



Board of Trustees Regular Meeting
Center for Advanced Manufacturing, Room 205
Wednesday, July 10, 2019

Study Session: Cancelled
Regular Meeting: 4:00-5:00 p.m.

Minutes

Call to Order: Chair Martinez called the Board of Trustees Meeting for Clover Park Technical College (CPTC) to order on July 10, 2019, at 3:59 p.m.

Board of Trustees Present:

Wayne Withrow, Chair
Bruce Lachney

Mark Martinez
Lua Pritchard

College President: Dr. Joyce Loveday

Excused Absences: Eli Taylor, Trustee; Justin Kjolseth, Assistant Attorney General

Other Attendees:

Larry Clark, VP, Finance & Admin.
Dr. Tawny Dotson, VP, Strategic Devel.
Lisa Beach, Dir. of Compliance
Celva Boon, Dir., Student Aid/Scholarships
Yuko Chartraw, Mgr., Int'l Educ. Prog.
Samantha Dana, Dir., Inst. Research & Grants
Cal Erwin-Svoboda, Dir., Student Life
Myra Griffin, Dir., Nursing Programs
Michelle Hillesland, Dean
Janet Holm, Devel. Mgr.
Pamela Jeter, Dir., IT

Angela Johnson, Dir., Child Devel. Svcs.
John Kaniss, Dir., Facilities Svcs.
Dean Kelly, Dean
Christian Kroiss, Mgr., Security
Dr. Brian Lee, ctcLink Proj. Mgr.
Dr. Chris Chen Mahoney, Interim Dean
Mary Nolan, Student Success Speaker
Jenna Pollock, Assoc. Dean
Kathryn Smith, Env. Sci. & Tech. Inst.
Cherie Steele, Exec. Asst. to the President
Kirk Walker, Dir., Human Resources

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented was made by Trustee Lachney, and seconded by Trustee Pritchard. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Regular Board meeting of June 12, 2019, was made by Trustee Pritchard, and seconded by Trustee Lachney. Motion was approved unanimously.

President's Report (Addendum 1)**Student Success Speaker**

Mary Nolan worked as a Registered Nurse for many years. After taking time off to care for her grandchildren, she returned to college in 2017. She chose CPTC because it had the program she was interested in and it was close to her home. First, Ms. Nolan took Surgical Technology and then changed to Hemodialysis, and graduated in June 2019. As an older student, it was a bit of a struggle. Her success is attributed to all the assistance she received from faculty and staff.

Ms. Nolan is working part-time in Advising/Counseling at CPTC, is looking for full-time work in the Hemodialysis area, and is becoming more involved in the community.

President Loveday's report included information regarding graduation, enrollment for summer quarter 2019, CPTC's most recent Audit report, Board policy review, and upcoming events. After the President's report, Trustee Lachney asked about the 5.7 percent increase in enrollment and requested additional information regarding analysis of the data and how we know what has contributed to the current increase. Does it result from actions the College is taking, or is it serendipitous? He also asked for additional information regarding the model we use to integrate data results into our decision-making processes. President Loveday stated there will be a report at an upcoming Board meeting regarding CPTC's actions to improve enrollment over the past year and the findings we've drawn from the data.

College Reports or Highlights**Proposed WAC Revisions (Tab 2)**

Ms. Beach, Director of Compliance, discussed some proposed changes to the College's Washington Administrative Codes (WACs). All necessary forms have been submitted, open forums were held on campus, and the proposed changes were reviewed and approved by AAG Kjolseth.

Student Success Report – Hayes Child Development Center Updates (Tab 3)

Ms. Johnson presented the attached Hayes Child Development Center (HCDC) Updates. Mr. Clark added that the College will only need to supplement the HCDC's budget by \$30,000 this year.

Chair's Report

No Chair's Report.

Board Reports and/or Remarks

No Board reports.

Public Comments

No public comments.

New Business**Adoption of Proposed WAC Revisions, Chapter 495C-141 WAC (Tab 2)****MOTION:**

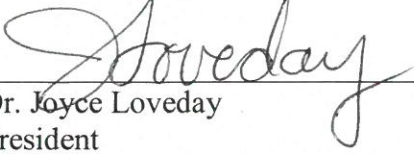
Motion to adopt the proposed WAC Revisions as presented, was made by Trustee Lachney, and seconded by Trustee Withrow. Motion was approved unanimously.

Next Meeting

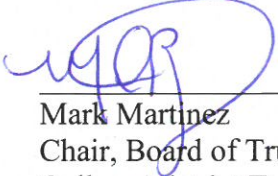
August 14, 2019, at the Lakewood campus.

Adjournment

Chair Martinez adjourned the Regular Meeting at 4:45 p.m.



Dr. Joyce Loveday
President
College District Twenty-Nine



Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine

