Board of Trustees Meeting

Rotunda, Building 3

Zoom Link for those who cannot attend in person:

Zoom Link: https://cptc-edu.zoom.us/j/88486731668?pwd=S0ZWVC91UUY1NVJYbWkxS0JuclFDZz09
Passcode: BOTMeeting

Wednesday, March 8, 2023

Study Session: CANCELLED
Regular Meeting: 4:00-6:20 p.m.

Agenda

4:00 **Call to Order, Flag Salute, Introductions**..Alice Phillips

   Adoption of Agenda ....Alice Phillips
      Action

   Approval of the Special Meeting Minutes of February 1, 2023...........Alice Phillips   **Tab 1**
      Action

4:05 **President's Report** .... Joyce Loveday

   - Student Success Story – Alyissa Martin
   - New Trustee Introduction
   - All Staff Day
   - Commencement Date
   - Miscellaneous

4:20 **College Reports or Highlights**

   ASG Report... Amanda Taylor   **Tab 2**

   Union Updates ....Lisa Fortson and Diane Follett

4:40 **"Harvard Experience"**..............................Samantha Dana and Claire Korschinowski   **Tab 3**

4:50 **Chair's Report**..Alice Phillips

4:55 **Board Reports and/or Remarks** .... All

5:05 **Public Comments** ....Alice Phillips

5:15   **New Business** ....Alice Phillips

New Tenure Track Faculty Introductions............................... Dr. Thomas Broxton

Bryan Watts	Human Services	3rd Quarter
Earl Gordon	Trades – Electrical	3rd Quarter
Cary Flanigan	Welding	3rd Quarter

5:25   **Convene Executive Session for approximately 45 minutes for the purpose of reviewing, evaluating, and interviewing faculty probationers for tenure award**

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complaints or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

6:10   **Action Items as a Result of Executive Session**.......................................Alice Phillips

Name	*Area of Instruction*
Rasha Al-Tameemi	Architecture
Megan Davey	Nondestructive Testing
Pearl DeSure	Library
Shawn Geary	Digital Entertainment
Chris Felch	Digital Entertainment
Haleigh Phillips	College 102

6:20   **Adjournment** ....Alice Phillips

Tab 1

Special Board of Trustees Meeting
Building 3, Rotunda and via Zoom

Wednesday, February 1, 2023

Study Session: 3:00-4:00 p.m.
Special Meeting: 4:00-5:15 p.m.

Study Session Minutes

Call to Order: Vice Chair Zhu called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on February 1, 2023, at 3:08 p.m.

Board of Trustees Present:
Tong Zhu, Vice Chair
Carol Mitchell
Mark Martinez

College President: Dr. Joyce Loveday

Excused Absences: Alice Phillips, Trustee; Eli Taylor, Trustee; Justin Kjolseth, Assistant Attorney General

Executive Team:
Dean Kelly, Int. VP, Student Success
Lisa Beach, Int. VP, Finance & Administration

Review of Trustee End Results (Tab 1)
Dr. Loveday introduced a second review of the draft "End Results" Policy noting that the document focuses on desired outcomes. In addition to the document provided as Tab 1 in the Board packet, Dr. Loveday presented a crosswalk between the end results, and the strategic plan.

Trustees Zhu and Mitchell commended the work done. Discussion centered around ensuring that the policy include verbiage regarding seeking and validating emerging needs of the community. Dr. Loveday noted that there is still opportunity for adjustments before the Policy is brought back to the Board for approval at the March meeting.

Strategic Plan Update (Tab 2)

Dr. Loveday presented the current version of the Strategic plan. The Plan has been developed with a structure similar to the strategic plan of the Washington State Board for Community and Technical Colleges. In addition to the Mission Vision and Values, Vision for Change has been added as an element. This was adapted from Achieving the Dream's vision for change, and it provides important emphasis that will keep the college moving forward to serve the community. Goals have been arranged in the acronym CARE: Community of Care, Access, Retention and Completion, and Employment. Discussion of the document centered around the need to focus on diversity disparities in programs with the potential for higher paying employment.

Dr. Loveday will bring the Strategic plan back to the Board for further review and approval at either the March or the April meeting.

Senior Citizen Waiver (Tab 3)

Cindy Mowry asked Trustees to consider a tuition waiver for Washington State residents at least 60 years old. This is a state approved waiver limited to space available. During discussion, it was noted that the waiver is offered at some, but not all, of the community and technical colleges in the county and state. Ms. Mowry noted that the waiver has not been widely used at CPTC, but is seen as a valuable community resource, and an opportunity to attract some fully matriculated students.

Adjournment

Trustee Zhu adjourned the meeting at 3:45 p.m.

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Special Meeting Minutes

Call to Order: Vice Chair Zhu called the Board of Trustees Special Meeting for Clover Park Technical College (CPTC) to order on February 1, 2023, at 4:00 p.m.

Board of Trustees Present:
Tong Zhu, Vice Chair – On Line
Mark Martinez – On Line
Carol Mitchell

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth --- On line

Excused Absences:
Alice Phillips, Chair
Eli Taylor, Trustee

Executive Team:
Dean Kelly, Interim VP, Student Success
Lisa Beach, Interim VP, Administration

Adoption of the Agenda
MOTION:
Motion to adopt the agenda, as presented, was made by Trustee Martinez and seconded by Trustee Mitchell. Motion was approved unanimously.

Approval of Minutes (Tab 4)
MOTION:
Motion to approve the minutes of the Regular Board meeting held on December 14, 2022, as presented, was made by Trustee Martinez and seconded by Trustee Mitchell. Motion was approved unanimously.

President's Report
Achieving the Dream Coaching with Leon Hill
Mr. Hill was at CPTC last week meeting with administration, faculty, and students. We were able to identify creating a culture of care as the focus of work here. The focus will include care of our larger community, as well as the culture within the college itself. Trustee Mitchell will be joining college staff at the Achieving the Dream conference in Chicago later this month where we will have the opportunity to plan additional activities.

Miscellaneous
Thomas Oliver
Mr. Oliver was introduced as the new Senior Executive Assistant to the President and the Board of Trustees.

New trustee meeting at WACTC in Olympia
Dr. Loveday offered thanks to Trustee Zhu for attending this event which included the Transforming Lives awards dinner. The Transforming Lives Scholar from CPTC was Edward Barnes. The booklet for the event with a full list of awardees was provided to the trustees and is available on line.

Recruitment Practices of Service Members policy (Chapter 5, Section 24)
Dr. Loveday presented the new policy. There were no recommended changes to the policy as presented.

Trustee Activities
Trustee Mitchell will be attending the Achieving the Dream conference in Chicago February 12 through 16. Trustee Martinez will be Attending the ACCT meeting in Washington, DC March 5 through 9.

Next Board Meeting
The Board meeting originally scheduled for February 15, 2023 has been cancelled. The next Board meeting will be March 8, 2023 at 4:00 p.m. Five tenure candidates will be presented at that meeting, so it will likely extend until 6:00 p.m. or later.

New Batchelor of Applied Science Program
The Needs Assessment for a new Batchelor of Applied Science in Environmental Sciences at CPTC is being voted on at SBCTC.

College Reports or Highlights

ASG Report (Tab 5)
Amanda Taylor, provided the ASG report. Highlights for the past month:
- Three Coffee – WOW events were held on our campuses providing students with coffee, treats, and activities
- ASG partnered with many CPTC departments for The Amazing Rubber Ducky Race – a scavenger hunt with prizes.
- The second ASG meeting of winter quarter included confirmation of three new clubs. All ASG meetings continue to be remote.

Enrollment Update (Tab 6)
Dean Kelly, Interim Vice President for Student Success, presented the attached quarterly update. He noted that while overall enrollment is down, there are areas where enrollment is up significantly, notably apprenticeship, bachelor, and running start.

