



**Board of Trustees Regular Meeting
Rotunda, Building 3**

Wednesday, January 8, 2020

Study Session: 3:00-4:00 p.m.

Regular Meeting: 4:00-5:20 p.m.

Minutes

Call to Order: Chair Martinez called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on January 8, 2020, at 3:00 p.m.

Board of Trustees Present:

Mark Martinez, Chair

Eli Taylor

Lua Pritchard

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences: Carol Mitchell, Trustee; Wayne Withrow, Trustee

Other Attendees:

Larry Clark, VP, Finance & Admin.

Michelle Hillesland, Dean

Dr. Tawny Dotson, VP, Strategic Devel.

Pamela Jeter, Dir., IT

Mabel Edmonds, VP, Instruction

Christian Kroiss, Mgr., Security

Shareka Fortier, Exec. Dir., EDI

June Nelson, ASG Officer/Student

Scott Latiolais, VP, Student Success

Jenna Pollock, Assoc. Dean

Lisa Beach, Dir., Compliance

Brandon Rogers, Assoc. Dean

Samantha Dana, Dir., Inst. Research/Grants

Cherie Steele, Exec. Asst. to the President

Story Gilmore, Asst. Dir., Student Life

Lisa Wolcott, Dir., Budget/Finance

Core Theme Update/Student Success (Tab 1)

Scott Latiolais and Samantha Dana presented the attached report. Trustee Taylor noted that the retention, graduation, and math and English in one-year equity rates are lower for African American students. He asked what the College will do with this information now. Some strategies:

- Students are taking a pilot class this year, a co-requisite for college math and technical math.
- There are overall achievement gaps with some ethnic groups not doing as well. The ED, EDI is working with faculty on this issue.
- Guided Pathways is designed to help with the achievement gap, as well as overall completion and retention. This is happening across institutions, and everyone is paying attention.
- CPTC has applied for the Trio Grant to help students of color and the economic gap.

Tenure Review Process (Tab 2)

President Loveday explained the tenure review process, and AAG Justin Kjolseth explained the Board of Trustees' role in the process.

New Broadcast Ownership Questionnaire

CPTC has a radio station on campus, which is leased to WSU to run a Public Broadcasting Station that features classical news. The Federal Communications Commission has a new requirement that each member of the governing board and the officer of a broadcast station license must answer and submit a Broadcast Ownership Questionnaire. Trustees completed their forms and returned them to Mr. Clark for submission.

General Discussion

There was no general discussion.

Adjournment

Chair Martinez adjourned the Study Session at 3:31 p.m.

Regular Agenda

Call to Order: Chair Martinez called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on January 8, 2020, at 3:59 p.m.

Board of Trustees Present:

Mark Martinez, Chair
Lua Pritchard

Eli Taylor

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth

Excused Absences: Carol Mitchell, Trustee; Wayne Withrow, Trustee

Other Attendees:

Larry Clark, VP, Finance & Admin.
Dr. Tawny Dotson, VP, Strategic Devel.
Mabel Edmonds, VP, Instruction
Shareka Fortier, Exec. Dir., EDI
Scott Latiolais, VP, Student Success
Dion Alexander, Math Instructor
Kristen Bate, BAS Degrees
Lisa Beach, Dir., Compliance
Celva Boon, Dir., Student Aid/Scholarships
Thomas Chesnes, Manuf. Eng. Inst.
Suzanne Cooke, Accounting Inst.
Cristeen Crouchet, Dir., Workforce Devel.
Samantha Dana, Dir., Inst. Research/Grants
Loren Davis, Dir., NWCTHS
Lucy Dorum, Accounting Inst.
Story Gilmore, Asst. Dir., Student Life
Michelle Hillesland, Dean
Pamela Jeter, Dir., IT
Dean Kelly, Dean, Student Success
Dr. Claire Korschinowski, Dean

