



Board of Trustees Regular Meeting
South Hill Campus, Room 119
Study Session Canceled
Wednesday, November 13, 2019

Minutes

Call to Order: Chair Martinez called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on November 13, 2019, at 4:00 p.m.

Board of Trustees Present:

Mark Martinez, Chair
Bruce Lachney

Lua Pritchard
Eli Taylor

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences: Wayne Withrow, Trustee

Other Attendees:

Larry Clark, VP, Finance & Admin.
Dr. Tawny Dotson, VP, Strategic Devel.
Mabel Edmonds, VP, Instruction
Shareka Fortier, Exec. Dir., EDI
Scott Latiolais, VP, Student Success
Celva Boon, Dir., Stud. Aid & Scholarships
Greg Doyon, AMT Instructor/Admin. School
Lead
Wonda Ernsting, ASG Student
Cal Erwin-Svoboda, Dir., Student Life
Janet Holm, Dir., Development

Pamela Jeter, Dir., IT
Dean Kelly, Dean, Student Success
Claire Korschinowski, Dean
Christian Kroiss, Mgr., Security
Cindy Mowry, Assoc. Dean
Glenevea Paul-Penny, Student Speaker
Micalah Pieper, Dir., Outreach & Entry Svcs.
Jenna Pollock, Assoc. Dean
Cherie Steele, Exec. Asst. to the President
Kirk Walker, Dir., Human Resources

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Lachney and seconded by Trustee Pritchard. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting of October 9, 2019, as presented, was made by Trustee Taylor and seconded by Trustee Lachney. Motion was approved unanimously.

President's Report

Student Speaker

Glenevea Paul-Penny migrated from Jamaica to Texas and onto Washington State. Ms. Paul-Penny is married with four sons. She has cancer, and after leaving Texas, had many physical and financial challenges. She enrolled at CPTC, received an AAT in Cosmetology, and is now

working on a BAS Degree for Operations Management in Retail Management. The reasons for coming to CPTC are lower costs for a degree, great faculty and staff, and Ms. Paul-Penny wants her sons to see her pushing through in spite of challenges. If CPTC offered a Master's Degree, she would pursue one.

President Loveday said Ms. Paul-Penny recently received the T'wina Nobles Young Professionals scholarship for her accomplishments and her interest in taking an active leadership role in her local community.

EcSA Grant

The Governor awarded the EcSA Grant from federal WIOA funds to support and scale anti-poverty efforts and leverage multiple resources within localized communities. Workforce Central is leading the collaboration with 13 partners in Pierce County. CPTC will receive roughly \$83,000 to strengthen partnerships and focus on outreach – HS 21, open enrollment, and skills training. Over the next 33 months, the partnership is expected to serve 440 participants, with a goal of moving 70% (308) into the 200% Family Poverty Level.

Policy Updates

Policy 1.3, Policy Oversight, was updated by a Board sub-committee with minor word changes, with no changes in substance. It went through the College process – a comment period and an open forum, and is ready for Chair Martinez' signature.

Thun Field Follow Up

Chair Martinez and College administration talked further with Councilmember Morrell, and conversation about managing Thun Field Airport is off the table. Pierce County is interested in Thun Field moving toward sustainability and encouraged CPTC, as the largest flight school utilizing the facilities, to think about adding the servicing/flight of hybrid/electric aircraft to the curriculum and adding hybrid/electric aircraft to the current fleet.

Date for Board of Trustees Retreat

After discussion, it was decided that the Board of Trustees Annual Retreat would be held on Friday, March 13, 2020. Details will follow.

Miscellaneous

Transforming Lives Nominee

Marla McCafferty is a student in the Human Services Program, Chemical Dependency Certificate, and she was chosen as the Trustees' nominee for the Transforming Lives Award. Ms. McCafferty will be recognized at the ACT Transforming Lives Dinner on February 17, and she will also receive a \$500 scholarship from the CPTC Foundation.

Other College Reports or Highlights

ASG Report (Tab 2)

Wonda Ernsting, ASG Chair of Events & Activities Committee, presented the attached report.

FY 2019-20 1st Quarter Budget Report (Tab 3)

Mr. Clark provided the attached budget report.

Student Success Report (Attachment 1)

Mr. Latiolais and Mr. Kelly distributed the attached documents on Retention Efforts. Discussion and questions followed. The Student Success Division has given quite a few presentations recently on CPTC's new entry process, which has improved retention rates. Trustees are pleased with the process, results, and how the data is being used to make College decisions. In future reports, Trustees would like to see:

- How the retention rates correlate to enrollment (the percentage of enrollment).
- Completion rates have increased two percent due to auto-awarding of certificates and degrees that students did not apply for. Can this rate be sustained or will it plateau?
- Demographics on students who are not making it through College Success. Would like to see that information in the completion data.
- Ancillary BAS conversion rate – credentials or going on to another degree?

Chair's Report

Chair Martinez attended the ACT Legislative Action Committee. Highlights:

- How to talk to legislators and advocating for the system.
- Partner more with the college presidents, have a more collaborative nature, and take students when talking with legislators, if possible.
- It's about building relationships.
- The Senate has not confirmed 60% of sitting trustees.

The SBCTC ACT Winter Conference focused on the tenure process. Chair Martinez thanked the administration and faculty for doing this process well at CPTC.

Chair Martinez also attended the national Association of Community College Trustees (ACCT) Leadership Congress in October. He gave a presentation, with four colleagues from organized labor, about partnering with organized labor. Other topics included Equity, Diversity, and Inclusion and food security for students.

Board Reports and/or Remarks

No Board reports or remarks.

Public Comments

No public comments.

New Business

Adoption of the 2020 Board of Trustees Meeting Schedule (Tab 4)

MOTION:

Motion to adopt the 2020 Board of Trustees Meeting Schedule, with the addition of the Board of Trustees Annual Retreat scheduled on March 13, 2020, was made by Trustee Taylor and seconded by Trustee Lachney. Motion was approved unanimously.

Correcting a Previously Adopted Motion

MOTION:

Motion to amend something previously adopted at the June 12, 2019, Board of Trustees Meeting, It read:

“Motion to approve and grant implementation of the ~~Ability to Benefit~~ Waiver as allowed by the state of Washington under Statute RCW 28B.15.012 and 28B.15.013, was made by Trustee Lachney and seconded by Trustee Martinez. Motion was approved unanimously.

The correct verbiage is:

Motion to approve and grant implementation of the Financial Need Waiver as allowed by the state of Washington under Statute RCW 28B.15.012 and 28B.15.013, was made by Trustee Lachney and seconded by Trustee Martinez. Motion was approved unanimously.”

Motion was made by Trustee Lachney and seconded by Trustee Pritchard. Motion was approved unanimously.

Executive Session

Executive Session

At 5:25 p.m., Chair Martinez stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 15 minutes for the purpose of reviewing the performance of a public employee.

Chair Martinez reconvened the Regular Meeting at 5:42 p.m. and asked if there were any action items as a result of Executive Session. There were none.

Next Meeting

December 11, 2019, at the Lakewood campus.

Adjournment

Chair Martinez adjourned the Regular Meeting at 5:42 p.m.



Dr. Joyce Loveday
President
College District Twenty-Nine



Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine