



## **Board of Trustees Meeting**

Virtual, Via Zoom

**Wednesday, June 9, 2021**

Study Session: Canceled

Special Meeting: 3:00-5:30 p.m.

### **Minutes**

**Call to Order:** Chair Taylor called the Board of Trustees Special Meeting for Clover Park Technical College (CPTC) to order on June 9, 2021, at 3:00 p.m.

#### **Board of Trustees Present:**

Eli Taylor, Chair

Alice Phillips

Carol Mitchell

Lua Pritchard

Mark Martinez

**College President:** Dr. Joyce Loveday

**Assistant Attorney General (AAG):** Justin Kjolseth

#### **Executive Team:**

Dr. Thomas Broxson, VP, Instruction

Dr. Scott Latiolais, VP, Student Success

Samantha Dana, Assoc. VP, Institutional Effectiveness

Lisa Wolcott, Int. VP, Finance & Administration

#### **Adoption of the Agenda**

##### **MOTION:**

Motion to adopt the agenda, as presented, was made by Trustee Martinez and seconded by Trustee Mitchell. Motion was approved unanimously.

#### **Approval of Minutes (Tab 1)**

##### **MOTION:**

Motion to approve the minutes of the Regular Board meeting of May 12, 2021, as presented, was made by Trustee Martinez and seconded by Trustee Mitchell. Motion was approved unanimously.

#### **President's Report**

##### Shared Governance Update

The College has been in the process of changing its shared governance model from Cabinet and College Assembly to a modified model. There are two key elements to the new structure:

- It is comprised of five councils that will engage people from across campus in work related to policies/ practices impacting our College:
  - College Council
  - Learning Council
  - Student Success Council
  - EDI Council
  - Sustainability Council
- Faculty and Staff Senates
  - Advice and consent bodies, broadly comprised of faculty or staff
  - Discuss matters of importance that do not fall under union categories

### Upcoming Events

#### *Strengthening Community Zoom meeting on June 10*

- One item will be the culmination of the CPTC Foundation's Giving Campaign. The winner of the CPTC 500 Race will be revealed. Racing legend Derek Cope was part of the campaign.
- The Annual Faculty and Staff Excellence Awards will be presented.

#### *Drive-by Graduation Recognition*

- Tuesday, June 22, from 4-6 p.m. on the Lakewood campus.

### Miscellaneous

*Policy 3.28.* Some of the language has been updated, there was no change in substance, and it will be given to Chair Taylor for signature.

### *WACTC Meeting*

#### *ctcLink Funding*

- As a result of COVID, enrollment across the state has experienced a decline. Reduced tuition collection at the colleges has resulted in a shortfall of ctcLink funding as well. Colleges will be assessed on July 1 for a part of the loss, and CPTC's amount will be \$183,000.
- It was also determined that Running Start and International students will be included in future calculations for the funding returned to the SBCTC to cover the cost of ctcLink staffing. CPTC's annual portion is estimated to be \$18,000.

### Capital Projects Submission

All colleges will have an opportunity to submit a new capital project request this December.

### Congratulations

President Loveday congratulated Cal Erwin-Svoboda, who was selected as Vice President for Student Services at Grays Harbor College. He has done great work for CPTC in the Student Life Department for the last eight years.

### **College Reports or Highlights**

#### ASG Report (Tab 2)

Becky White, who serves on the ASG Events and Activities Committee, gave the attached report. After the report, Chair Taylor thanked the team of ASG officers for keeping the Board and college community apprised of programs, ASG business, advocacy, civic action, and

fostering a sense of belonging amongst students, especially during COVID times. The Board honored them with a token of appreciation. The outgoing committee chairs are:

- Becky White, Events and Activities
- Melanie Stone, Diversity and Inclusion
- Owen Zhu, Health & Wellness
- Shannon Mathis, Student Success
- Payton Tarver, Civic Engagement

#### Instruction Report – HVAC/R (Tab 3)

Dr. Korschinowski introduced two HVAC/Refrigeration faculty members, Tom Bean and Richard Barton. In 2019, a team took advantage of a funding opportunity, Career Launch. The goal is to grow the program by 25 FTEs. The program moved to a larger lab and hired additional faculty. The faculty talked about how the funding was implemented and gave a virtual tour of the facilities and new equipment.

Trustee Mitchell asked if the College had thought about partnerships with low-income households that might use the services of CPTC students. Mr. Barton said they would be interested in considering partnering with a non-profit to provide services to low-income individuals who could not afford the services otherwise.

#### **Chair's Report**

- Chair Taylor thanked Mr. Erwin-Svoboda for all he has done for students at CPTC. It's nice when faculty and staff have good things to say about an employee, but it is so much more impactful when students are a testament to you. Congratulations, again.
- Chair Taylor needed to call a repairman for his home. The technician was a former CPTC student, and he had amazing things to say about CPTC and the campus. It reminded Chair Taylor why he serves on the Board, the great team at CPTC, how we made it through a trying year, and he thanked all the front-line workers for all they do for students.

