



ACTS OF VIOLENCE

PROCEDURE

1. Stay calm.
2. Secure your own safety. See resources at <http://www.cptc.edu/risk/safety/emergency-management>.
3. Call 911 or from a campus phone dial 9-911 and describe the following:
 - a) The location where the incident took/or is taking place.
 - b) The individual(s) involved in the violence (physical features, clothing, etc.).
 - c) Any weapons that are/were involved.
 - d) Any injuries that have occurred.
4. Call Security at 253-589-5682 or from a campus phone dial 5682 and Security Staff will arrive at the scene as soon as possible.
5. Cooperate with Security and with local law enforcement personnel when they have responded to the call and taken control of the situation.
6. If you witnessed an act of violence, be prepared to make a statement describing what you saw, when you saw it, etc.



EARTHQUAKE/ VOLCANIC ERUPTION

PROCEDURE

During the earthquake

1. Stay calm and stay where you are.
 - a) If you are indoors, stay indoors. Take shelter under a desk or table or along an inner wall. Move away from windows, outside walls, glass walls, or outside doors. These are danger areas.
 - b) If you are outdoors, stay there. Move away from overhead electrical wires, poles, or anything that may shake loose or fall.
2. Remain in your sheltered area until it is safe to evacuate.
3. Evacuate the area (see evacuation instructions).
www.cptc.edu/risk/safety/emergency-management

After the earthquake

1. Be prepared for additional aftershocks, which may be as strong as the initial earthquake.
2. After the “all clear,” be extremely careful when entering any buildings.
3. Do not use any open flames until advised that there are no gas leaks.
4. Stay away from fallen or damaged electrical wires.
5. If there is a fire or serious injury, follow the instructions given elsewhere in this emergency guide.