



Rotunda, Building 3
Tuesday, August 14, 2024

Regular Meeting: 4:00 – 5:35 p.m.

Special Meeting Agenda

4:00 Call to Order, Land and Labor Acknowledgement, Introductions: Trustee Villegas Rivera called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on August 14, 2024 at 4:02 p.m. followed by the land acknowledgement, and labor acknowledgement.

Board of Trustees Present:

Jesus Villegas Rivera, Chair
Eli Taylor, Vice Chair – via Zoom
Carol Mitchell – via Zoom

College President: Dr. Joyce Loveday – via Zoom

Assistant Attorney General (AAG): Justin Kjolseth – via Zoom

Excused Absences:

Tong Zhu
Alice Phillips

Executive Team:

Dr. Tom Broxson, VP for Instruction
Amelia Grayson, VP for Finance and Administration
Dean Kelly, VP for Student Success
James Neblett, Associate VP for Human Resources and Culture
Samantha Dana, Associate VP for Institutional Effectiveness

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented was made by Trustee Mitchell and seconded by Trustee Taylor. The motion was approved unanimously.

Approval of the Minutes (Tab 1)

MOTION:

Motion to adopt the minutes as presented was made by Trustee Taylor and seconded by Trustee Mitchell. The motion was approved unanimously.

Public Comments

None

President's Report

Dr. Loveday reported on four items.

- 1) CPTC is participating in a collaborative Ad campaign with the three other Pierce County colleges. The campaign promotes our bachelor's programs, encouraging prospective students that a bachelor's degree is within reach.
- 2) Prior to the past year, CPTC did not participate in College in the High School due to the cost to the students. The Washington state legislature removed the student cost in the last biennium, and CPTC is now been working with high schools to expand opportunities for students. Jason Boatwright, Jessica Dempsey, and Dr. Broxson have been developing the program. Last week CPTC made presentations regarding the program at the annual retreat of the Washington Association for Career and Technical Education. Dr. Loveday thanked Dr. Broxson, Jason Boatwright, Jessica Dempsey, Rosie Watson, and Samantha Dana for their support of the program and the presentations at this statewide event.
- 3) Last Friday and Saturday our teaching and learning center hosted an artificial intelligence (AI) institute including tracks for: beginners, ethical considerations, and practical applications. 400 participants were attracted, including national leaders in higher education. Kristen Copeland and her team planned and organized the event utilizing CPTC staff and faculty. Dr. Loveday offered her thanks for their work and to Dr. Broxson for making professional development a priority in support of our faculty.
- 4) Finally, Dr. Loveday wanted to make special note that this is Carol Mitchell's last regular meeting as a trustee. Trustee Mitchell has had a significant impact during a period of great transformation for the college. She has provided excellent perspective in her contributions to the trustees' end results and policy development. She has been a guiding influence to the direction of the college and development of the strategic plan adopted last year. As a local leader, she has helped us understand trends in the community. She asks tough questions, expects accountability, and provides an excellent role model.

Trustee Mitchell is particularly good at identifying areas where action can be taken to affect a difference. An example of her engagement occurred when she volunteered to attend the Achieving the Dream conference to further her awareness of the work being done nationally to close equity gaps and to apply that information at CPTC.

Trustee Mitchell said that five years went quickly. In that time, she has learned a lot about how the college functions. It has been a great opportunity for her. She will continue to interact with the college.

Trustee Taylor said that Trustee Mitchell embodies "black girl magic" in real life. He said he has been privileged to sit next her for five years.

College Reports or Highlights

4th Quarter Financial Report (Tab 2)

Amelia Grayson presented a report on CPTC's financials, noting that they are preliminary and unaudited. Technically CPTC has not yet closed fiscal year 2024. Nevertheless, the figures she presented provide a fairly clear picture. Ms. Grayson wanted to bring the board's attention to the year's shortfall, which is 2.6 million instead of the expected 3.4 million. There will be some adjustments that will balance capital debt.