#### **Board Reports and/or Remarks**

Trustee Mitchell:

- Congratulated the College on a new shared governance system and noted that it can be perfected as it is used.
- Said she went to high school with Derek Cope, and he is an amazing individual.
- Wants to attend the Drive-by Graduation Celebration.
- Thanked Mr. Erwin-Svoboda for all he has done and stated he is leaving big shoes to fill.
- Invited everyone to the Freedom Summer Symposium, June 28-30. More information is available at: FREEDOM SUMMER SYMPOSIUM ([instituteblackjustice.org](http://instituteblackjustice.org)). The point is to generate excitement among 18-35 year olds about leading the social justice movement.

Trustee Phillips:

- Is still learning about CPTC and is overly impressed with everyone in the organization.
- Has experience with the simulators (discussed in the HVAC/R presentation), on the power side. It is such an amazing tool and will give students an advantage in the trade. The simulators are immeasurable in their ability to teach real-life situations.

## Public Comments

No public comments.

## New Business

### New Tenure-Track Faculty Introductions (Tab 4)

Dr. Broxson introduced the new faculty member, Anne Wheatley.

Anne Wheatley

Nursing LPN

3<sup>rd</sup> Quarter

### Approval of ASG Service & Activities Budget for 2021-22 (Tab 5)

#### **MOTION:**

Motion to approve the ASG Service & Activities Budget for 2021-22 as presented, was made by Trustee Martinez and seconded by Trustee Mitchell. Discussion: Trustee Martinez thanked ASG for continuing to subsidize the Hayes Child Development Center. He thinks it is one of the best services on campus, and it helps students stay in college. The staff at the Center does great work. Motion was approved unanimously.

### Approval of Resolution 21-06-104, Extension of 2020-2021 Operating Budget (Tab 6)

#### **MOTION:**

Motion to approve Resolution 21-06-104, Extension of the 2020-2021 Operating Budget, was made by Trustee Mitchell, and seconded by Trustee Martinez. Motion was approved unanimously.

### Election of Officers

#### **MOTION:**

Motion to elect Carol Mitchell to the position of Chair of the Board of Trustees for the term July 1, 2021, to June 30, 2022, was made by Trustee Martinez and seconded by Trustee Phillips. Discussion: Chair Taylor commented he couldn't think of a better candidate, is thankful for what Trustee Mitchell has brought to the Board, and appreciates her thoughtful remarks. Motion was approved unanimously.

#### **MOTION:**

Motion to elect Alice Phillips to the position of Vice Chair of the Board of Trustees for the term July 1, 2021, to June 30, 2022, was made by Trustee Martinez and seconded by Trustee Mitchell. Motion was approved unanimously.

## Executive Session

At 3:53 p.m., Chair Taylor stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 60 minutes for the purpose of reviewing, evaluating, and interviewing faculty probationers for tenure award.

Chair Taylor reconvened the Special Meeting at 4:57 p.m. and asked if there were any action items as a result of Executive Session. There were.

#### **MOTIONS:**

Trustee Pritchard moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Dustin Cooper at Clover Park Technical College, seconded by Trustee Martinez. No discussion. Motion was approved unanimously.

Trustee Phillips moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Tracy Irish at Clover Park Technical College, seconded by Trustee Pritchard. No discussion. Motion was approved unanimously.

Trustee Martinez moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Michael Mullins at Clover Park Technical College, seconded by Trustee Mitchell. No discussion. Motion was approved unanimously.

Trustee Pritchard moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee and the President, grant tenure to Julie Watts at Clover Park Technical College, seconded by Trustee Martinez. No discussion. Motion was approved unanimously.

### **Executive Session**

At 5:08 p.m., Chair Taylor stated that, in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 20 minutes for the purpose of reviewing the performance of a public employee.

At 5:32 p.m., Ms. Steele announced that the Executive Session would last approximately ten more minutes.

Chair Taylor reconvened the Special Meeting at 5:45 p.m. and asked if there were any action items as a result of Executive Session. There were.

### **MOTION:**

Trustee Martinez moved that President Loveday's contract be renewed for the period of July 1, 2021-June 30, 2023 and that her salary be increased to \$219,164.40 (a five percent raise), seconded by Trustee Pritchard. Motion was approved unanimously.

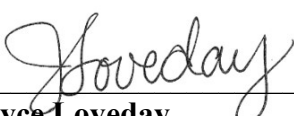
### **Next Meeting**

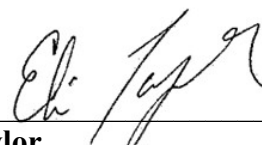
July 14, 2021, details to follow.

### **Adjournment**

#### **MOTION:**

Motion to adjourn was made by Trustee Martinez at 5:47 p.m., seconded by Trustee Mitchell. Motion was approved unanimously.

  
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**Dr. Joyce Loveday**  
**President**  
**College District Twenty-Nine**

  
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**Eli Taylor**  
**Chair, Board of Trustees**  
**College District Twenty-Nine**