#### **ADMISSION INSTRUCTIONS**

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#### Introduction

The Bachelor of Applied Science in Mechatronics Engineering Technology and Automation program at Clover Park Technical College has admission requirements beyond those necessary for general admission to the college. The admission criteria require either the completion of an articulated associate degree in mechatronics, or completion of any transferable associate's degree.

Admission dates for BAS-META are generally Fall, Winter, Spring, and Summer quarters, although students may be admitted at any time subject to the availability of spaces and at the discretion of program faculty.

Please follow all directions in this application carefully. Failure to comply with the process described in this document may result in disqualification from the admissions pool for this program.

### Is This Program Right for You?

The BAS-META degree has been designed to meet the needs of students who want to become: Automation engineers, Applications Engineers, Robotic Integrators, PLC Programmers, and a host of other engineering technology related job titles.

Before you start the application process, you should make sure that this is the right program for you. It is strongly advised that you to attend a Program Information Session held by the instructor, which provides an overview of the BAS-META program.

- Virtual Program Information Sessions are held on the 2<sup>nd</sup> Wednesday of each month at 3pm.
- In-Person Program Information Sessions are held on the 4<sup>th</sup> Wednesday of each month at 3pm.

If you are unable to attend one of these sessions, please contact the program instructor, <a href="mailto:carl.wenngren@cptc.edu">carl.wenngren@cptc.edu</a> to set up a time to review the program, or if you have any further questions.

In addition, contact the Bachelor of Applied Science Navigator, Kristen Bate (kristen.bate@cptc.edu) if you need any assistance through the application process.

### **Admission Requirements**

### Academic Requirements for Admission to the Program

Admission to the program may occur when the following can be documented:

- Successful completion (or proof of enrollment in the last quarter thereof) of either:
  - An articulated Mechatronics Associates degree, including CPTC's Mechatronics AAS-T, with a minimum 2.3 GPA; OR
  - An earned Applied Associate degree, AAS-T, Direct Transfer Associate degree or equivalent in an outside discipline from a regionally accredited institution with a minimum 2.3
    GPA and proof of enrollment in the Mechatronics technical bridge courses (MEC 120, MEC 201, and MEC 202); OR
  - An appropriate body of preparation as determined by the college, including completion of 90 college-level credits, employment, or other life experience that qualifies for credit for <u>prior learning</u> and meets the upper-division course prerequisites.
- 5 college-level credits in English Composition (ENGL& 101 or higher).
- o 5 college-level credits of MATH & 141 or equivalent pre-calculus course.

#### **Academic Requirements for Admission to the Junior Year**

Once admitted to the program, the following must be documented before students can move on to the junior year of the program:

- 5 college-level credits in English Composition (ENGL& 101 or higher).
- 5 credits of MATH& 141 or equivalent pre-calculus course.
- 5 of Social Sciences course that meets CPTC diversity requirements.
- 5 credits of any transferrable/common course numbered general education courses 100-level or above: Social Science, Humanities, or Natural Science.

These requirements can be satisfied by coursework completed before or after admission to the BAS-META program, and may be taken concurrently with upper-level BAS classes.

#### **Other Admission Requirements**

In addition to meeting the requirements listed on the previous page, you must also submit:

- 1. Official copies of your transcripts for all of the colleges you have attended other than Clover Park Technical College.
- 2. Proof of current enrollment in any outstanding coursework listed under the admission requirements above.

## **Apply**

If you meet the entry requirements and are ready to apply, submit the BAS-META application along with any other required documents. The application can be found on the CPTC website at <a href="https://www.cptc.edu/programs/basmeta">https://www.cptc.edu/programs/basmeta</a>

Applicants can expect to hear back regarding their application in approximately 2-4 weeks after submission.

### **Important Dates**

Program Start	Deadline(s)
Spring Quarter 2025	Priority Deadline: March 3, 2025
	After the priority deadline, applications will be accepted on a space available basis. (see <a href="www.cptc.edu/fin-aid">www.cptc.edu/fin-aid</a> for financial aid application process due dates for the academic year)
Summer Quarter 2025	Priority Deadline: June 5, 2025
	After the priority deadline, applications will be accepted on a space available basis. (see <a href="www.cptc.edu/fin-aid">www.cptc.edu/fin-aid</a> for financial aid application process due dates for the academic year)
Fall Quarter 2025	Priority Deadline: August 29, 2025
	After the priority deadline, applications will be accepted on a space available basis. (see <a href="www.cptc.edu/fin-aid">www.cptc.edu/fin-aid</a> for financial aid application process due dates for the academic year)

<sup>\*</sup>A paper copy of the BAS-META application is available upon request.

#### **Contact Information**

The following contact details may be useful as you prepare your application. If you have any questions that have not been answered in these instructions, please call or email the Student Success Support Specialist (see below).

**Student Success Support** 

Specialist Location: Building 17, Lakewood campus

Phone: 253-589-5534 Clara.meyer@cptc.edu

Financial Aid www.cptc.edu/financial-aid

Location: Building 17, Lakewood campus

Phone: 253-589-5660

Veterans www.cptc.edu/veterans

Location: Building 17, Lakewood campus

Phone: 253-589-5581 vaoffice@cptc.edu

Disabilities Accommodations <u>www.cptc.edu/disabilities</u>

Location: Building 17, Lakewood campus

Phone: 253-589-5767

