

Class Search & Registration Using MyCC (HighPoint)

ctcLink ID Number	MyCC - Mobile HighPoint
<p>CURRENT/RETURNING STUDENTS Activate your ctcLink account to retrieve your ID number</p> <p>NEW STUDENTS Your ID number is included in your admissions welcome email <i>If you already have a ctcLink ID from another college in WA State, you will use that same ctcLink ID number.</i></p>	<p>www.cptc.edu/mycc</p> <p>Click on ctcLink Login</p>

1

Go to www.cptc.edu/mycc, click on *ctcLink Login* and enter your credentials.

- Confirm your enrollment access.
- Select the **Enrollment** icon from the sidebar menu and select **Enrollment Dates**, and select the appropriate term (quarter).

2

Select the **Class Information** icon and select **Class Search** or **Browse Classes**.

- Use the search criteria options to **search for classes**.
- A list of classes will display, select the class you wish to add.
- Click the right arrow (>) to view the class section details such as *Meeting, Enrollment (prerequisites), and Textbook information*.

3

You may add the class to your **(Shopping) Cart** or **Enroll**.

SECTION	TOPIC	SESSION	DAYS	START	END	ROOM	DATES	INSTRUCTOR	STATUS
1LEC-LEC (14668)		1	ARR			Online	04/04 - 06/16	Tula Mollas	28/30

INFORMATION
Class Number: 14668
Career: Undergraduate
Session: Regular Academic Session
Units: 5 units
Grading: Graded
Description: Introduces and develops basic reading and writing skills. Focus is on writing proper sentences and sound paragraphs that express a main idea clearly and fully with a minimum of errors in sentence structure, punctuation, and spelling. Coursework emphasizes writing from observation, as well as writing in response to reading. Helps refine reading comprehension and increase vocabulary for college-level reading requirements.
Class Notes: This class occurs online with no required meeting times.

DETAILS
Instructor: Tula Mollas
Dates: 04/04/2022 - 06/16/2022
Meets: TBA
Instruction Mode: On-line
Room: Online
Location: Main Campus
Components: Lecture Required

TEXTBOOKS
Textbooks to be determined

AVAILABILITY
Status: Open
Seats Open: 28/30
Wait List Open: 76/76

Buttons: Share, Add To Planner, Add To Cart, Enroll

3a

Add class to **(Shopping) Cart** if you are still shopping for class sections or if it is not your time to register.

- **Permission Number** – if the class requires a permission number, enter it here. If the class does not require a permission number, click **Save** to continue.
- If available, check the **Wait list if class is full** box if you would like to be added to the wait list in the case the class is full.
- **'Successfully added class...'** confirmation message appears.
- **Ready to Enroll?** View your *Shopping Cart* and check the box for all the classes you wish to register for, and click **Enroll**.

3b

Enroll if you are ready to add the class to your schedule.

- **Permission Number** – if the class requires a permission number, enter it here. If the class does not require a permission number, click **Save** to continue.
- If available, check the **Wait list if class is full** box if you would like to be added to the wait list in the case the class is full.
- **'Successfully added class...'** confirmation message appears.