



CLOVER PARK TECHNICAL COLLEGE

District #29

**Board of Trustees Meeting
Tacoma Dome, Locker Room C
June 17, 2011**

Minutes

Study Session

Call to Order: Vice Chair Lenigan called the Board of Trustees study session to order on June 17, 2011, at 3:12 p.m.

Board of Trustees and Cabinet:

Robert Lenigan, Vice Chair
Bruce Lachney
Mary Moss
Shauna Weatherby

John Walstrum, President
Amy Goings, VP for Operations & College Relations
Lori Banaszak, VP for Instruction
Kathy Yost, Int. VP for Finance & Budget

Excused Absences: Mark Martinez, Chair

Other Attendees:

Cynthia Requa, Coordinator of Institutional Research & Planning
Cherie Steele, Executive Assistant to the President

Naming of College Property Policy

President Walstrum reported that Cabinet, led by Dr. Ranniger, has been discussing a naming policy for College property as a way of generating income to the Foundation. The naming of a building, a room or larger space in a building, will ordinarily be based on distinguished service or a major financial contribution. The final draft will be sent to the Board of Trustees for review prior to adoption.

Trustee Weatherby suggested naming bricks. President Walstrum responded that the proposed capital campaign for the new Health Sciences Building includes naming bricks.

GISS College Profile Data (Tab 1)

The president and three trustees from each of the two-year colleges in the state will attend the Governance Institute for Student Success (GISS), June 26-28, 2011, paid for by the Gates Foundation. In preparation for the GISS, President Walstrum and all five trustees were asked to complete a survey. Ms. Requa prepared a report based on the responses and reviewed the attached information (Tab 1).

Committee Assignments for 2011-12 (Tab 2)

As Chair Martinez was delayed, Vice Chair Lenigan tabled this item to the July 13 meeting.

Proxy Vote for TACTC Annual Business Meeting

Trustees Martinez, Moss, and Weatherby will attend the GISS. Just prior to the start of GISS, the Trustees Association for Community and Technical Colleges (TACTC) will hold their annual meeting and vote in officers for 2011-12. Trustees Lachney and Lenigan signed proxy votes for Chair Martinez to take to the meeting.

Graduation

Graduation details were discussed.

General Discussion

Clover Park Technical College, having been awarded one of thirty new grants nationally, was chosen to participate in Achieving the Dream, a national movement for community and technical colleges to get students to “the finish line.” Seven staff from CPTC attended the kick-off meeting in Seattle.

Achieving the Dream focuses on creating a culture of evidence on community college campuses in which data collection and analysis drive efforts to identify problems that prevent students from succeeding and develop programs to help them stay in school and receive a certificate or diploma. Today, Achieving the Dream’s network includes 130 institutions in 24 states and the District of Columbia, reaching more than one million students.

Vice Chair Lenigan adjourned the study session at 3:58 p.m.



Regular Meeting Agenda

Call to Order: Chair Martinez called the Board of Trustees regular meeting to order on June 17, 2011, at 4:20 p.m.

Board of Trustees and Cabinet:

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|----------------------------|---|
| Mark Martinez, Chair | John Walstrum, President |
| Robert Lenigan, Vice Chair | Lori Banaszak, VP for Instruction |
| Bruce Lachney | Amy Goings, VP for Operations & College Relations |
| Mary Moss | June Stacey-Clemons, VP for Student Services |
| Shauna Weatherby | Kathy Yost, Int. VP for Finance & Budget |

Excused Absences: Terry Ryan, Assistant Attorney General

Other Attendees:

- Jennifer Justice, ASG President
- Claire Korschinowski, Student Center Coordinator
- Deborah Ranniger, Executive Director, Resource Development
- Cynthia Requa, Coordinator of Institutional Research & Planning
- Kathryn Smith, Environmental Sciences & Technology Instructor
- Cherie Steele, Executive Assistant to the President

Adoption of the Agenda (Tab 3)

MOTION:

Motion to adopt the Agenda as presented made by Shauna Weatherby, seconded by Robert Lenigan. **Approved** unanimously.

Approval of Minutes (Tab 4)

MOTION:

Motion to approve the Minutes of the Regular Board Meeting of May 4, 2011, made by Mary Moss, seconded by Robert Lenigan. **Approved** unanimously.

Approval of Minutes (Tab 5)

MOTION:

Motion to approve the Minutes of the Special Board Meeting of June 9, 2011, made by Shauna Weatherby, seconded by Bruce Lachney. **Approved** unanimously.

President's Report

Workforce Training & Education Coordinating Board Meeting

President Walstrum attended his last Workforce Training & Education Coordinating Board meeting as the liaison to the Washington Association for Community and Technical Colleges (WACTC) Presidents group. The focus of the meeting was the budget, in light of reduced funds. Of particular note is that federal funding has been eliminated for the Tech-Prep Program that has been in place for approximately 20 years. This cut will impact college tech-prep coordinators, who are responsible for developing career-professional program articulation agreements between high schools and colleges. The Board considered the issue of how this work will now be completed. Another item discussed was the Perkins Grant, and there has been no significant change in funding.

A report revealed that aerospace is a major area for future jobs in Washington, and CPTC is well positioned in that arena. A recent national news report indicated that 737s will continue to drive profits at Boeing. Some of the Renton plant work will likely spill over to the Fredrickson plant. The College will keep abreast of the training and employment opportunities there.

Statewide Student Legislative Academy

The College hosted a statewide student legislative academy. Over 130 students from 20 community and technical colleges attended, and President Walstrum was a panelist during a session titled, "Where Can Student Voice Have the Most Impact?" Attending students produced a white paper for the 2012 legislative year, and students will use it to lobby their local legislators.

2011 Assessment, Teaching, and Learning Conference

The 2011 Assessment, Teaching, and Learning Conference was held in Spokane. It was an opportunity for faculty members to talk about new teaching and assessment techniques. The College submitted a proposal, and Dr. Phil Venditti, Claire Korschinowski, students Jennifer Justice and Danielle Perkins, and President Walstrum gave a presentation.

Corporate Education Consortium Meeting

A Memorandum of Understanding between the Pierce County two-year colleges, forming a corporate training education consortium, is ready to be signed. There will be a signing ceremony on June 30 in the McGavick Conference Center. All trustees are invited to attend.

Osaka Jikei Student Visitors

As they have in the past few years, a group of 57 students from Osaka Jikei Colleges, a private technical college in Japan, visited the College to learn more about the Medical Lab Technician Program. While here, they visited clinical sites, did some sightseeing, and attended a Mariners game.

JATC Graduation

President Walstrum and Trustee Lenigan attended the Joint Apprenticeship Training Committee graduation held in the McGavick Conference Center.

Vice Presidents' Reports

Associated Student Government (ASG) Report (Tab 6)

As an Achieving the Dream College, Vice President Stacey-Clemons told trustees they will hear the term "student success" more often. She believes that students are more successful when they connect to the College in various ways outside of the classroom, particularly in the areas of leadership. This year's ASG team has done an outstanding job.

Ms. Korschinowski related that Jennifer Justice has taken the program to the next level, she has been courageous stepping out and putting Clover Park Technical College on the map at the State Board level, she has worked with local legislators, and she has represented CPTC extraordinarily well.

ASG President Justice stated that it has been her honor to serve students this year. ASG has worked hard to engage students. A handout was distributed (Tab 6) listing some of the activities and achievements of ASG during the 2010-11 year.

Chair's Report

Chair Martinez thanked ASG President Justice for her service to the College, students, and Board of Trustees; for faithfully attending Board of Trustees meetings to keep the Board apprised of student activities and ASG business; and for serving on statewide committees. The Board presented her with a small token of their appreciation.

Board Reports and/or Remarks

Trustee Lenigan thanked President Walstrum and the committee that put together the Annual Staff Appreciation Day. Especially in light of the difficult time the College is going through, it was a worthwhile program.

Public Comments

No public comments.

New Business

MOTION:

Motion to elect Vice Chair Robert Lenigan for the position of Board Chair for the July 1, 2011 – June 30, 2012 term was made by Shauna Weatherby, seconded by Mary Moss. **Approved** unanimously.

MOTION:

Motion to elect Trustee Bruce Lachney for the position of Board Vice Chair for the July 1, 2011 – June 30, 2012 term was made by Robert Lenigan, seconded by Shauna Weatherby. **Approved** unanimously.

MOTION: (Tab 7)

Motion to adopt the FY 2011-12 Annual Budget as presented made by Robert Lenigan, seconded by Bruce Lachney.

Discussion: President Walstrum noted that the Governor did veto one item in the budget previously seen by the trustees. Interim Vice President Yost reported that Governor Gregoire vetoed the “overly prescriptive” efficiency language (“savings to be achieved through consolidation of college districts, consolidation of administrative and governance functions such as human resources, budget and accounting services and presidents’ offices; consolidation of student services functions and libraries; and other administrative efficiencies such as greater use of telephone and videoconferencing and reducing travel costs”) of the Operating Budget. The State Board for Community and Technical Colleges (SBCTC) will still be required to report to the legislature in December 2011 on how the two-year colleges are achieving efficiencies.

Approved unanimously.

Executive Session


No Executive Session.

Next Meeting:

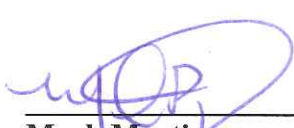
July 13, 2011.

Adjournment:

Chair Martinez adjourned the Regular Meeting at 4:54 p.m.



John W. Walstrum, Ph.D.
President
College District Twenty-Nine



Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine