



Board of Trustees Meeting
Building 3, Rotunda and via Zoom

Wednesday, June 14, 2023

Study Session: Cancelled
Regular Meeting: 4:01-5:25 p.m.

Regular Meeting Minutes

Call to Order: Chair Phillips called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on June 14, 2023, at 4:01 p.m.

Board of Trustees Present:

Jesus Villegas Rivera
Alice Phillips, Chair
Eli Taylor -- remote

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth -- remote

Excused Absences:

Tong Zhu, Vice Chair
Carol Mitchell

Executive Team:

Dean Kelly, Int. VP, Student Success
Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion
Samantha Dana, Associate VP for Institutional Effectiveness
Dr. Thomas Broxson, VP for Instruction

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Villegas Rivera and seconded by Trustee Taylor. Motion was approved unanimously.

Adoption of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting held on May 10, 2023, as presented, was made by Trustee Villegas Rivera and seconded by Trustee Taylor. Motion was approved unanimously.

President's Report

Student Success Story – Marla Hike

Dr. Loveday introduced Ms. Hike as a current employee of CPTC. Ms. Hike described her history at the college, starting six years ago when she was fleeing abusive marriage with two children. She started at the workforce development office where she was qualified for assistance with tuition, books, and childcare. She also began working through work-study at workforce. Inspired by her experience, she began studying human services. She now has a bachelor's degree and will be working toward a master's degree in social work – major achievements for a first-generation college student. She expressed appreciation for the quality of education, and the support of faculty and staff at CPTC.

Trustee Phillips commended Ms. Hike on the development of her confidence and ability to speak publicly from her beginnings here at CPTC.

2023 Career Conference

Skipped.

Graduation

Dr. Loveday reported on the June 7th commencement, noting that it was a great success thanks to the good work of Jessica Wallack and a crew of volunteers. There were just under 500 students at commencement from a class of 644. Dr. Loveday thanked trustees and all who participated. She made special thanks to Trustee Villegas Rivera for the land acknowledgement he presented at commencement in twulshootseed, the language of the Puyallup tribe, noting this was a first for the college. She also noted that another first was that Trustee Mitchell was able to greet her granddaughter as she crossed the stage to accept her degree.

Miscellaneous

Hiring Processes

The College has hired Cathy Purcella as the new Executive Director of the Clover Park Technical College Foundation – thanks to Samantha Dana, and the Human Resources office.

The processes for hiring a Vice President for Student Success and Vice President for Finance and Administration are nearing completion.

College Reports or Highlights

ASG Report (Tab 2)

Amy Weisbeck provided the ASG report. Highlights from the past month included the following:

- Partnerships: Ms. Weisbeck described the “You Rock” awards, which are available to be awarded to any student, staff, or faculty member. They were created to build a culture of recognition. This year, out of 170 nominations, three awards were given out. Each of the winners received a recognition packet.
- The Nourish mobile food bank is a weekly visitor to campus. It is available to all CPTC community members (students, staff, and faculty). It serves many members of our community. There were 40 families served this week, and 50 last week.
- On May 24 the ASG voted to increase the hourly wage for students paid through ASG funding to \$17.00 per hour, matching the current federal work study wage.

ASG Budget Presentation (Tab 3)

Jessica Wallack, Director of Student Life, presented the proposed ASG Budget for 2023-24. The budget was developed from a based that assumed a 9% decrease from current year. After the budget was created, new legislation was passed that will provide additional revenue which will start in the fall. ASG will review budget requests in the new quarter. ASG had been expecting a shortfall and so made some cuts, but was not successful in reducing the budget as much as the anticipated shortfall. As a result, \$70,000 will be pulled from reserves. It was felt that there is plenty in reserves to cover this amount, and making further cuts to the budget would reduce important services to students.

Trustee Phillips noted that the budget is largely support to students, acknowledging that using reserves is important. Trustee Villegas Rivera asked about the source of funding and was told that it comes directly from student fees.

Legislative Internship (Tab 4)

Jacob Katz, CPTC student and legislative intern during the last legislative session presented a report on his experiences. He was the one in-person intern in Olympia, the other two working remotely. During his time as a legislative intern, he participated weekly in a legislative strategy round table with SBCTC staff. He also wrote bogs for SBCTC regarding his experiences. He also lobbied directly with legislators, tracked legislation, testified 17 times, and worked with many others on various projects.

He had to overcome his own feelings of being an imposter and appreciates the support he received for being himself in the work. He had little experience with advocacy before coming to CPTC. He fell in love with the work and is planning on getting a bachelor's degree in political science and continue to work in advocacy.

Trustee Phillips commended Mr. Katz on the work he performed acknowledging that her own experience testifying in Olympia was intimidating.

Trustee Taylor asked about legislation to make previously incarcerated individuals eligible for Pell grants. Mr. Katz said that legislation had not passed, but there was good movement in that direction.