There was a discussion about the slowdown in financial aid processing cause by ctcLink. Mr. Kelly described how the College works with impacted students to help find solutions, but SBCTC rules require that they are dropped if no resolution is made. Trustee Mitchell suggested that philanthropic bridge loans may help students cope with the financial aid delays.

Institutional Effectiveness Report (Tab 7)
Janet Holm, Foundation Executive Director, presented the attached report. She noted that the alumni program is a new and growing program. The Foundation's major fund-raising event, the Celebration Dinner, will be held May 20, 2023, this year. It will be held in the McGavick Center and will feature Lakewood Deputy Mayor, Mary Moss and Mayor Jason Whalen. The Scramble Fore Students fund raiser will be held August 26, 2023 at the American Lake Golf Course.

Trustee Zhu asked if we knew how much it would take to keep the students who were dropped this year enrolled. Dean Kelly responded that he would find out and report back.

Student Success Report (Tab 8)
Micalah Pieper, Director of Outreach and Entry Services, presented the attached report regarding changes to the Welcome Center intake model. The new model has greatly increased outreach efforts for the College.

Chair's Report
Vice Chair Zhu commented on the value of the WACTC new trustee orientation in Olympia.

Board Reports and/or Remarks
Trustee Martinez expressed thanks for the opportunity to attend the ACCT conference in Washington, DC.

Trustee Mitchell expressed thanks for opportunity to attend the Achieving the Dream conference in Chicago. She also announced the Let the Queens Talk event being held as a part of Black history month. It will be held on February 22 at 5:30 in Building 2 at Tacoma Community College.

Public Comments
No public comments.

New Business (Tab 3)
Approval of Senior Citizen Tuition Waiver

MOTION:
Motion to approve the Senior Citizen Tuition Waiver as presented was made by Trustee Martinez and seconded by Trustee Mitchell. The motion was approved unanimously.

Next Meeting
Wednesday, March 8, 2023, details to follow.

Adjournment
MOTION:
Motion to adjourn the meeting at 5:08 p.m. was made by Trustee Zhu, and seconded by Trustee Mitchell. The motion was approved unanimously.

_____   _____
Dr. Joyce Loveday   **Alice Phillips**
President   **Chair, Board of Trustees**
College District Twenty-Nine   **College District Twenty-Nine**

TAB 2

ASSOCIATED STUDENT GOVERNMENT REPORT

MARCH 2023

BLOOD DRIVE with

CASCADE REGIONAL BLOOD SERVICES

Highlights

Partnerships

Student Advocacy

STUDENT CLUBS AND COMMUNITIES

TAB 3

Center for Education Policy Research
HARVARD UNIVERSITY

STRATEGIC DATA PROJECT

Make a statistically significant difference in education.

