



Board of Trustees Meeting
Building 3, Rotunda and via Zoom

Wednesday, February 14, 2024

Study Session: 3:00 – 4:00 p.m.
Regular Meeting: 4:00 – 6:00 p.m.

Study Session Minutes

Call to Order: Vice Chair Villegas Rivera called the Board of Trustees Study Session for Clover Park Technical College (CPTC) to order on February 14, 2024 at 3:02 p.m.

Board of Trustees Present:

Tong Zhu, Chair -- remote
Jesus Villegas Rivera, Vice Chair
Alice Phillips

College President: Dr. Joyce Loveday

Excused Absences:

Carol Mitchell
AAG Justin Kjolseth
Eli Taylor

Executive Team:

Dean Kelly, VP for Student Success
Samantha Dana, Associate VP for Institutional Effectiveness
Dr. Tom Broxson, VP for Instruction
Amelia Grayson, VP for Finance and Administration
Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion

RECE Presentation (Tab 1)

Dr. Loveday, Jovan McCoy, and Chas Gardner provided a presentation on RECE activity. Racial Equity Change Effort (RECE). This is one of only ten across the country selected by Achieving the Dream (AtD) and the University of Southern California (USC). This presentation will be made before the AtD conference in Orlando next week.

A major part of this program here has been the Male Engagement Center (MEC). MEC gives the opportunity for the efforts to be very visible. It focuses on fostering a more inclusive culture of care for Black-identifying male students because this is the area where we have need for the greatest improvement. Data showed that previous efforts have generally had positive impact on student performance, but it did not significantly reduce college performance gaps for black males.

The MEC space was formerly a computer lab. One of our own interior design students redesigned the space specifically for MEC use. Student employee, Chas Gardner, and Manager of Inclusive Excellence and Belonging, Jovan McCoy, provide mentoring, networking, and practical support to black male students. Students are encouraged to take the most profitable career paths and to develop networking skills so that they can start on the right path to financial independence and intergenerational wealth.

The center itself provides resources in the form of extra computers, a kitchenette, and a gathering space. The center is attracting black employees as well as students as they are finding it a good space to interact with students. It is attracting a lot of attention.

The plan is to grow this specific program, as well as use lessons learned to provide improvements for other students as well.

Mr. McCoy thanked Cathy Purcella and the CPTC Foundation for their important support for this effort.

Trustee Phillips thanked presenters and those who stepped forward to say we had a problem. She feels that this program provides a resource that ultimately strengthens and supports all at CPTC.

Trustee Villegas Rivera second Trustee Phillips' comments, and added thanks that we are willing to provide services that could be seen as "special treatment" in order to provide more equitable results.

Dr. Broxson added that it has been an honor to support the project and the college's fearless willingness to accept the input and data that showed that we were not performing well for everyone.

2025 Legislative Priorities (Tab2)

Dr. Loveday introduced the topic of legislative priorities for 2025 beginning with a survey distributed by SBCTC to all of the system colleges. At CPTC we have started collecting input from the college leadership. Dr. Loveday asked for BoT input based upon the SBCTC survey.

Trustee Phillips offered that her top priorities would be faculty and staff compensation, services to students, and racial, social and economic justice (in no particular order). She also commented that Cybersecurity seems like a necessity.

SBCTC is also asking for any additional ideas, and Joyce noted that CPTC leadership has already noted a need for a better overall funding structure, improved ctcLink funding, and funding for non-credentialed education.

Adjournment

Motion to adjourn the study session was made at 3:49 p.m. by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.

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Regular Meeting Minutes

Call to Order: Vice Chair Villegas Rivera called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on February 14, 2024, at 4:02 p.m., followed by the flag salute, land acknowledgement, and labor acknowledgement.

Board of Trustees Present:

Tong Zhu, Chair -- remote
Jesus Villegas Rivera, Vice Chair
Alice Phillips

College President: Dr. Joyce Loveday

Excused Absences:

Carol Mitchell
Eli Taylor
AAG, Justin Kjolseth

Executive Team:

Dean Kelly, VP for Student Success
Samantha Dana, Associate VP for Institutional Effectiveness
Dr. Tom Broxson, VP for Instruction
Amelia Grayson, VP for Finance and Administration
Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.

Public Comments

none

President's Report

College Updates

Dr. Loveday provided legislative updates. In late January, she and Kathy Smith (faculty union vice president) met with a few legislators in Olympia. Kathy was an excellent partner in these conversations and a particularly good resource to address the benefits of climate solutions funding provided by the legislature. Legislators were also thanked for fully funding faculty and staff COLA during the last legislative session.

Dr. Loveday also testified in January in support of SB 6254 which would provide new financial aid navigation support to increase post-secondary enrollment.

There has been a lot of work underway related to CPTC's collective bargaining agreements, and more to come. Faculty negotiations have been occurring since fall quarter, and Aft Prof and IUOE negotiations will be starting soon. CPTC's Classified union may extend their contract for another year so there will not need to have four agreements being renegotiated at the same time

Policy

Progress continues on reviewing and updating CPTC policies. At this meeting three policies will be presented for the Chair to sign which have had no significant change. These include policies on: posthumous degrees/certificates, multiple measures (student assessment), and FERPA. In addition, Dr. Loveday presented a revised tuition Waiver Policy (Tab 4) being brought forward today for a trustee vote. This revision clarifies which waivers are being honored at CPTC. The new policy streamlines and clarifies tuition waivers available to CPTC students, including both mandatory and optional waivers. No new waivers are included in the Waiver Policy. The policy simply clarifies the waivers that have already been approved. Future waivers approved by the trustees will be added to this document.

