



**Board of Trustees Meeting  
District #29  
Rotunda, Building 3  
Wednesday, January 9, 2013**

**Minutes**

**Study Session**

**Call to Order:** Chair Lachney called the Board of Trustees study session to order on January 9, 2013, at 3:14 p.m.

**Board of Trustees:**

Bruce Lachney, Chair  
Robert Lenigan  
Mark Martinez  
Mary Moss  
Lua Pritchard

John Walstrum, President

**Other Attendees:**

Cat Morris, IT Technician  
Linda Schoonmaker, VP for Finance  
Cherie Steele, Executive Assistant to the President  
Michael Taylor, Director of Information Technology

**Discuss Agenda Items for the Board of Trustees Retreat**

Trustees reviewed a draft agenda and made some additions. For the first part of the retreat, trustees will participate in a forum with other attendees from faculty, staff, students, and the community to discuss CPTC's strategic plan for the next five years.

**TACTC Legislative Contact Conference**

The Trustees Association for Community and Technical Colleges (TACTC) Legislative Contact Conference agenda and trustees' attendance were discussed.

**ACCT National Legislative Summit, February 13-16, 2013**

The TACTC office will coordinate visits to Pierce County legislators during the ACCT National Legislative Summit in February. When the final agenda is prepared, it will be forwarded to those attending the summit – President Walstrum and Trustees Moss and Pritchard.

**General Discussion**

Trustee Lenigan brought up the subject of railway crossings at major intersections in Lakewood. Trustee Moss urged everyone to continue giving feedback to the Lakewood City Council, as they will evaluate the situation after one year.

Chair Lachney adjourned the study session at 3:49 p.m.

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## Regular Meeting Minutes

Call to Order: Chair Lachney called the Board of Trustees regular meeting to order on January 9, 2013, at 4:01 p.m.

### Board of Trustees:

Bruce Lachney, Chair  
Robert Lenigan  
Mark Martinez  
Mary Moss  
Lua Pritchard

John Walstrum, President

**Excused Absences:** Terry Ryan, Assistant Attorney General

### Other Attendees:

Kandi Bauman, Student Engagement Coordinator  
Mabel Edmonds, Dean of Workforce Development  
Steve Ellis, Dean for Business, Hospitality, Design, and Personal Services  
R. J. Hike, Computer Technician  
William Jolly, Restaurant Management Instructor  
Claire Korschinowski, Student Center Coordinator  
Joyce Loveday, Associate Vice President for Instruction  
Dean Massey, Culinary Arts Instructor  
Cat Morris, IT Technician  
Shelley Newman, Pastry Arts Instructor  
Jamilynn Penn, Associate Dean for Divisions II and IV  
Linda Schoonmaker, VP for Finance  
Marion Sharp, Campaign Manager  
William Sifford, ASG Public Relations/Veterans Club  
Michelle Simpkins, Dean of Health and Human Services  
Kaileen Sparrs, ASG President  
June Stacey-Clemons, VP for Student Services  
Cherie Steele, Executive Assistant to the President  
Michael Taylor, Director of Information Technology  
Valerie Sundby-Thorpe, Associate Dean for Instruction

### Adoption of the Agenda (Tab 1)

#### MOTION:

**Motion to adopt the Agenda as presented** made by Mark Martinez, seconded by Mary Moss.  
**Approved** unanimously.

### Approval of Minutes (Tab 2)

#### MOTION:

**Motion to approve the Minutes of the Regular Board Meeting of December 12, 2012,** made by Robert Lenigan, seconded by Mark Martinez. **Approved** unanimously.

## **President's Report**

### WACTC Meeting

Highlights of the monthly Washington Association for Community and Technical Colleges (WACTC) Presidents' meeting:

- The College is moving forward with an Applied Baccalaureate Degree. President Walstrum is serving on a statewide committee that will create some standards and processes for the development of the degree.
- The presidents are preparing a Capital Budget Plan to talk with legislators, and Vice President Goings is working closely on this.

### Washington STEM Holiday Open House 2012

The acronym STEM (Science, Technology, Engineering, and Math) is one of the great skill gaps in the United States today. President Walstrum attended an event at the McKinley Innovation Center in Seattle, and they discussed how higher education and secondary education can do a better job of producing graduates in these fields.