Making Room for General Education Courses: Assessing the Impact of Program Redesign and Course Sequencing on Student Outcomes
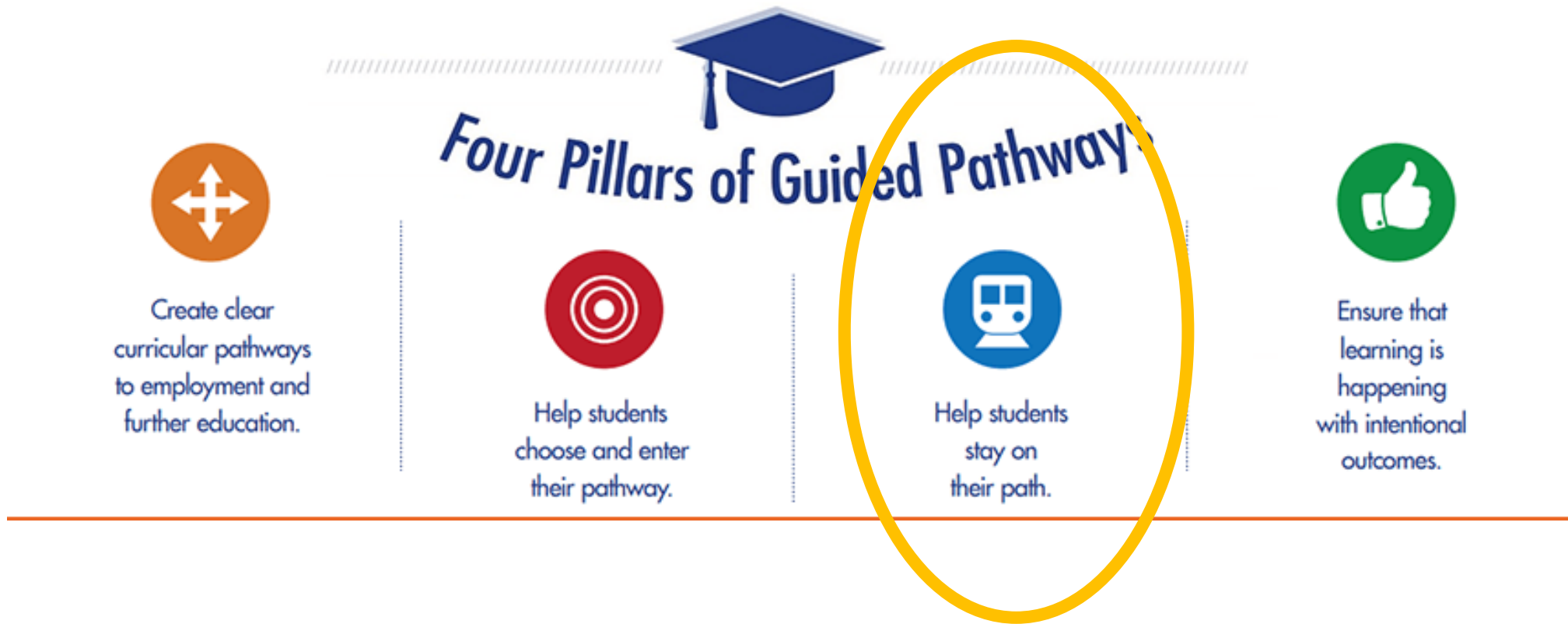
Clover Park Technical College

