lua Pritchard, seconded by Mary Moss. **Approved** unanimously.

MOTION:

Motion to change the location of the May Board of Trustees Meeting from the Lakewood Campus to the South Hill Campus made by Robert Lenigan, seconded by Mark Martinez. **Approved** unanimously.

MOTION:

After discussing the scoring of the six proposals received, **a motion to contract with the Association of Community College Trustees Organization** as the consultant to assist Trustees in the search for a new President made by Robert Lenigan, seconded by Mary Moss. **Approved** unanimously.

New Tenure Track Faculty Introductions (Tab 5)

Vice President Banaszak asked Deans Bird and Simpkins and Tenure Committee Chairs to introduce the first-year tenure track faculty (Tab 5).

Chair Lachney adjourned the Regular Meeting at 4:58 p.m.

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Community Partners Session on the Presidential Search

Call to Order: Chair Lachney reconvened the Board of Trustees Regular Meeting at 5:18 p.m. to talk with community partners about the presidential search.

Attendees:


- Gary Brackett, President/CEO, Economic Development Board
- Lisa Edwards, Invista Performance Solutions
- Mark Fischer, Program Manager, Veterans Conservation Corps/Vet Corps
- Peter Guzman, Program Development Lead Specialist, City of Tacoma, LEAP Program
- Becky Huber, President, Lakewood Historical Society
- Bruce Lachney, Chair, CPTC Board of Trustees
- Matt Lane, Principal, McGranahan Architects
- Debbie LeBeau, Superintendent, Clover Park School District
- Robert Lenigan, Trustee, CPTC
- Ron Lucas, Mayor of Steilacoom
- Mark Martinez, Trustee, CPTC
- Steve Mauer, Lieutenant, Lakewood Police Department
- Kurt Miller, Director, REACH Center
- Mary Moss, Trustee, CPTC
- Linda Nguyen, Executive Director, Workforce Development Board
- John Page, Director of Career & Technical Education, Tacoma School District
- Lua Pritchard, Trustee, CPTC

Doug Richardson, Pierce County Council Member
Jim Sharp, Chief, West Pierce Fire District
Cherie Steele, Executive Assistant, CPTC
Jim Tuttle, Chief Human Resources/Legal Affairs Officer


Chair Lachney thanked community members for attending and explained that this portion of the Board meeting is a means to engage stakeholders in the presidential search process. Faculty, staff, and students had a similar meeting with the Board Chair. Trustees want to know what attributes community partners would like the new president of CPTC to possess. After introductions, Chair Lachney conducted a roundtable where everyone had two-three minutes to explain what they would like to see in the next president, followed by a full discussion period.

After much discussion, the trustees expressed appreciation for all the input and encouraged everyone to call any trustee with further comments. An advisory committee will be formed to work with the consultant on the presidential search, and there will be two slots for community stakeholders. Chair Lachney encouraged those who have an interest in the committee and the time to serve on the advisory committee to contact him.

Chair Lachney adjourned the meeting at 6:20 p.m.



John W. Walstrum, Ph.D.
President
College District Twenty-Nine



Bruce Lachney
Chair, Board of Trustees
College District Twenty-Nine