### WDC and WFC Board Joint Holiday Lunch/Meeting

Trustee Martinez and President Walstrum attended the annual holiday meeting of the Workforce Development Center and Workforce Central held at the Pierce County Skills Center. The College currently holds a Nursing Assistant class there and will begin Aerospace Composite classes at the Skills Center in April.

### Business Examiner Interview Concerning the Visitors from CAFUC

Chair Lachney and President Walstrum met with some representatives, including the president, from the Civil Aviation Flight University of China. A signing ceremony of the agreement between the institutions was held, photos were taken, and the Business Examiner conducted an interview.

### Emergency Management Training

Pierce County Emergency Management personnel held training for approximately 40 people on campus to ensure they are prepared to deal with an emergency of any kind – wind damage, an active shooter, an earthquake, etc.

### Community Leaders Regional Meeting

Trustee Martinez and President Walstrum serve on a committee of community leaders, who are working to find more ways to collaborate with other agencies in the county to bring more resources into the county.

### Graduation at Purdy

President Walstrum, Vice President Banaszak, Associate Vice President Loveday, and Dean Ellis attended the Cosmetology completion ceremony of sixteen women at the Purdy Corrections Center. President Walstrum commended Dean Ellis and Instructor Barbara Frink for the great work being done at the center.

### Strategic Planning

President Walstrum noted that the College will have a kick-off event to begin the strategic planning process on January 14 led by the consultants from College Brain Trust; attendees include trustees, CPTC Foundation directors, business and community partners, people from other educational institutions and CPTC faculty, staff, and students. The project is scheduled for completion in May or June.

## **Other College Reports**

### **Associated Student Government (ASG) Report (Tab 3)**

Claire Korschinowski, Student Center Coordinator, introduced Kandi Bauman, the new Student Engagement Coordinator, who will be working with student government, the Campus Activities Board, and the Peer Mentoring Program.

Kaileen Sparrs, ASG President, presented the ASG Report (Tab 3). The Student Council funded a trip for the Veterans Club to attend the Student Veterans of America National Conference in Florida. President Sparrs introduced Tom Sifford, Public Relations for the Veterans Club, to talk about the trip. The Student Veterans of America is an advocacy group for veterans on campuses across the nation, and the ASG contingency received many resources and ideas for serving the veterans on CPTC's campuses.

President Walstrum said he has never known a more active or contributing student organization, partly due to the leadership of Vice President Stacey-Clemons and Ms. Korschinowski.

### **Instruction Report (Tab 4)**

Vice President Lori Banaszak introduced Dean Ellis, who spoke very highly about the Culinary Arts Program. He introduced Dean Massey, Culinary Arts Instructor; William Jolley, Restaurant Management Instructor; and Shelley Newman, Pastry Arts Instructor.

Mr. Massey stated that he started the program in 2004 with seven students, and the program has grown to three instructors with a waiting list of students trying to get into the program. Students run the Rainier Room, a realistic fine-dining establishment; they do the cooking, serving, and management operations of the restaurant. A pastry shop, the Bon Sucre, opened this past year and is doing very well.

Trustee Lenigan is a regular patron of the Rainier Room and thinks the McGavick Conference Center's success is partly due to catering from the Rainier Room. His dream is to have a "hospitality institute" on campus with a program for hotel management, in partnership with Culinary Arts.

### **Chair's Report**

None

### **Board Reports and/or Remarks**

None

### **Public Comments**

No public comments.

### **New Business**

None

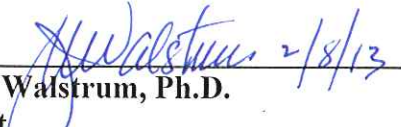
### **Executive Session**

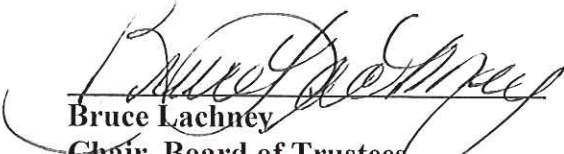
At 4:42 p.m., Chair Lachney stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 30 minutes for the purpose of discussing a personnel contract.

Chair Lachney reconvened the Meeting at 5:31 p.m. and asked if there were any action items as a result of Executive Session. There were none.

**Adjournment**

Chair Lachney adjourned the Regular Meeting at 5:31 p.m.

  
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**John W. Walstrum, Ph.D.**  
**President**  
**College District Twenty-Nine**

  
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**Bruce Lachney**  
**Chair, Board of Trustees**  
**College District Twenty-Nine**