Fellows: Dr. Claire Korschinowski and Samantha Dana

@HarvardSDP • #SDPfellow

Background:
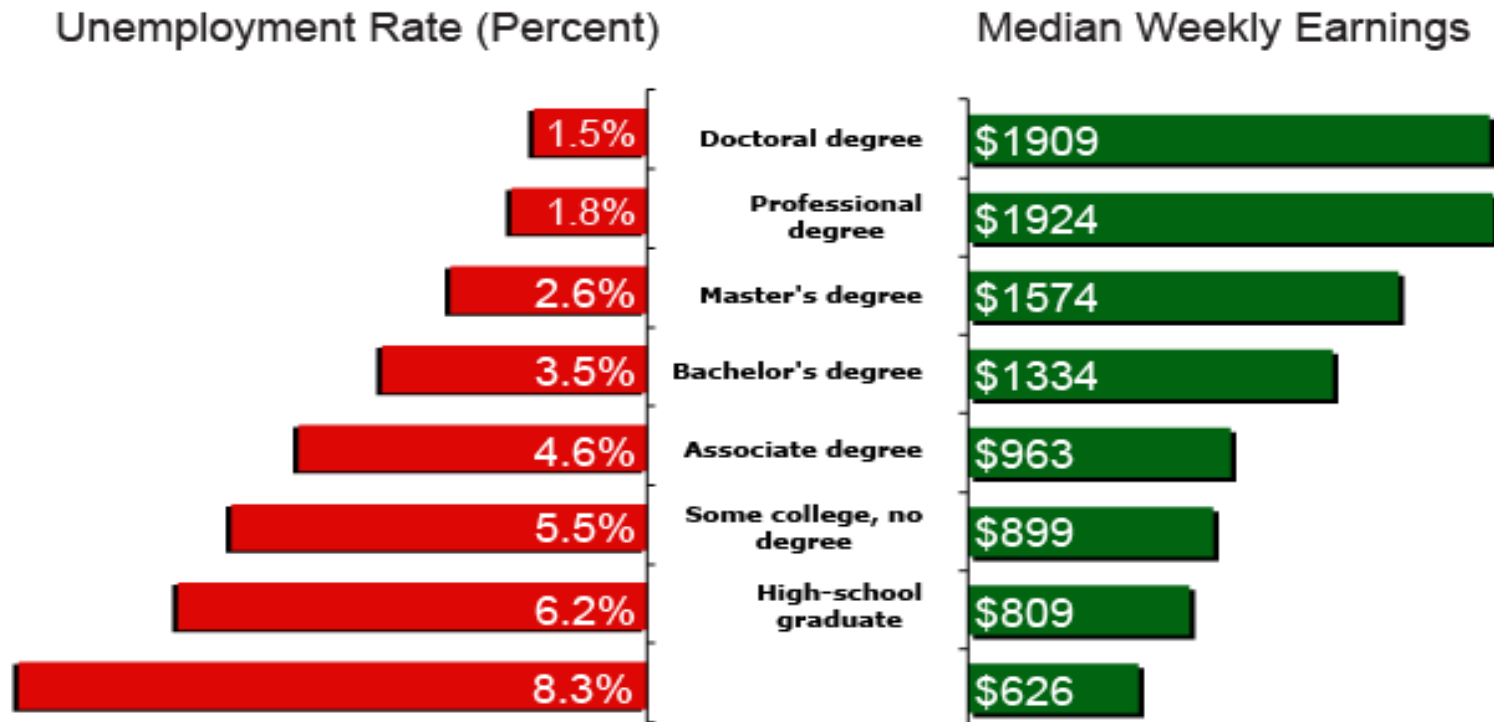# Postsecondary Attainment in Washington State
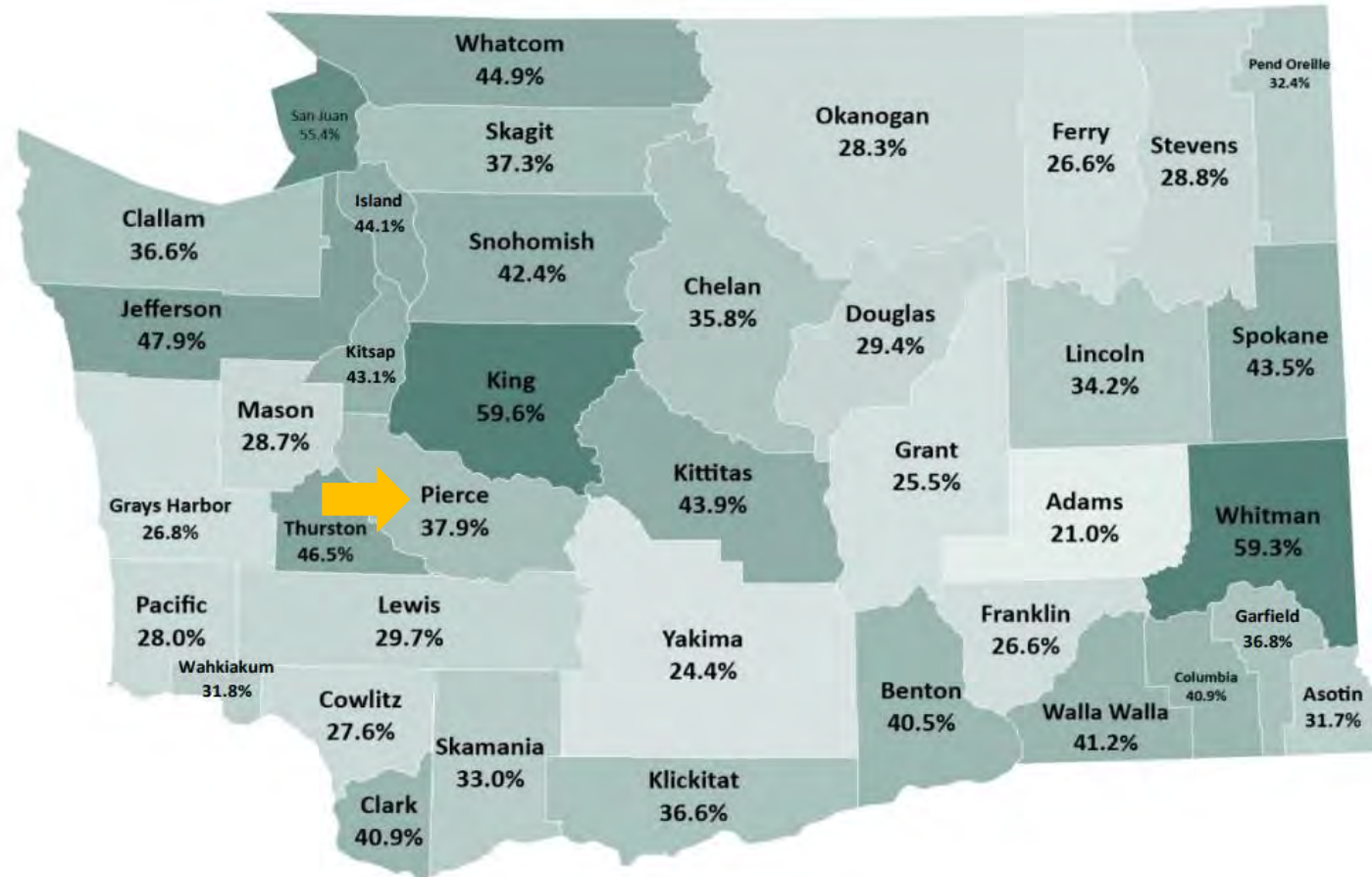
Background

