

## **Mobile Food Bank Attendant Job Description**

**Position Title: Mobile Food Bank Attendant**

**Location:** Lakewood Campus, Building 5, Mobile Food Bank

**Department:** Student Life

**Reports to:** Manager of Student Engagement

**Hourly Rate:** \$18.50/Hour

The Department of Student Life has a partnership with Nourish Pierce County Food Bank. Every Wednesday, the Mobile Food Bank comes to the Lakewood campus to provide service to CPTC students, employees, and community members from 1-3pm. Mobile Food Bank Attendants will work at this location every Wednesday from 12:30-3:30pm helping distribute groceries to those needing the service.

**Work Schedule:** Every Wednesday (except holidays), 12:30-3:30pm

### **Job Responsibilities:**

- Create welcoming and inclusive environment to all who come to this program
- Greet and welcome shoppers
- Explain the check-in process to shoppers
- Take shoppers through the unit and share what food options are available
- Place food items into shoppers' cart
- Answer shoppers' questions & provide information to additional resources as needed
- Clock-in and out of shifts at the Department of Student Life
- Other duties as assigned