Call to Order: Vice Chair Lenigan called the Board of Trustees study session to order on October 13, 2010, at 3:09 p.m.

Board of Trustees and Cabinet:
Robert Lenigan, Vice Chair
Bruce Lachney
Mary Moss
Shauna Weatherby

John Walstrum, President
Kathy Yost, Int. VP for Finance & Budget

Excused Absences: Mark Martinez, Trustee

Other Attendees:
Gina Hughes, Technology Technician
Ken Markovitz, Hemodialysis Instructor
Cynthia Requa, Coordinator of Institutional Research & Planning
Cherie Steele, Executive Assistant
Michael Taylor, Director of Information Technology

Board of Trustees Retreat
In Chair Martinez’ absence, President Walstrum noted there will be a Board of Trustees Retreat on Saturday, October 16, 10:00 a.m.-2:00 p.m. The main topic of discussion will be the Board Self Evaluation that was conducted by a consultant through the Association of Community Colleges Trustees (ACCT).

FY 2010-11 Budget Update
President Walstrum formed a Budget Advisory Task Force (BATF) to find ways to permanently reduce the College’s budget, cut expenses, and ways to generate additional revenue. The mid-year cut for the College will be approximately $1.34 million; the final amount will be determined when the legislature meets in January 2011. The next cut will be approximately ten percent, or $1.9 million, on July 1, 2011.

All four unions and unrepresented exempt staff agreed to a four-day closure, December 20-23. In addition, Memorandums of Understanding were sent to the union leadership to approve four furlough days between now and June 30, 2011. Update to follow. The balance of the budget cut will be taken from reserves, which are built up from excess tuition dollars, consequently, it will not help with permanent budget cuts.

Interim Vice President Yost explained other measures the College is taking to reduce the budget and make permanent cuts.
General Discussion
The Veterans Day Ceremony this year will be on November 9, starting at 11:00 a.m., in the McGavick Student Center. The program will be totally ASG-sponsored and student-driven. Featured speakers are student veterans.

Vice Chair Lenigan adjourned the study session at 3:55 p.m.

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Regular Meeting

Call to Order: Vice Chair Lenigan called the Board of Trustees regular meeting to order on October 13, 2010, at 4:06 p.m.

Board of Trustees and Cabinet:
Robert Lenigan, Vice Chair
Bruce Lachney
Mary Moss
Shauna Weatherby

John Walstrum, President
June Stacey-Clemens, VP for Student Services
Kathy Yost, Int. VP for Finance & Budget

Assistant Attorney General: Terry Ryan

Excused Absences: Mark Martinez, Trustee; Lori Banaszak, Vice President for Instruction; Amy Goings, VP for Operations and College Relations

Other Attendees:
Crystal Almanza, ASG CAB Event Planner
Rozneik Darling, ASG Event Planner
Mabel Edmonds, Dean of Workforce Development
Steven Ellis, Dean for Business, Hospitality, Design, and Personal Services
Josh Ericksen, ASG Vice President for Government Affairs
Gina Hughes, Technology Technician
Jennifer Justice, ASG President
Claire Korschinowski, Student Center Coordinator
Joyce Loveday, Assistant Vice President for Instruction
Angela Mays, ASG Secretary
Cindy Miller, ASG Senator
Emily Mize, Director of Nursing
Sean O'Connor, Webmaster
Deborah Ranniger, Executive Director, Resource Development
Cynthia Requa, Coordinator of Institutional Research & Planning
Jessica Roberson, Student Programmer
Brandon Rogers, Grant Development Coordinator
Kathryn Smith, Environmental Sciences & Technology Instructor
Cherie Steele, Executive Assistant to the President
Jim Tuttle, Chief Human Resources and Legal Affairs Officer
Richard Warren, ASG Vice President of Programming
Adoption of the Agenda (Tab 1) (Attachment #1)
MOTION:
Motion to adopt the Agenda as presented made by Bruce Lachney, seconded by Mary Moss. Approved unanimously.

Approval of Minutes (Tab 2) (Attachment #2)
MOTION:
Motion to approve the Minutes of the Regular Board Meeting of September 8, 2010, made by Mary Moss, seconded by Shauna Weatherby. Approved unanimously.

President’s Report
Budget Advisory Task Force Update
A Budget Advisory Task Force (BATF) was formed to challenge a broad-based group of individuals, faculty, staff, union representatives, and students to downsize the budget in response to the Governor’s 6.3 percent mid-year cut. The BATF is working to realize efficiencies and make budget cuts to realize Clover Park Technical College’s $1.34 million cut.