Chair's Report

Trustee Phillips reported that graduation was high point in her experience as trustee. She also encouraged trustees to review summer activities at CPTC and participate if they are able.

Board Reports and/or Remarks

Trustee Taylor wished everyone a happy Juneteenth and Pride month.

Trustee Villegas Rivera reported that he had participated in the PCCC meeting and found it a good opportunity to learn what is happening around the county in EDI work.

Public Comments

There were no public Comments

New Business

New Tenure Track Faculty Introductions

Dr. Thomas Broxson introduced the following four faculty members who are just entering the tenure process.

Hana Greer	Nursing	3 rd Quarter
Celiana Tupua	Nursing	3 rd Quarter
Bruce Callahan	Pilot	3 rd Quarter
Eric Stokes	Chemistry	2 nd Quarter

Hana Greer started as a CPTC student, graduating in 2016 in practical nursing. She was previously an adjunct faculty member in nursing. She said that working here in nursing education has given her a focus that was previously lacking.

Ciliana Tupua also started as a CPTC student in the NAC and LPN programs. After working in the field, she came back to teach in 2018. She now has an RN and BA, and is working toward a master's degree. While here, she has seen family members come to CPTC and continue to grow.

Bruce Callahan has a military background. He grew up in a very small Oregon town, moved to Nebraska with military where he raised his family, and has now returned back to the Pacific Northwest.

Eric Stokes is our first full time chem faculty. They previously worked at Green River college as an adjunct professor. They grew up on Alabama, receiving a bachelor's degree there, and then coming to the University of Washington for their master's degree. They decided to stop their education at that point as they want to focus on teaching. Working here has been like a dream for them. They work out of the LRC and appreciate the extra support available there to students.

Strategic Plan Approval (Tab 5)

Dr. Joyce Loveday presented the Strategic Plan 2023-2028, which has been developed through a lengthy process including being taken to the board several times.

Motion to approve the Strategic Plan, as presented, was made by Trustee Villegas Rivera and seconded by Trustee Taylor.

Trustee Phillips commented that having served on several boards, this is the best strategic plan that she has reviewed.

The motion was approved unanimously.

Approval of ASG Services and Activities Budget for 2023-24 (Tab 3)

Jessica Wallack presented the Budget for approval. She noted that the budget prioritized student engagement, support, leadership development – and that it is not about pizza and parties. She also noted that the childcare center received more support in the budget this year. She made the argument that using reserves this year is money well spent.

Motion to approve the ASG Services and Activities Budget for 2023-24, as presented, was made by Trustee Villegas Rivera and seconded by Trustee Taylor.

Trustee Phillips commented that it is sad to have to budget for feminine hygiene products and toothbrushes

Motion was approved unanimously.

Approval of Resolution 23-06-108, Extension of 2022-23 Operating Budget (Tab 6)

Trustee Phillips presented the extension of the 2022-23 operating budget. Dr. Loveday commented that the extension is common practice and that details of the new budget for 2023-2024 will be presented to the board when they are available.

Motion to approve the extension of the 2022-23 Operating Budget, was made by Trustee Taylor and seconded by Trustee Villegas Rivera. Motion was approved unanimously.

Election of Officers

Motion to elect Tong Zhu Chair of the Board of Trustees for the term July 1, 2023, through June 30, 2024, was made by Trustee Villegas Rivera and seconded by Trustee Taylor. Motion was approved unanimously.

Motion to elect Jesus Villegas Rivera Vice Chair of the Board of Trustees for the term July 1, 2023, through June 30, 2024, was made by Trustee Taylor and seconded by Trustee Phillips. Motion was approved unanimously.

Executive Session

At 5:05 p.m., Chair Phillips stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for the purpose of reviewing the performance of a public employee.

Chair Phillips reconvened the Regular Meeting at 5:23 p.m.

Action Items as a Result of Executive Session

Motion to renew President Loveday's contract for the period of July 1, 2023, through June 30, 2025, and to increase her annual salary to \$246,471.80, with cost of living increases as legislated, or voted on by this Board of Trustees, was made by Trustee Taylor and seconded by Trustee Villegas Rivera. Motion was approved unanimously.

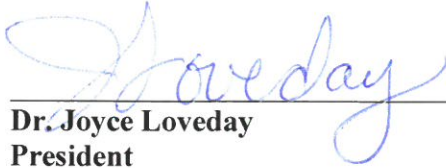
Trustee Taylor encouraged Dr. Loveday to continue with professional development.

Trustee Phillips noted that this brings Dr. Loveday to the low end of average for college presidents. She also encouraged continued profess development as well as succession planning.

Trustee Villegas Rivera acknowledged Dr. Loveday's humility and stated that she deserves compensation as passed.

Adjournment

Motion to adjourn the meeting at 5:25 p.m. was made by Trustee Villegas Rivera, and seconded by Trustee Taylor. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Tong Zhu
Chair, Board of Trustees
College District Twenty-Nine