Miscellaneous

Finally, Dr. Loveday noted that the Rainier Room will once again be offering a dinner March 8.

College Reports or Highlights

ASG Report (Tab 5)

Riley Maker and Jan Stroud presented the ASG Report.

- 1) ASG hosted an ice-skating event. With 47 attendees, it was the most popular event they had hosted in a long time.
- 2) A second event -- blind date with a book -- was well attended with 32 students. Books were wrapped and labeled with genera only. Students could take and keep any that appealed to them. Students have expressed interested in a repeat. The trustees were all impressed with this idea.
- 3) ASG partners with two food banks, staffing each one day a week. Staff at one of the food banks said that they normally serve 20-25 families per week. This week 60 were served. The cause of the increase was not clear. Trustee Phillips noted that the increase underscores the importance of the program.
- 4) Advocacy -- meeting dates set for February 26 and March 11 from 2:00 to 3:00 p.m.

Program Spotlight -- Low Voltage Electrician, Fire and Security Program

Dean Burkes introduced Luke Klutchko (current student), Benjamin Joya (current student), Ava McOmber (past student), Tracy Irish (instructor), and Earl Gordon (instructor), all members of the program.

Mr. Irish started the presentation by expressing his thanks to all for the opportunity to work here for the past five years. He is an alumnus of the program himself. The program was initiated to address the shortage of technicians in our area (which continues to drive demand). It has been successful from the start, and has been revised several times improving and keeping up with new technology.

There are two paths in the program, a three-quarter certificate, and a five-quarter degree. Students can choose to specialize in either commercial or residential work. The program enjoys 99% retention due to strong support of student support and strong involvement by students. Mr. Irish works to make the curriculum fun.

The students present spoke of their appreciation of the curriculum flexibility, individualization, and support by faculty. Both Mr. Klutchko and Mr. Joya have interviewed with companies and

expect to begin as soon as they complete the program. Ms. McOmber started her current job one week after graduation allowing her to earn a living wage. She has encouraged her little sister to enroll in the same program.

The instructors thanked students for the feedback that helps improve the program. They also thanked Dean Burkes for his support of the program which has allowed them to move into better facilities and improve the program.

Enrollment Report (Tab 6)

Dean Kelly, Dr. Tom Broxson, and Samantha Dana provided an enrollment report. This report was slightly different than past presentations so that it could more closely link work to CPTC's strategic plan.

Access

CPTC is working to increase our enrollment by about 1200 FTE. Although we are not there, our recent increases are above the system average. We have added new sections and new programs toward the goal. In addition to higher numbers, we want to increase the percent of students of color from 51% to 55%.

We have identified some regions of our service area where our enrollment is low and are working to better connect with the community in those regions.

Ms. Dana is nearly done designing a score card that will set specific goals and allow us to see how well we are doing.

Over all our trend appears to be turning up. The FTE figures do not reflect high school and running start students, which are some of our highest growth areas. We will be working on ways to incorporate these numbers so that we can show total growth.

Retention and Completion

Our early alert system is helping. Our Title III grant is helping our faculty be more effective teachers, and EDI activities also help with retention and completion. Upcoming satisfaction surveys and focus groups will help us better understand where we are doing well and where we need improvement.

Upcoming challenges include:

- National low enrollment
- FAFSA problems
- Meeting basic student needs
- Society questioning the value of education
- Broken systems that need fixing.

Opportunities include:

- Leveraging wait lists
- New section opportunities (e.g., welding weekend cohort will start soon).
- New programs (some will be ready to start in the fall).

College in the high school is now available to students at no cost. We are starting to articulate these with our programs at CPTC.

Outreach activities are very active.

We are also looking into how we can improve equity for post-graduation employment.

Chair's Report

Trustee Zhu no report except to say happy Valentine's Day.

Board Reports and/or Remarks

Trustee Phillips was happy to hear lots of positive news.

Trustee Villegas Rivera was excited to see the work that the college is doing to engage students.

New Business

Waiver Policy Approval

Trustee Phillips made a motion to approve the policy as presented. Trustee Zhu seconded the motion. The motion was approved unanimously.

Approval of Minutes (Tab 3)

MOTION:

Motion to approve the minutes of the Regular Board meeting held on January 10, 2024, as presented was made by Trustee Phillips and seconded by Trustee Zhu. The motion was approved unanimously.

Executive Session

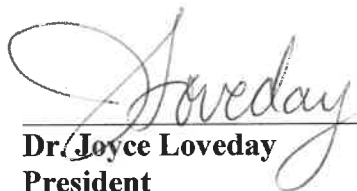
Vice Chair Villegas Rivera stated there was no need for an executive session.

Next Meeting

Vice Chair Villegas Rivera announced that the next meeting of the Board of Trustees will be held Wednesday, March 13, 2024 -- Details to follow.

Adjournment

Motion to adjourn the meeting at 5:04 was made by Trustee Phillips, and seconded by Trustee Zhu. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Tong Zhu
Chair, Board of Trustees
College District Twenty-Nine