Christian Kroiss, Mgr., Security
Julie Lancour, Faculty Counselor
Everick Lander, Auto Inst.
Dr. Brian Lee, ctcLink Proj. Mgr.
Dr. Chris Chen Mahoney, Dean
C. J. Meyer, Program Assistant
June Nelson, ASG Officer/Student
Joseph Ortiz, Comp. Prog. Inst.
Jenna Pollock, Assoc. Dean
Brandon Rogers, Assoc. Dean
Jason Sawatzki, Mechatronics Inst.
Tracey Songao, Registrar
Karlee Sorenson, Esthetics Sci. Inst.
Don Souza, CNISS Inst.
Cherie Steele, Exec. Asst. to the President
Jeffrey Turner, CNISS Inst.
Kirk Walker, Dir., Human Resources
Carl Wenngren, Mechatronics Inst.
Jennifer Whipple, Esthetics Sci. Inst.
Lisa Wolcott, Dir., Budget/Finance

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Pritchard and seconded by Trustee Taylor. Motion was approved unanimously.

Approval of Minutes (Tab 3)

MOTION:

Motion to approve the minutes of the Regular Board meeting of November 13, 2019, as presented, was made by Trustee Taylor and seconded by Trustee Pritchard. Motion was approved unanimously.

President's Report (Tab 4 and Attachment 1)

Student Success Speaker

Dianetta (Dee) Ladson is an 18-year veteran, who was transitioning to civilian life as a single mother. She began at CPTC in the Surgical Technician Program and was urged to try Human Services, since she likes helping people. Everyone at CPTC – reception, advising/counseling, enrollment, VA certifying specialist, to the faculty and staff – made Dee feel welcome and have been extremely helpful. Ms. Ladson was asked to work part-time in the Veterans office, and that's her purpose, to help other veterans stay in school.

Other College Reports or Highlights

ASG Report (Tab 5)

June Nelson, ASG Vice Chair of Civic Engagement, presented the attached report.

Instruction Report – Mechatronics BAS Development (Tab 6)

Dr. Korschinowski explained that CPTC is in the approval process to begin the BAS in Mechatronics Program in fall 2020. There is currently a high demand for the program. Mr. Sawatzki and Mr. Wenngren offered the attached presentation.

Trustee Taylor asked if job and salary outlook information data for Mechatronics was pulled from Pierce County. Mr. Sawatzki replied that he would send The Statement of Need to the Trustees. Chair Martinez noted there are several career paths and asked what the average starting wage is for students in this job market. Mr. Wenngren stated \$30 plus an hour, \$40 or \$50 is not unheard of, depending on the student's background. Students who graduated with an associate's degree started working for \$75,000 per year, with no prior experience in the industry.

Chair's Report

Chair Martinez attended the quarterly Pierce County Coordinating Council (PCCC) meeting. His role was to talk about capital needs, because he is in the construction business. The total need is \$270 million system-wide. Unfortunately, legislators only have approximately \$70 million this biennium for capital projects.

This leads to advocacy. He asked attendees to let legislators know about the good things we do at CPTC, and students make a huge impact when talking with legislators.

Board Reports and/or Remarks

No Board reports.

Public Comments

No public comments.

New Business

New Tenure-Track Faculty Introductions (Tab 6)

Ms. Edmonds asked the new tenure-track faculty members to introduce themselves to the Board of Trustees.

Executive Session

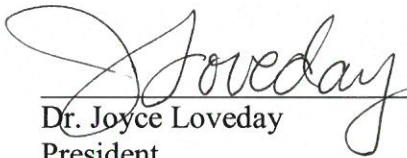
No Executive Session.

Next Meeting

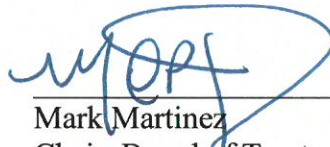
February 19, 2020, at the Lakewood campus.

Adjournment

Chair Martinez adjourned the Regular Meeting at 4:50 p.m.



Dr. Joyce Loveday
President
College District Twenty-Nine



Mark Martinez
Chair, Board of Trustees
College District Twenty-Nine