New Faculty Institute Luncheon with Administrators
The College hosted a New Faculty Institute for new instructors from across the state who have not had experience in the two-year college system. President Walstrum welcomed the attendees.

Pierce Countywide Coordinating Committee Meeting
In response to HB 2634, an Efficiencies Bill sponsored by Senator Kilmer and Representative Carlisle, the five Pierce County colleges have been meeting to find ways to be more collaborative and efficient by merging some of the activities of the counties, primarily through technology or merged programs. This is a three-year project, and the first report is due to the legislature in December 2010.

Community Partner Appreciation Dinner (AFA & AUSA)
The College is working to strengthen ties with the military and better serve soldiers, airmen, and dependents. To that end, Trustee Moss and President Walstrum attended a Community Partner Appreciation Dinner with the AFA and AUSA.

Lakewood Historical Society Presentation
President Walstrum attended an interesting presentation by The Lakewood Historical Society about the history of the property that Clover Park Technical College occupies. Originally, the property was a racetrack, then a Navy depot, an airfield next, then part of the school district, and finally CPTC.

Raider Brigade Community Partner Appreciation Day
From September 2009 to September 2010, the College adopted “Charlie” Company, 2/23rd Infantry, while the soldiers were deployed to Iraq. Upon the Brigade’s return, Joint Base Lewis McChord hosted an uncasing event and barbeque. Several CPTC employees attended.

Opening Day Event
For the Opening Day event, the speaker was Jesus Villahermosa, a Pierce County Sheriff, SWAT Team member, and a national trainer and speaker on the “active killer,” as part of the All Hazards Team’s effort to know how to handle this type of situation. He spoke about how to protect oneself when faced with such a situation.
The All Hazards Team will continue to offer similar training.

**WACTC Presidents’ Meeting**
The Washington Association for Community and Technical Colleges Presidents’ meeting was held last week. Much of the meeting was dedicated to budget issues and preparing for the legislative session and meetings with legislators.

**Vice Presidents’ Reports**
**Associated Student Government (ASG) Report**
Vice President Stacey-Clemons announced that all ten members of the ASG Council would introduce themselves. Claire Korschinowski reported that, in the budget, ASG increased jobs for students on campus; there are approximately 15 positions available for which students can apply.

Jennifer Justice, ASG President, related that ASG members attended leadership training classes this summer that culminated in attending the Council for Unions in Student Programs Leadership Institute Conference in Wenatchee. Several ASG members will attend the Legislative Academy in Olympia on November 5-6 to learn more about the legislative process. The ASG newsletter will start up again in November.

**Instruction Report (Tab 4) (Attachment #4)**
Dean LaRita Mandley introduced Ken Markovitz, Hemodialysis Instructor. She stated that Mr. Markovitz took a program with low enrollment and student issues to become a strong, robust program. He has rearranged curriculum, partnered with industry, and is looking into the process of having the program accredited.

**Strategic Plan (Revision) (Tabs 3a and 3b) (Attachments #3a and 3b)**
On behalf of Vice President Goings, President Walstrum talked about the most current revision of the Strategic Plan. Because the College has taken $3.3 million in cuts over the last three years, it has become apparent that everything in the strategic plan could not be accomplished.

It is important to note that the mission and five goals remain the same. The strategies in how those objectives are carried out have been modified.

**Chair’s Report**
Vice Chair Lenigan attended the celebration of Northwest Public Radio’s partnership with Clover Park Technical College to bring NPR and classical music to listeners in the South Puget Sound area via KVTI 90.9 FM.

NPR’s Peabody-Award-winning correspondent and Weekend Edition host Scott Simon was the guest speaker. Mr. Simon recently published *Baby, We Were Meant for Each Other: In Praise of Adoption* and signed books at the event.

**Board Reports and/or Remarks**
Trustee Weatherby is a member of the Diversity Committee of the Association of Community College Trustees (ACCT) and will attend the Leadership Congress in Toronto, Ontario, October 19-23, 2010. The Trustees Association for Community and Technical Colleges (TACTC) is funding the trip for the four Washington State trustees who sit on ACCT national committees. Trustee Weatherby was also one of 75 trustees invited to attend a summit on Completion, Commitment, and Strengthening the Agenda Among Key Stakeholders.
Public Comments
No public comments.

New Business
No new business.

Executive Session
No Executive Session.

Next Meeting:
November 17, 2010.

Adjournment:

Vice Chair Lenigan adjourned the Regular Meeting at 5:05 p.m.

John W. Walstrum, Ph.D.
President
College District Twenty-Nine

Dr. Robert Lenigan
Vice Chair, Board of Trustees
College District Twenty-Nine