Problem

Education & Training Pays, 2021

Unemployment & earnings for workers 25 & older by educational attainment; earnings for full-time wage and salary earners

Unemployment Rate (Percent)

Unemployment Rate	Degree	Median Weekly Earnings
1.5%	Doctoral degree	$1909
1.8%	Professional degree	$1924
2.6%	Master's degree	$1574
3.5%	Bachelor's degree	$1334
4.6%	Associate degree	$963
5.5%	Some college, no degree	$899
6.2%	High-school graduate	$809
8.3%		$626

Source: U.S. Bureau of Labor Statistics (https://www.bls.gov/emp/chart-unemployment-earnings-education.htm)

"Professional degree" includes lawyers, physicians and surgeons, and dentists

STRATEGIC DATA PROJECT

Problem: Clover Park Technical College

"2016-17 cohort, only 47% of students who started earned any credential of any length from the College"

"However, many students complete their program/technical courses and neglect to take general education to earn a credential"

Intervention

STRATEGIC DATA PROJECT

Data Sources

- Which programs made changes?
  - Deep dive into Curriculum Committee documents, ed plans, and catalogs
- What were their outcomes?
  - Institutional data, pre-ctcLink
 - SBCTC's First Time Ever in College (FTEC) dataset

Analysis

- Collect data from 2012-13 through 2018-19 (minus spring 2019, since there wasn't enough time for completion)

- First, separate programs into four buckets
  - Could make changes and did
  - Could make changes and didn't
  - Could not make changes
  - Made changes before Guided Pathways

- Second, compare students in each program bucket to see if there were fundamental differences between them
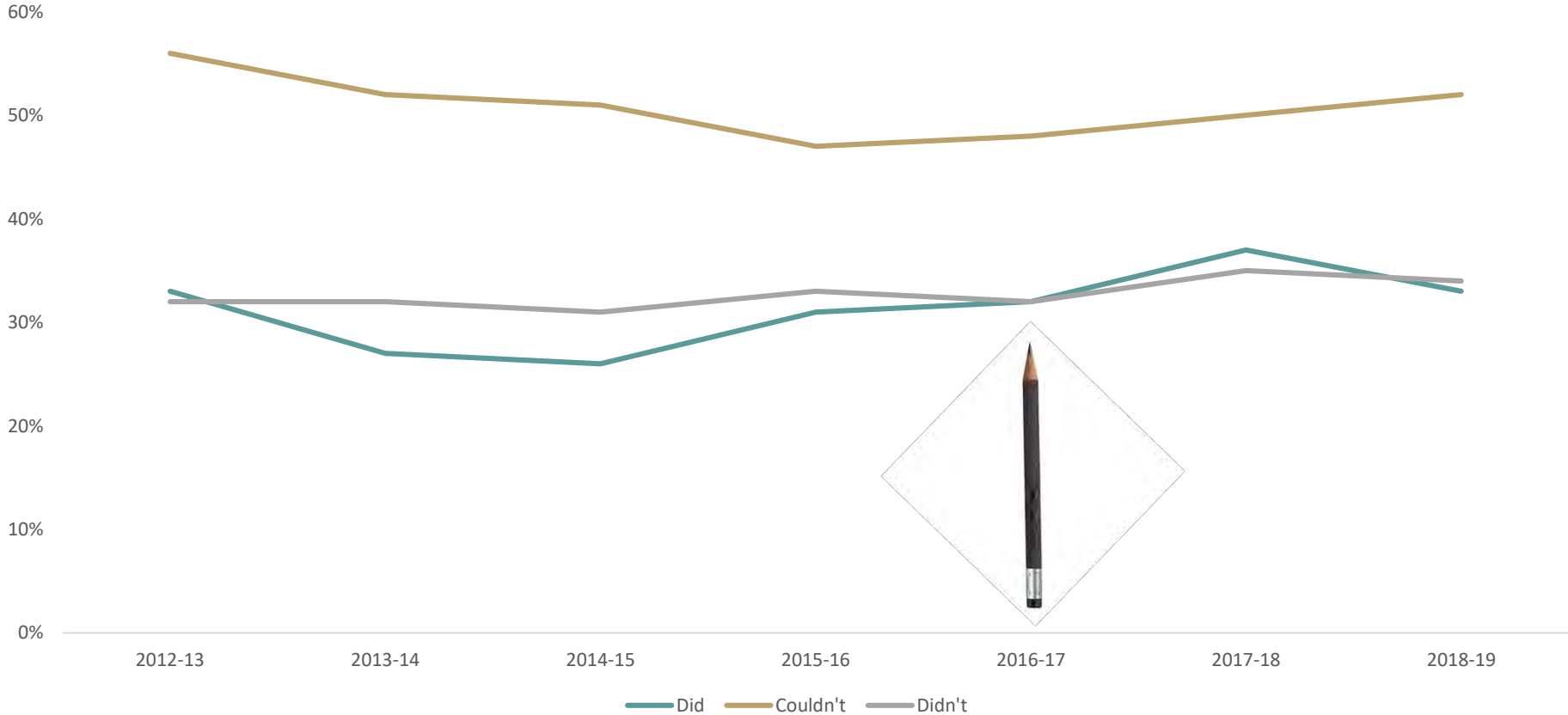
Analysis

- Two methods of interrogating the data
    - Visually
    - Differences-in-Differences Regression

