

# PN Admissions Checklist

Thank you for considering our program! To begin your nursing journey:

- **Apply to CPTC at [cptc.edu/apply](http://cptc.edu/apply)**
- Returning CPTC student: Ensure you are enrolled at CPTC by verifying with [Enrollment Services](#)
- Provide official transcripts showing all pre-requisite courses to Enrollment Services.
  - If you are completing a prerequisite, submit an unopened, official transcript to the Enrollment Services office. Once grades have been verified for the course(s) you have completed, you will be notified of acceptance to the program. Acceptance will be contingent upon pre-requisites completion and appropriate GPA.
  - **FYI – Processing transcripts can take up to 4 weeks. Please submit early.**
- Apply to [financial aid](#) once you have decided you would like to apply. It takes about 13 weeks to process **completed** financial aid applications.
- Complete the nursing program application.
  - Application will be available on the nursing program website.
  - Any information contained in this document is subject to change at any time.

Things you will need to be successful the day you fill out your nursing school application:

1. Personal information
  - a. Full Name
  - b. Address
  - c. Phone address
  - d. Email address
  - e. Date of Birth
2. Demographics
3. CTC link ID number
4. Immunization records (See below)

If you need additional assistance regarding your application, please email us or call to make an appointment:

Sean McCullough  
Phone: 253-589-6013  
[sean.mccullough@cptc.edu](mailto:sean.mccullough@cptc.edu)

If you have questions specifically regarding immunizations. Please email or call

Tasee Bell, Nursing Clinical Coordinator  
253-589-5517  
[Tasee.bell@cptc.edu](mailto:Tasee.bell@cptc.edu)

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**Immunizations** (Be sure your name, providers name and date are on the lab reports or vaccine report you are submitting)

## Measles, Mumps & Rubella (MMR)

- 2 MMR doses of vaccinations, **OR**
- Proof of immunity by positive antibody titer of each of the three components -Rubella, Mumps & Measles. (Lab report re-quired)

## Varicella (Chicken Pox)

- 2 doses of the Varicella vaccinations, **OR**
- Positive antibody titer (lab report required)

## Hepatitis B (HepB titer result is REQUIRED)

- 3 vaccinations **AND** Positive antibody titer OR
- HepIsav-B (2-step vaccination series) **AND** Positive antibody titer OR
- **Positive HepB sAB (Surface Antibody) titer (lab report is required)** OR
- If you are a non-responder, please upload a doctor's note stating that you are a non-responder.

Tuberculosis (2 Step TB, 1 Step subsequent annual TB or QuantiFERON Blood Test – T-Spot will NOT be accepted) Provide one of the following:

- **Option A:** Negative 2 step PPD test (2 separate tests done 1-3 weeks apart) within the past 12 months (you must show placement date and read date for both 2 steps) **OR**
- **Option B:** Past negative 2 step PPD test PLUS all subsequent annuals (you must show placement date and read date for all
- of the tests, your most recent test MUST have been completed within the last 12 months) **OR**
- **Option C:** Negative QuantiFERON Gold Blood test within the last 12 months. You must submit a copy of the laboratory re-
- port to meet this requirement. **OR**
- **Option D:** If you have positive results on either a PPD OR QuantiFERON Gold blood test, you must provide a clear chest X-Ray report within the past 3 years **AND** a symptom-free report from your healthcare provider for the current year.

## Tetanus, Diphtheria & Pertussis (Tdap)

- There must be documentation of a Tdap vaccination. If the Tdap vaccine was administered more than 10 years ago, you must also submit a recent TD booster.

## Influenza

- Submit documentation of a seasonal flu shot administered after October 1 of the current year. If after flu season (October to March), flu shot will be needed when available. Must be within the last 12 month

## COVID

- **Must be fully vaccinated.** Either 2-dose vaccine OR the most current COVID vaccine offered.

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## PN Pre-requisites

Pre-requisites - Practical Nursing	
Course Offerings (must have an overall <b>AVERAGE</b> of B- (2.7) or better)	BIOL& 160
	CHEM& 121
	BIOL& 241
	BIOL& 242
	PSYC& 100
	ENGL& 101
	MATH& 146
NOTES:	<p><i>Applicants must have all of their prerequisite courses completed prior to the quarter prior to applying.</i></p> <p>For instance, if applying in Summer for Fall quarter, you will need to be done with all prerequisites by the end of spring quarter. If applying for Spring in Fall, you will need to be done with your prerequisites by the end of summer quarter.</p>