In October we will be able to present final figures and the FY 2025 budget.

Trustee Taylor asked for a disaggregated list of dedicated fees by program. Ms. Grayson said that she will provide this for the board.

As a final note, Ms. Grayson spoke about the clean buildings act, which required all state facilities to comply with very exacting environmental rules. We have just learned that due to hard work by Chris Ridler and Wes Prater, CPTC is the first college in the state to become certified.

Union Update

Diane Follet, Lisa Fortson, Susan Hoppe, and Kimberly Bills, provided an update from each of the four unions at CPTC. Ms Fortson, representing AFT, stated that she is in solidarity with the other unions.

Ms. Hoppe noted that the classified union will be having a membership meeting in Fall. They will determine what is important for them to negotiate for their next contract at that time. There will also be elections in the spring for officers. Currently classified union positions are being reviewed by Human Resources. The union has been working with James Neblett, who has done a great job.

Ms. Follet said that the faculty union is solidifying high demand funding specifics. She stated that the unions are still feeling the impact of underfunding and turn-over in Human Resources. We need to stabilize the department going forward.

Enrollment Update (Tab 3)

Dean Kelly and Dr. Tom Broxson presented an update on CPTC enrollment. They were happy to have good news to report – we appear to be on an upswing from our enrollment low with good enrollment growth in many programs. . A more thorough update will be provided at the board retreat August 16. We are trying to grow capacity where demand warrants. The highest growth is in Transitional Studies, Welding, Esthetics, HVAC, and Cosmetology.

Some of the upswing has to do with our work on retention methodologies such as increasing professional development for faculty to improve the quality of education. We are also providing faculty better data so that they can see where progress is best.

Students come to CPTC in different ways and currently have different experiences based on how they come to the college. We are working to make the entry experience more consistent. Palmer Scholars partnership is another area of development.

We are also using multiple tools to help us see where students are having problems so they can be addressed early.

Our continuing work to address equity gaps also helps to retain students through completion.

Trustee Mitchell has noticed that we are making good progress in getting Adult Basic Education into short term certificate programs.

Trustee Taylor commended the college for the enrollment progress.

Corporate Education Update (Tab 4)

Don Sosnowski presented an update on CPTC's Corporate Education program. He noted that the program has a unique focus on customized training. Students are provided by client organizations. Originally corporate education was offered through Invista Performance Solutions, a partnership of TCC, Pierce College, and CPTC. It is now entirely contained within CPTC.

We are looking forward to good growth in fiscal year 2025 thanks to many long-standing and productive community partnerships as well as development of new collaborative programming.

Corporate Education is able to promote CPTC programs and they assist in bridging students from Corporate Education toward College programs. They also support industry through Washington's Job Skills Programs and lead the state in the number of JSP grants they administer.

Trustee Mitchell noted that before being a trustee she had purchased services through Invista and it was very effective.

Trustee Taylor encourage Corporate Education to work with the chambers of commerce for promotion and collaboration.

Grand Opening of MEC

Jovan McCoy announced the grand opening of the Male Engagement Center (MEC) on October 2, 2004, from 4:00 to 6:00 p.m. The staff is planning a special event. The center's intent is to create a more inclusive culture of care for black male students. As the MEC enters the second year of operation, related programming is moving from pilot to permanent status.

Mr. McCoy noted that the program is being monitored nationally as a model that may work elsewhere.

Chair's Report

Trustee Villegas Rivera stated that he had nothing to report except that he is happy to be here every month and is looking forward to the MEC grand opening

Board Reports and/or Remarks

None

New Business

None

Executive Session

None

Adjournment

Motion to adjourn the meeting at 5:18 was made by Trustee Mitchell and seconded by Trustee Taylor. The motion was approved unanimously



Dr. Joyce Loveday
President
College District Twenty-Nine



Jesus Villegas Rivera
Chair, Board of Trustees
College District Twenty-Nine