



Board of Trustees Meeting

Rotunda, Building 3

Zoom Link for those who cannot attend in person:

<https://cptc-edu.zoom.us/j/83543974093>

Wednesday, January 8, 2025

Study Session: Cancelled

Regular Meeting: 4:00 – 5:16 p.m.

Regular Meeting Minutes

Call to Order, Land and Labor Acknowledgement, Introductions: Trustee Villegas Rivera called the Regular Meeting of the Board of Trustees for Clover Park Technical College (CPTC) to order on January 8, 2025, at 4:05 p.m. followed by the flag salute, the land acknowledgement, and the labor acknowledgement.

Board of Trustees Present:

Adria Buchanan
Tong Zhu
Eli Taylor – via Zoom
Jesus Villegas Rivera

College President: Dr. Joyce Loveday

Assistant Attorney General (AAG): Justin Kjolseth – via Zoom

Excused Absences:

Alice Phillips

Executive Team:

Dr. Tom Broxson, VP for Instruction
Dean Kelly, VP for Student Success
Samantha Dana, Associate VP for Institutional Effectiveness
Iesha Valencia, Associate VP for Equity, Diversity, and Inclusion – via zoom
Dr. James Neblett, Associate VP for Human Resources and Culture

Adoption of the Agenda

MOTION:

Motion to adopt the agenda as presented, was made by Trustee Buchanan and seconded by Trustee Zhu. The motion was approved unanimously.

Approval of the Minutes (Tab 1)

MOTION:

Motion to adopt the minutes of the December 11, 2024 Board meeting as presented, was made by Trustee Buchanan and seconded by Trustee Zhu. The motion was approved unanimously.

Public Comments

None

President's Report

Dr. Loveday welcomed everyone to the new year. She noted that the Winter quarter started Monday after closing of the college from 12/23 through New Year's Day allowing a refreshing break.

The college has had a good start to Winter quarter. At this point enrollment for state supported students is up 28 percent over last year, and 32 for all students. There will be an adjustment after the drop for non-payment 10 days from the beginning of the quarter. Indications are that we are continuing our upward enrollment trend.

Our Culinary and Pastry Arts programs will be highlighted next week as CPTC represents one of the community colleges serving hors d'oeuvres at the governor's ball in Olympia next Wednesday. They began preparing for the event last November and will be providing five selections. This is the first time that CPTC has been offered this honor since Dr. Loveday has been President.

Dr. Loveday sent a beginning-of-the-quarter video to all faculty and staff describing three things to remember at this time of transition for our community, state, and nation.

- 1) CPTC will continue its commitment to equity, diversity, and inclusion. This is part of our strategic plan and is integral to what we do. We will be intentional about eliminating inequities in access, retention, and employment in our community.
- 2) Dr. Loveday acknowledged the stress and unease many are facing as the result of potential policy changes including increasing deportations and elimination of equity work, as well as funding reductions at the state level. The college will be cautious moving forward, but will continue to build the strength of our institution. We will be clarifying concepts such as public versus private space and implementing an Immigrant Rights and Nondiscrimination Policy. To support faculty, staff, and employees, we are continuing to encourage affinity groups. We are also creating a temporary advisory group to review and recommend practices and policies to strengthen and support services we are providing our students and employees.
- 3) We are a community of care. We know that this is still a work in progress. As a part of working to improve our standing as a community of care, Dr. Loveday has submitted to the college community a framework for a common set of basic expectations for all members of the community. A team will be gathered to collect ideas for improvements to the framework and then look for ways to integrate it into the community, including accountability. Dr. Loveday will send a copy of the framework to the trustees.

College Reports or Highlights

CAAB Report (Tab 2)

Tanner Jarvis and Elias Dzul provided a report from the Campus Activities and Advocacy Board (CAAB) titled "Fall 2024 by the Numbers" showing statistics on CAAB activities.

Trustees commented on the large volume of work and commended the CAAB for their contributions to the college.

Financial Aid Report (Tab 3)

Celva Boon and Cristeen Crouchet provided a report on CPTC financial aid activities. They noted that their previous presentation to the Board was an outline of coming changes and challenges. This presentation is an update to report the outcome. Many of the finance team's concerns from a year ago proved to be valid. The first student data was not received until the last week in June (six days before summer quarter). The financial aid staff worked with SBCTC and other colleges statewide, pooling resources and developing best practices.

One of the most effective approaches was the development of a strong communication plan for students. Different parts of the college coordinated responses to ensure consistency. This allowed the financial aid office to focus on processing, and spend less time on student concerns and complaints.

Thorough training for staff was also provided so that they were not fumbling in front of students. CPTC also took advantage of Blue Icon consulting (provided by the federal government). This was very fruitful.

Looking toward the 2025/26 academic year, CPTC has been able to participate with beta testing through our local primary school partners. The good news is that students seem to be having fewer problems with the new format. We are still waiting on WASFA results as the state system has only recently been released. All of this leads the financial aid office to be cautiously optimistic.

We are working with Graduate Tacoma via a regional challenge grant to improve financial aid literacy in the region. Part of this effort is the development of culturally responsive materials aimed at populations not served as well (Hispanics and pacific islanders).

The financial aid office is now approaching full staffing, and has a good record of staff retention. This will also help moving into the next academic year.

Ms. Crouchet commended Ms. Boon and her team for their amazing work. Dr. Loveday echoed the commendation.

First Reading Title IX WAC (Tab 4)

Dean Kelly provided a brief orientation and outline regarding the proposed changes to the Title IX WAC for Clover Park Technical College. This is an opportunity to review and comment on changes mandated by the Department of Education. The board has already approved the changes to CPTC policy and procedure.

Mr. Kelly noted that this could change again with the new federal administration.

Chair's Report

Trustee Villegas Rivera wished all a happy new year and said that he is looking forward to seeing our continued collaborative work for students. He also noted that he was happy that Dr. Loveday acknowledged community fears and appreciated her statement that we are continuing moving forward with equity, diversity, and inclusion. He said that he would like to know more about what the college is doing to support immigrant families.

Board Reports and/or Remarks

Trustee Taylor recognized Dr. Loveday's strong community engagement, noting that he regularly sees her at community events.

New Business

None

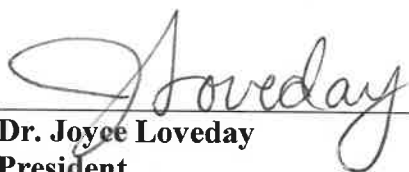
Executive Session

At 4:45 p.m., Chair Villegas Rivera stated that in accordance with RCW 42.30.110, the Board would recess to go into Executive Session for approximately 30 minutes for the purpose of reviewing the performance of a public employee.

Chair Villegas River reconvened the meeting at 5:15 p.m. and stated that there were no action items as a result of the Executive Session.

Adjournment

Motion to adjourn the meeting at 5:16 was made by Trustee Buchanan and seconded by Trustee Taylor. The motion was approved unanimously.



Dr. Joyce Loveday
President
College District Twenty-Nine



Jesus Villegas Rivera
Chair, Board of Trustees
College District Twenty-Nine