

Clover Park Technical College

All Hazard (Safety Committee) Meeting Minutes

Meeting Date/Start and End Time: 14:00 pm – 14:45 pm

In Person: Building 19 Room 107

February 28, 2023

|  |  |  |  |
| --- | --- | --- | --- |
| Christian Kroiss | Michelle Hillesland |  |  |
| Rosalinda Gonzalez-Yoxtheimer | Jaya Rose |  |  |
| Chris Ridler | Julie Watts |  |  |
| Kurt Freeman | Lisa Beach |  |  |

 -Review of the Accidents/Incidents from the last month- 3

-Specific Safety Issues:

-Generator maintenance: Annual checkups.

-Low lighting between building 10 and 14: New lighting on order for both campuses. All 30 ft light posts, lights will be replaced.

-Concern if the Blue light towers were working: The Blue Light towers are tested monthly. Currently, we have 2 towers that have work orders.

-How to forward All Hazard discussion points to faculty and/or staff in your building: The building captain can create an email that includes all faculty and/or staff in their building. In their email they can include the minutes from the meeting with a personalized message enlisting them to voice any concerns.

-General Safety:

-Icy walkways: Make sure to pay attention to icy walkways. Maintenance is diligently working on applying salt on walkways.

-Weekend Security: We currently have a part officer working on Saturday. Our goal is Saturday and Sunday.

-1st Aid Kits in classrooms: Need to contact your dean for 1st Aid Kits.

-Safety Survey results: 40% didn’t know that CPTC had a safety committee. This gives us an opportunity to change that and room for discussion.

Next meeting: 3/28/2023 in person. Working on a hybrid meeting

Prepared by: Rosalinda Gonzalez-Yoxtheimer