Results – Any college credential

Legend: Couldn't, Did, Didn't

STRATEGIC DATA PROJECT
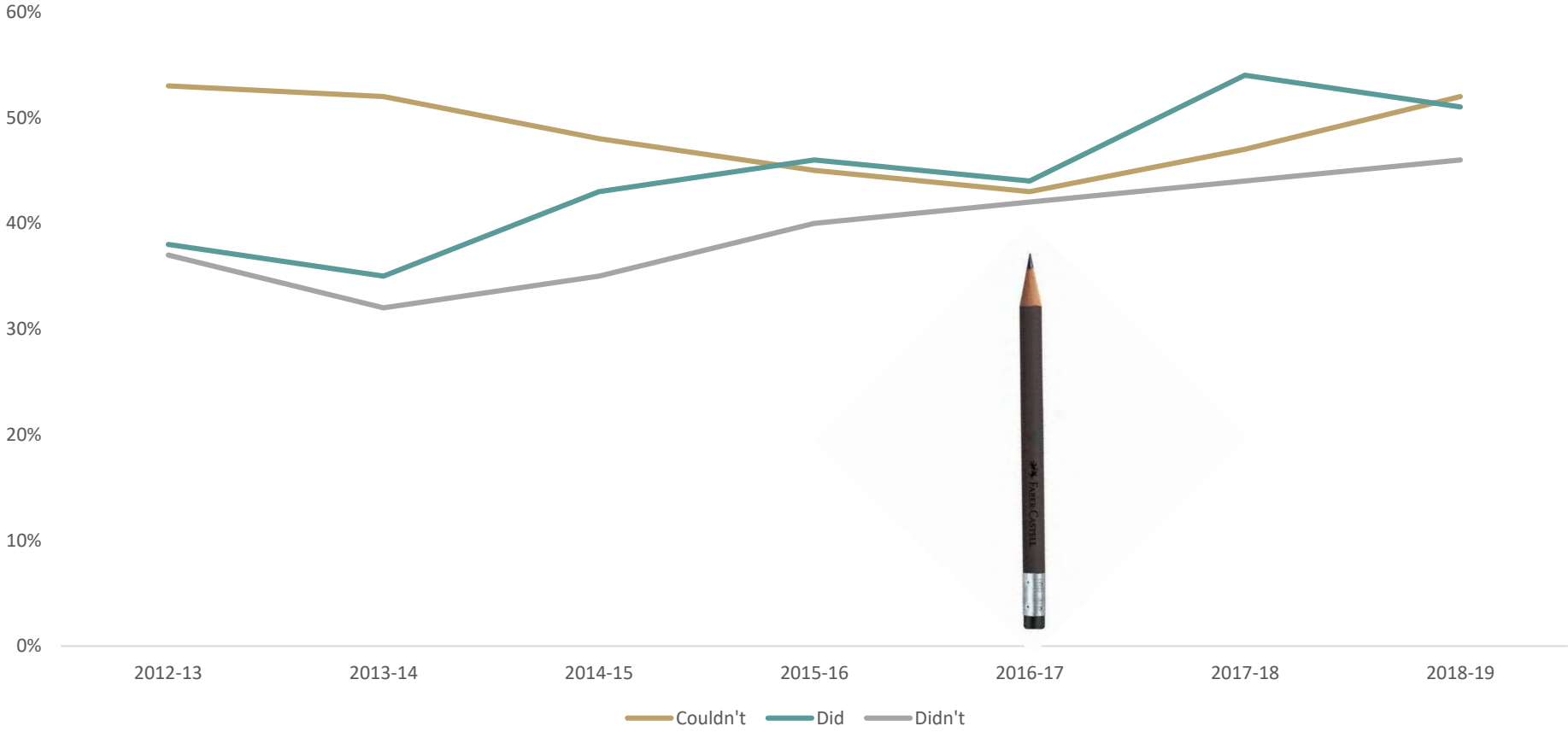
Results – Degree/Long-Term Certs.

Results - Statistics

	Model 1	Model 2
(Intercept)	0.319***	0.333***
	(0.008)	(0.010)
Changed	-0.027*	-0.022+
	(0.013)	(0.013)
After Change	-0.052***	-0.048***
	(0.011)	(0.011)
Changed × After Change	0.018	0.015
	(0.018)	(0.018)
Student of Color		-0.070***
		(0.009)
Female		0.020*
		(0.009)
Low-Income		0.006
		(0.009)
Num.Obs.	11071	11071
R2	0.003	0.009
R2 Adj.	0.003	0.009
AIC	13782.3	13719.7
BIC	13818.9	13778.2
Log.Lik.	-6886.166	-6851.839
F	10.721	16.863
RMSE	0.45	0.45

+ $p < 0.1$, * $p < 0.05$, ** $p < 0.01$, *** $p < 0.001$

Future Impact

STRATEGIC DATA PROJECT

Lessons Learned

Looking Forward

- Next potential topics of study
  - Other GP innovations, where possible
- Next steps to act on this information

Thank You