



Board of Trustees Meeting

Virtual, Via Zoom

Wednesday, April 7, 2021

Study Session: Canceled

Regular Meeting: 4:00-5:00 p.m.

Minutes

Call to Order: Chair Taylor called the Board of Trustees Regular Meeting for Clover Park Technical College (CPTC) to order on April 7, 2021, at 4:00 p.m.

Board of Trustees Present:

Eli Taylor, Chair
Carol Mitchell
Alice Phillips

College President: Dr. Joyce Loveday

Excused Absences: Mark Martinez, Trustee; Lua Pritchard, Trustee; Justin Kjolseth, AAG

Executive Team:

Scott Latiolais, VP, Student Success
Samantha Dana, Assoc. VP, Institutional Effectiveness
Shareka Fortier, Exec. Dir., EDI
Lisa Wolcott, Int. VP, Finance & Administration

Adoption of the Agenda

MOTION:

Motion to adopt the agenda, as presented, was made by Trustee Mitchell and seconded by Trustee Phillips. Motion was approved unanimously.

Approval of Minutes (Tab 1)

MOTION:

Motion to approve the minutes of the Special Board meeting of March 10, 2021, as presented, was made by Trustee Mitchell and seconded by Trustee Phillips. Motion was approved unanimously.

President's Report

Student Success Speaker

Melanie Stone is the ASG Equity, Diversity & Inclusion Committee Chair and has other leadership roles in ASG. She moved from Atlanta to Lakewood when she was a senior in high school and wasn't sure what she wanted to do after graduation. Melanie and her older brother researched colleges, and they were impressed with the hiring rate for graduates of CPTC. Getting involved in the Design & Engineering Club and ASG helped Melanie feel like she belonged for

the first time since moving to the area. Melanie graduated with an Associates of Applied Science in Architectural Engineering Design and is now enrolled in the Bachelors of Applied Science in Interior Design at CPTC.

Welcome to Alice Philips

President Loveday welcomed CPTC's newest Trustee, Alice Phillips, who was appointed by the Governor in March. Ms. Phillips replaces outgoing Trustee Wayne Withrow as the Labor Representative, and she is the Business Manager and Financial Secretary for the International Brotherhood of Electrical Workers, IBEW 483. Ms. Phillips is committed to strengthening the workforce and preparing the next generation of workers through apprenticeships and training opportunities. Of special note, she is a graduate of Clover Park High School and Clover Park Vocational Technical Institute (former name of CPTC).

Trustee Withrow attended the Board meeting, and President Loveday acknowledged his service as a Trustee for four years, for being an advocate of technical education, and for being active at the state and national level.

2020 Audit

The State Auditor's Office completed the financial audit of CPTC's financial records for the fiscal year 2019-2020. Chair Taylor and President Loveday attended the exit interview with the audit team and members from the Finance Office – Lisa Wolcott and Mary Coleman. It was a clean audit, with no unresolved discrepancies and no major or minor concerns expressed. Thank you to the finance team, Mary Coleman for preparing the reports, and Lisa Wolcott for her leadership within the department.

Miscellaneous

Thank You

President Loveday recognized the work of Diane Follett, Kristen Copeland, Kathryn Smith, Michelle Hillesland, Dr. Claire Korschinowski, Dr. Chris Mahoney, and Lisa Wolcott for contributing over 25 hours in sidebar meetings to help bring faculty negotiations to conclusion. Others have been involved in the bargaining process for over a year; thank you to everyone who has been so committed and engaged. The contract is not yet ratified, and a vote is expected the second week of April.

Visit from Congresswoman Marilyn Strickland (10th Legislative District)

Congresswoman Marilyn Strickland toured the Center for Advanced Manufacturing Technology (CAMT) today, arranged by Dr. Claire Korschinowski. Faculty provided Congresswoman Strickland with information and demonstrations about their programs. President Loveday took the opportunity to thank the Congresswoman for passing the Higher Education Emergency Relief Fund III, known as the American Recovery Plan. These funds will help CPTC recover from the impact of COVID-19 and keep the state budget from having significant cuts that were originally projected.

College Reports or Highlights

ASG Report (Tab 2)

Becky White, ASG Chair of the Events and Activities Committee, presented the attached report.

Core Theme Update – Equity (Tab 3)

Ms. Dana and Ms. Fortier gave an update on the Core Theme – Equity. Questions followed. Trustee Mitchell asked why they think the original Student Satisfaction Survey had a lower

number of students of color participating and why that number went down. Ms. Dana explained that, in the past, students were given the surveys by advisors during class, so it wasn't something extra the students had to do. When the survey was completed, students could register for the next class. Due to COVID, the surveys were given electronically this year. As a result, all participation was down, especially for students of color.

Trustee Mitchell also asked if the College has considered evaluating the structure of the application process, the hiring process, and looking at the structure for certain results. If that result is not the desired result, then working backward to adjust that structure and constantly prototyping and revising that structure until you get the results you want? Ms. Fortier responded that Human Resources (HR) and she are in the beginning process of evaluating the structure of the application process by removing the names of applicants, revamping the rubric and metrics to align with what the College is looking for, removing the looking-glass aspect, and integrating EDI into the job announcement.

Chair Taylor noted there was an increase in the responses from LatinX students. Is this an achievement, or is it because only one or two additional students responded, or was it a larger response? Ms. Fortier replied it is a little of both. It is something to be celebrated, as there is some intentionality in that response.

Trustee Mitchell inquired about the age of the rubric, who produced it, and suggested the College take a hard look at how old it really is and how diverse the hands were that created it.

ctcLink Update (Tab 4)

Dr. Lee gave the attached update on ctcLink. Trustee Mitchell congratulated Dr. Lee and the ctcLink team, because this is a huge moment of transformation for CPTC.

Chair's Report

Chair Taylor welcomed Trustee Phillips; he has heard great things about her. He also thanked Trustee Withrow for his service.

Board Reports and/or Remarks

Trustee Mitchell also welcomed Trustee Phillips and noted Trustee Phillips has a great reputation in the labor community and more broadly with the Emergency Food Network. She will miss Trustee Withrow, who made her feel very welcome to the Board.

Public Comments

No public comments.

Old/New Business

Adoption of Policy 1.11, Academic Freedom (Tab 5)

MOTION:

Motion to adopt Policy 1.11, Academic Freedom, as presented, was made by Trustee Mitchell and seconded by Trustee Phillips. Motion was approved unanimously.

Approval of Resolution 21-04-103, Wayne Withrow, Recognition of Service (Tab 6)

MOTION:

Motion to approve Resolution 21-04-103, Wayne Withrow, Recognition of Service as presented, was made by Trustee Mitchell and seconded by Trustee Phillips. Motion was approved unanimously.

Executive Session

No Executive Session.

Next Meeting

May 12, 2021, details to follow.

Adjournment

MOTION:

Motion to adjourn was made by Trustee Mitchell at 5:31 p.m. and seconded by Trustee Phillips. Motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Eli Taylor
Chair, Board of Trustees
College District Twenty-Nine